



**Trust Board Report**

<b>Meeting Date:</b>	22 May 2017
<b>Title:</b>	Board Action Points
<b>Executive Summary:</b>	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
<b>Action Requested:</b>	To note the actions taken, or still outstanding.
<b>Report of:</b>	Chief Executive
<b>Author:</b>	Keith Wilshere
<b>Contact Details:</b>	Tel 01902 694294      keith.wilshere1@nhs.net
<b>Links to Trust Strategic Objectives</b>	N/A
<b>Resource Implications:</b>	Revenue: None Capital: None Workforce: None Funding Source: None
<b>Risks: BAF/ TRR</b> (describe risk and current risk score)	None identified
<b>Public or Private:</b> (with reasons if private)	Public
<b>References:</b> (eg from/to other committees)	Minutes of previous Board meetings
<b>Appendices/ References/ Background Reading</b>	None
<b>NHS Constitution:</b> (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> <li>✚ Equality of treatment and access to services</li> <li>✚ High standards of excellence and professionalism</li> <li>✚ Service user preferences</li> <li>✚ Cross community working</li> <li>✚ Best Value</li> <li>✚ Accountability through local influence and scrutiny</li> </ul>

**Background Details**

1	<p><b>Background</b></p> <p>1.1 This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Date and Minute Number</th> <th style="width: 25%;">Subject</th> <th style="width: 30%;">Action</th> <th style="width: 15%;">Person Leading</th> <th style="width: 10%;">Completion Date</th> </tr> </thead> <tbody> <tr> <td>30.01.17 TB.6250</td> <td>Independent External Review of Governance</td> <td>Timetable for implementation of action plan to be discussed</td> <td>CE</td> <td><b>Open; May TB</b></td> </tr> <tr> <td>24.04.17 TB. 6384 refs TB 6171</td> <td>Theatre Utilisation rates</td> <td>Agree revisions to include in future Performance Reports</td> <td>GN/RD</td> <td><b>Open: May TB</b></td> </tr> </tbody> </table> <p><b>Recommendation</b></p> <p>The Board is recommended to note the Action Points listed above.</p>	Date and Minute Number	Subject	Action	Person Leading	Completion Date	30.01.17 TB.6250	Independent External Review of Governance	Timetable for implementation of action plan to be discussed	CE	<b>Open; May TB</b>	24.04.17 TB. 6384 refs TB 6171	Theatre Utilisation rates	Agree revisions to include in future Performance Reports	GN/RD	<b>Open: May TB</b>
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