

Trust Board Action Points

30 July 2018



Agenda Item No: 5

Trust Board Report

Meeting Date:	30 July 2018
Title:	Board Action Points
Executive Summary:	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
Action Requested:	To note the actions taken, or still outstanding.
Report of:	Chief Executive
Author:	Keith Wilshere
Contact Details:	Tel 01902 694294 keith.wilshere1@nhs.net
Links to Trust Strategic Objectives	N/A
Resource Implications:	Revenue: None Capital: None Workforce: None Funding Source: None
Risks: BAF/ TRR (describe risk and current risk score)	None identified
Public or Private: (with reasons if private)	Public
References: (eg from/to other committees)	Minutes of previous Board meetings
Appendices/ References/ Background Reading	None
NHS Constitution: (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> ✚ Equality of treatment and access to services ✚ High standards of excellence and professionalism ✚ Service user preferences ✚ Cross community working ✚ Best Value ✚ Accountability through local influence and scrutiny

Background Details					
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	1.1 This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.				
	Date and Minute Number	Subject	Action	Person Leading	Completion Date
	31 st July 2017 / TB 6519	Chief Executive's Report	30 April 2018 - Mr Mahmud confirmed that a date will be set with the Company Secretary for the 9 July 2018 Board Development Session	DL	July 2018 Completed Recommend closed
	29 January 2018 / TB 6710	Midwifery Service Report	It was resolved that a subsequent report on the revised Business Case issues associated with a birth delivery rate above 5,500 a year be brought back to the Board..	TP/GN	June 2018 See July TB Agenda
	30 April 2018 / TB 6851	Learning from Deaths (Mortality) Update Report	A future Board Development Session be scheduled to review the data, information, possible sources of triangulation and learning from the developing process. The date of this to be agreed with Dr Odum.	JO	June 2018 See also Action 6851 below
	25 June 2018 / TB 6851	Learning from Deaths (Mortality) Update Report	Dr Odum to liaise with Mr Vanes in regards to adding this to the agenda of the Board Development Session on 9 July 2018 or as soon as possible thereafter.	JO/JV	July 2018 Outlined for September BDS 17/9/18
	30 April 2018 / TB 6855	Integrated Quality & Performance Report	The Board undertakes subsequent further review and discussion on the information and data it reviews as part of the Well-led Self-assessment with further proposals for revision to reports as appropriate.	All	July 2018
	30 April 2018 / TB 6855	Integrated Quality & Performance Report	Prof Cannaby, Dr Odum and Ms Nuttall to provide a proposal to revise the IQPR in July 2018	AMC/ JO/GN	July 2018
	4 June 2018 / TB 6898	Freedom to Speak Up – update	Detail at a future Board Development Session on the NHSI Guidance, self-assessment tool and the Trust Boards initial view and plan of work and actions.	Ms Mehay and Mr Duffell.	August 2018
	4 June 2018 / TB 6901	Executive Workforce Report	Mr Stringer and Mr Duffell to confirm the increase in posts from 2017/18.	KS/AD	June 2018
	25 June 2018 / TB 6710	Midwifery Service Report	It was agreed that the assurance regarding staffing in relation to current birth rates would be provided to QGAC and the next Trust Board.	TP/GN	July 2018 See July TB Agenda
25 June 2018 / TB 6854	Finance Report – Month 12	Ms Nuttall said this would be picked up in the quarterly finance report presented at the next Trust Board meeting.	GN	July 2018 See July TB papers.	
25 June 2018 / TB 6901	Executive Workforce Report	Mr Loughton has commissioned a piece of work to assess how many consultants the Trust will need over the next 2 years. Mr Duffell to bring this back to the Board in September 2018.	AD	September 2018	

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	25 June 2018 / TB 6939	Patient and/or Staff Story	Prof. Cannaby to explore a range of options for the conveying of patients stories, staff stories and other information about patient care at future Trust Board meetings.	AMC	September 2018
Recommendation The Board is recommended to note the Action Points listed above.					