

# Board Action Points 31 July 2017



Agenda Item No: 5



**Trust Board Report**

<b>Meeting Date:</b>	25 September 2017
<b>Title:</b>	Board Action Points
<b>Executive Summary:</b>	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
<b>Action Requested:</b>	To note the actions taken, or still outstanding.
<b>Report of:</b>	Chief Executive
<b>Author:</b>	Keith Wilshere
<b>Contact Details:</b>	Tel 01902 694294      keith.wilshere1@nhs.net
<b>Links to Trust Strategic Objectives</b>	N/A
<b>Resource Implications:</b>	Revenue: None Capital: None Workforce: None Funding Source: None
<b>Risks: BAF/ TRR</b> (describe risk and current risk score)	None identified
<b>Public or Private:</b> (with reasons if private)	Public
<b>References:</b> (eg from/to other committees)	Minutes of previous Board meetings
<b>Appendices/ References/ Background Reading</b>	None
<b>NHS Constitution:</b> (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> <li>✚ Equality of treatment and access to services</li> <li>✚ High standards of excellence and professionalism</li> <li>✚ Service user preferences</li> <li>✚ Cross community working</li> <li>✚ Best Value</li> <li>✚ Accountability through local influence and scrutiny</li> </ul>

**Background Details**

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1.1 This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

Date and Minute Number	Subject	Action	Person Leading	Completion Date
31 <sup>st</sup> July 2017 / TB 6517	Matters arising from the minutes of the meeting of the Board of Directors held on 26 June 2017	Mr Duffell to confirm cost per recruit of nursing staff from the Philippines to Board members.	AD	25 <sup>th</sup> September 2017
31 <sup>st</sup> July 2017 / TB 6519	Chief Executive's Report	Mr Loughton to organise a development session with the Board regarding the progression to an accountable care organisation with access to appropriate external and expert advice.	DL	25 <sup>th</sup> September 2017
31 <sup>st</sup> July 2017 / TB 6524	Outline Business Case - Pathology	A Board seminar to be organised once the date of the availability for the full business case is known.	DL/MS	25 <sup>th</sup> September 2017
31 <sup>st</sup> July 2017 / TB 6535	Workplace Wellbeing Strategy Progress Annual Report	Mr Duffell to provide further information on the on-site eye test provider as requested.	AD	25 <sup>th</sup> September 2017
31 <sup>st</sup> July 2017 / TB 6536	Mortality Update Report	Outline actions following review of mortality information at the Trust Board in September 2017. Dr Odum.	JO	25 <sup>th</sup> September 2017
31 <sup>st</sup> July 2017 / TB 6537	Board Assurance Framework/Trust Risk Register	Report to the Board in September to describe progress so far in meeting the requirements of the guidance on Learning from Deaths	CE	25 <sup>th</sup> September 2017

**Recommendation**

The Board is recommended to note the Action Points listed above.