

Emergency Preparedness, Resilience and Response (EPRR) 25 Sept 2017

Three wavy lines in blue, green, and pink/magenta colors that sweep across the bottom of the page.

Agenda Item No: 8.1

Trust Board Report

Meeting Date:	25 September 2017
Title:	Emergency Preparedness, Resilience and Response (EPRR) Core Standards 2017
Executive Summary:	To update the Board on the current position of the Trust in meeting NHS England's Core Standards for EPRR
Action Requested:	For assurance – the Board is asked to note the self-assessment and actions to be undertaken.
Report of:	Chief Operating Officer (COO)/Accountable Emergency Officer (AEO)
Author: Contact Details:	Diane Preston – Head of Emergency Planning & Business Continuity Tel 01902 694310 Email Diane.Preston@nhs.net
Links to Trust Strategic Objectives	Strategic Objectives: 1,3,6
Resource Implications:	Revenue: Capital: Workforce: Funding Source:
Equality and Diversity Assessment	(Include here details as to the equality and diversity impact of the recommendation (if any), specifically in relation to the Protected Characteristics under the Public Sector Equality Duty, namely age, disability, gender reassignment, pregnancy and maternity, marriage and civil partnership, race, religion and belief, sex, and sexual orientation)
Risks: BAF/ TRR (describe risk and current risk score)	
Public or Private: (with reasons if private)	Public Session
References: (eg from/to other committees)	Emergency Planning Group/Trust Management Group
Appendices/ References/ Background Reading	Appendix 1: EPRR Core Standards Self-Assessment 2017 NHS England Emergency Preparedness Framework (2015) NHS England Core Standards for EPRR NHS England Business Continuity Management Framework (2013) Evacuation and Shelter Guidance HAZMAT & CBRN Guidance NHS England Mass Casualty & Major Incidents Operating framework – response to pandemic flu
NHS Constitution: (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> ✚ Equality of treatment and access to services ✚ High standards of excellence and professionalism ✚ Service user preferences ✚ Cross community working ✚ Best Value ✚ Accountability through local influence and scrutiny

Background Details	
1	<p>In line with the NHS Core Standards for Emergency Preparedness, Resilience and Response (EPRR) and national requirements, which NHS organisations and providers of NHS Funded care must meet as part of the Health and Social Care Act 2012, the Trust has undertaken its yearly self-assessment for 2017 against the standards to determine its level of compliance.</p>
Self-Assessment of EPRR Core Standards 2017	
2	<p>The EPRR core standards for 2017 were issued in July 2017. This year's EPRR 'deep dive' assurance was on Governance. The 'deep dive' incorporated information on plans and exercises, along with dates of plans. An extra component for Provider Organisations was to provide information on FFP3 Training.</p> <p>For this year evidence has been requested to support the Trust's submission:</p> <ul style="list-style-type: none">• Exercise Reports: Live, desktop and communication tests/exercises• Annual Reports• Work programme• Training & Exercise programme• Training records• Latest WMAS CBRN Visit Report <p>The Trust has undertaken the self-assessment against the core standards to state an overall assurance rating, in line with the defined NHS criteria as to whether the Trust is 'fully, substantially, partially or non-compliant'. The Trust's assessment has resulted in a being 'substantially compliant'. The self-assessment has been reviewed by the Trust's Accountable Emergency Officer (AEO) and Emergency Planning Group. The Trust Management Committee receives on a regular basis an update on all of the activities which have been undertaken to achieve the EPRR Framework and the Core Standards highlighting areas of compliance and areas which are under development.</p> <p>The Trust achieved 'Fully Compliant' in 2016. Since this submission further guidance has come out with further work to be undertaken. The outline actions are indicated below to increase the Trust's compliance to 'Fully' in 2018.</p> <p>The assessment and supporting evidence is required to be submitted by the Trust to NHS England West Midlands by the 15 September 2017.</p> <p>Following this submission and a new process applied to all Trusts will be required to attend a 'confirm & challenge' session with NHS England West Midlands and local CCGs, for the Trust Wolverhampton Clinical Commissioning Group (CCG), date to be advised.</p>

Action Plan	
3	<p>In order for the Trust to ensure 'fully' compliance in 2018, the below actions need to be undertaken.</p> <ol style="list-style-type: none">1. Organisations have been asked to review the National Occupational Standards and the Core Competencies of staffing groups for Emergency Response Functions specifically related to the Health Services. This has been highlighted as one key area for further development for the Trust. <p>The Trust already operates a self-assessment process which covers aspects of the National Occupational Standards (NOS) but needs more to be done.</p> <p>Plans are in place to develop a more detailed plan to achieve the NOS for incident commanders (on call directors and Trust on call managers, ensuring they undertake continuous personal development.</p> <p>This will be consulted on and shared with the Trust's Emergency Planning Group.</p> <ol style="list-style-type: none">2. Development of an Evacuation and Shelter Plan which gives a co-ordinated response to an evacuation and/or shelter of people. This plan is to supplement the current business continuity plans and Fire Policy. It will not replace the current Trust Fire Policy or its evacuation processes. Evacuation may be required in a range of circumstances that include risk to life or health.
Assurance	
4	<p>The Trust Board is asked to note the Trust's progress against the EPRR Core Standards 2017 and it's assessment of being 'Substantially Compliant'.</p> <p>The detailed self-assessment for 2017 is set out in Appendix 1.</p>



EPRR Core
Standards 2017 Retu

EPRR Core Standards 2017