

Trust Board Action Points



Trust Board Report

Meeting Date:	29 th January 2018
Title:	Board Action Points
Executive Summary:	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
Action Requested:	To note the actions taken, or still outstanding.
Report of:	Chief Executive
Author:	Keith Wilshere
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Links to Trust Strategic Objectives	N/A
Resource Implications:	Revenue: None Capital: None Workforce: None Funding Source: None
Risks: BAF/ TRR (describe risk and current risk score)	None identified
Public or Private: (with reasons if private)	Public
References: (eg from/to other committees)	Minutes of previous Board meetings
Appendices/ References/ Background Reading	None
NHS Constitution: (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> ✚ Equality of treatment and access to services ✚ High standards of excellence and professionalism ✚ Service user preferences ✚ Cross community working ✚ Best Value ✚ Accountability through local influence and scrutiny

Background Details

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Background

1.1 This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

Date and Minute Number	Subject	Action	Person Leading	Completion Date
31 st July 2017 / TB 6519	Chief Executive's Report	Mr Loughton to organise a development session with the Board regarding the progression to an accountable care organisation with access to appropriate external and expert advice.	DL	December 2017
27 November 2017 / TB 6668	National Emergency Department (ED) Survey 2016	Ms Nuttall to provide the summary time to triage data.	GN	January 2018
27 November 2017 / TB 6669	Freedom to Speak Up Guardian Annual Report	Ms Mehay to provide the Harm definitions used. Mr Wilshere to place in Trust Board reading Room for reference.	Ms Mehay / KW	January 2018
27 November 2017 / TB 6677	Executive Summary Workforce Report	Mr Duffell to confirm the source of the Night Worker questionnaire.	AD	January 2018

Recommendation

The Board is recommended to note the Action Points listed above.