

# Trust Board Action Points

## 25 June 2018



Agenda Item No: 5

## Trust Board Report

<b>Meeting Date:</b>	25 June 2018
<b>Title:</b>	Board Action Points
<b>Executive Summary:</b>	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
<b>Action Requested:</b>	To note the actions taken, or still outstanding.
<b>Report of:</b>	Chief Executive
<b>Author:</b>	Keith Wilshere
<b>Contact Details:</b>	Tel 01902 694294      keith.wilshere1@nhs.net
<b>Links to Trust Strategic Objectives</b>	N/A
<b>Resource Implications:</b>	Revenue: None Capital: None Workforce: None Funding Source: None
<b>Risks: BAF/ TRR</b> (describe risk and current risk score)	None identified
<b>Public or Private:</b> (with reasons if private)	Public
<b>References:</b> (eg from/to other committees)	Minutes of previous Board meetings
<b>Appendices/ References/ Background Reading</b>	None
<b>NHS Constitution:</b> (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> <li>✚ Equality of treatment and access to services</li> <li>✚ High standards of excellence and professionalism</li> <li>✚ Service user preferences</li> <li>✚ Cross community working</li> <li>✚ Best Value</li> <li>✚ Accountability through local influence and scrutiny</li> </ul>

Background Details					
1	<b>Background</b>				
	1.1 This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.				
	Date and Minute Number	Subject	Action	Person Leading	Completion Date
	31 <sup>st</sup> July 2017 / TB 6519	Chief Executive's Report	30 April 2018 - Mr Mahmud confirmed that a date will be set with the Company Secretary for the 9 July 2018 Board Development Session	DL	July 2018
	29 January 2018 / TB 6710	Midwifery Service Report	It was resolved that a subsequent report on the revised Business Case issues associated with a birth delivery rate above 5,500 a year be brought back to the Board..	TP/GN	June 2018
	30 April 2018 / TB 6851	Learning from Deaths (Mortality) Update Report	A future Board Development Session be scheduled to review the data, information, possible sources of triangulation and learning from the developing process. The date of this to be agreed with Dr Odum.	JL	June 2018
	30 April 2018 / TB 6854	Finance Report – Month 12	Ms Nuttall to provide further commentary on the Out-patient Attendance Rates in the Report.	GN	June 2018
	30 April 2018 / TB 6855	Integrated Quality & Performance Report	The Board undertakes subsequent further review and discussion on the information and data it reviews as part of the Well-led Self-assessment with further proposals for revision to reports as appropriate.	All	July 2018
	30 April 2018 / TB 6855	Integrated Quality & Performance Report	Prof Cannaby, Dr Odum and Ms Nuttall to provide a proposal to revise the IQPR in July 2018	AMC/ JO/GN	July 2018
	30 April 2018 / TB 6855	Executive Workforce Report	Mr Duffell to provide information regarding the increased appraisal rate target to Dr Odum.	AD	June 2018
	30 April 2018 / TB 6855	Executive Workforce Report	Mr Duffell gave an overview of the process that agreed the previous target and that it would be revised with confirmation at the next Trust Board.	AD	June 2018
4 June 2018 / TB 6898	Freedom to Speak Up – update	Detail at a future Board Development Session on the NHSI Guidance, self-assessment tool and the Trust Boards initial view and plan of work and actions.	Ms Mehay and Mr Duffell.	September 2018	
4 June 2018 / TB 6901	Executive Workforce Report	Mr Stringer and Mr Duffell to confirm the increase in posts from 2017/18.	KS/AD	June 2018	

	<b>Recommendation</b> The Board is recommended to note the Action Points listed above.
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