

Dear Colleague,

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 26<sup>th</sup> March 2018 at 10 a.m.** in the **Boardroom, Corporate Services Centre**, Building 12, New Cross Hospital, Wolverhampton.

Yours sincerely,

**J Vanes**  
**Chairman**

**A G E N D A**

**Part 1 – Items of business for which the press and public may be present**

		<b>Action</b>	<b>Time</b>	<b>Lead</b>
1 -3/18	Apologies for absence;	To receive	10.00	Chairman
2 -3/18	To receive declarations of interest from Directors and Officers	To note		Chairman
3 -3/18	Minutes of the meeting of the Board of Directors held on 26 February 2018	Encl. to approve		Chairman
4 -3/18	Matters arising from the minutes of the meeting of the Board of Directors held on 26 February 2018	To consider as necessary		Chairman
5 -3/18	Board Action Points	To note		Chairman
6 -3/18	Chief Executive's Report	To note		Chief Executive
<b>7</b>	<b>Patient Safety, Quality and Experience</b>			
7.1 -3/18	Patient's Story	To note		Chief Nursing Officer
<b>8</b>	<b>Strategy, Business and Transformation</b>			
8.1 -3/18	Annual refresh of 5 year Capital Programme	To approve		Chief Finance Officer
8.2 -3/18	Information Governance Strategy & Information Governance Toolkit Submission	To approve		Medical Director
8.3 -3/18	Budget (Income/Expenditure Plan)	To approve		Chief Finance Officer
<b>9</b>	<b>Performance</b>			
9.1 -3/18	Finance Report – Month 11	To note		Chief Finance Officer
9.2 -3/18	National Staff Survey Results	To note		Director of Workforce
9.3 -3/18	Integrated Performance and Quality Report	To note		Chief Nursing Officer / Chief Operating Officer
9.4 -3/18	National Institute Health Research Projected Year-end	To note		Medical Director



		Action	Time	Lead
9.5 -3/18	Executive Workforce Report	To note		Director of Workforce
<b>10</b>	<b>Annual, Six monthly and Quarterly reports</b>			
10.1 -3/18	Undergraduate Education Academy	To note		Medical Director
10.2 -3/18	Education	To note		Medical Director
<b>11</b>	<b>Governance, Risk and Regulatory</b>			
11.1 -3/18	Trust Risk Register and Board Assurance Framework	To note		Chief Nursing Officer
11.2 -3/18	Terms of Reference Audit Committee	To approve		Chief Finance Officer
11.3 -3/18	Terms of Reference Quality Governance Assurance Committee	To approve		Chief Nursing Officer
11.4 -3/18	Terms of Reference Finance & Performance Committee	To approve		Chief Finance Officer
11.5 -3/18	Terms of Reference Trust Management Committee	To approve		Chief Nursing Officer
11.6 -3/18	Risk Strategy incl. Review Integrated Governance Framework	To approve		Chief Nursing Officer
11.7 -3/18	National Children and Young People Survey 2016	To receive and note		Chief Nursing Officer
11.8 -3/18	National Maternity Survey 2017	To receive and note		Chief Nursing Officer
<b>12</b>	<b>Feedback from Board Committees</b>			
12.1 -3/18	Chairs Report of the Trust Management Committee 23 February 2018	To note		Chief Executive
12.2 -3/18	Chairs Report of the Finance and Performance Committee of 21 March 2018	To note		Mary Martin
12.3 -3/18	Chairs Report of the Quality Assurance Governance Committee of 21 March 2018	To note		Rosi Edwards
12.4 -3/18	Chairs Report of the Charity Committee of 12 December 2017	To note		Sue Rawlings
12.5 -3/18	Chairs Report of the Workforce and Organisational Development Committee of 23 February 2018	To note		Junior Hemans
<b>Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:</b>				
12.6 -3/18	Approved Minutes of the Finance and Performance Committee of 21 February 2018	To note		Chair
12.7 -3/18	Approved Minutes of the Quality Assurance Governance Committee of 21 February 2018	To note		Chair
<b>13</b>	<b>General Business</b>			
13.1 -3/18	Matters raised by members of the general public and commissioners	To note		Chair
Any other Business				
13.2 -3/18	Date and time of next meeting: 30 April 2018 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton	To resolve		Chair
13.3 -3/18	To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest.	To resolve		Chair