







## Trust Board Report

<b>Meeting Date:</b>	27 <sup>th</sup> March 2017
<b>Title:</b>	Charity Committee 13 <sup>th</sup> March 2017 - Chair's summary note
<b>Executive Summary:</b>	This report sets out the matters which the Charitable Funds Committee discussed at its March meeting, in order to provide information and assurance to the Trust Board.
<b>Action Requested:</b>	To note the report and to receive assurance that the committee is exercising its functions appropriately.
<b>Report of:</b>	Sue Rawlings, Non-Executive Director and Chair of Charitable Funds Committee
<b>Author: Contact Details:</b>	Sue Rawlings <a href="mailto:suerawlings@rhcs.uk.com">suerawlings@rhcs.uk.com</a>
<b>Links to Trust Strategic Objectives</b>	To maintain the financial health of the organisation. To improve the culture of compassion, safety and quality. To have an effective, well integrated organisation which operates efficiently.
<b>Resource Implications:</b>	None
<b>Risks: BAF/ TRR (describe risk and current risk score)</b>	None
<b>Public or Private: (with reasons if private)</b>	Public
<b>References: (eg from/to other committees)</b>	N/A
<b>Appendices/ References/ Background Reading</b>	The full minutes will be circulated to the October Board meeting.
<b>NHS Constitution: (How it impacts on any decision-making)</b>	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> <li> Equality of treatment and access to services</li> <li> High standards of excellence and professionalism</li> <li> Service user preferences</li> <li> Cross community working</li> <li> Best Value</li> <li> Accountability through local influence and scrutiny</li> </ul>

## Background Details

- 1 Review of various policies and procedures  
A new updated Terms of Reference for the committee was proposed and agreed.  
  
The Reserves Policy was revisited and agreed.  
  
The Draft Investment Policy was presented and comments requested prior to commencement of the new Investment Managers appointment.  
  
It was agreed that the approval processes for Charitable Funds would be reviewed and amended to ensure:
  - a. Does the expenditure meet the Charity's objects?
  - b. Does it meet the public benefit requirement and how?
  - c. Is it where we want to spend the money?
  - d. Is it best use of charitable funds?Under the current approval processes (aligned to the Trust procedures and delegated authority) these aspects are not considered by the Trustees and should be.
- 2 Administrative and Fundraising recharge  
The proposed charges for 2017/18 were presented and approved by the committee. These amounted to £78,544 for fundraising, £51,726 for administration & finance plus £21,000 for Trust wide volunteer expenses.  
The Royal award costs were also included and it was agreed that in future years, due to rising costs, these should be revisited to identify potential savings if the charity is to continue funding the event.
- 3 Location of Charity  
Work is still being undertaken to find a suitable location to house the charity offices, to include volunteer space and outward facing accessible base.
- 4 Drinking water in Outpatients and UECC  
It was agreed to look further into providing drinking water facilities in these areas.
- 5 Tripartite Funding.  
The charity has been asked to provide administrative services for the remaining projects being funded through the South Staffs Medical Foundation which is closing. It was agreed in principle further to due diligence being undertaken.
- 6 Investment Report  
Value at 31<sup>st</sup> December 2016 £3,464,875.  
Income received during 2016 to 31/12/16 £92k.
- 7 Financial Position  
Report provided to 31<sup>st</sup> December 2016 and a summary report to 31<sup>st</sup> January 2017
- 8 Charity Fundraiser Report  
Confirmed Charity Marketing and Communications Plan/Fundraising Strategy approved and on intranet.  
Range of activities discussed, including Reminiscence room for CoE, Give as You Live, Summerfest, and the funding being offered via Goodyear Benevolent fund.
- 9 Business Cases  
A range of business cases was noted.
- 10 Committee workplan was approved.