

New Cross Hospital

Wolverhampton
West Midlands
WV10 0QP

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Dear Colleague,

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 27 March, 2017 at 10.00 a.m.** in the **Boardroom, Corporate Services Centre**, New Cross Hospital, Wolverhampton, WV10 0QP.

Yours sincerely,

J Vanes
Chairman

A G E N D A

Part 1 – Items of business for which the press and public may be present

		Action	Time	Lead
1- 3/17	Apologies for absence	To receive	10.00	Chairman
2- 3/17	To receive declarations of interest from Directors and Officers	To note		Chairman
3- 3/17	Minutes of the meeting of the Board of Directors held on Monday 27 February, 2017	Encl to approve		Chairman
4- 3/17	Matters arising from the minutes of the meeting of the Board of Directors held on 27 February 2017	To consider as necessary		Chairman
5- 3/17	Board Action Points	Encl to note		Chairman
6- 3/17	Chief Executive's Report	Encl to note	10.10	Chief Executive

Chief Executive: David Loughton CBE
Preventing Infection - Protecting Patients

A Teaching Trust of the University of Birmingham

WCA 531 02.11.12



		Action	Time	Lead
7	Patient Safety, Quality and Experience			
7.1-3/17	Patient's Story	DVD recording	10.15	Chief Nursing Officer
7.2-3/17	Mortality Update Report	Encl for assurance		Medical Director
8	Strategy, Business and Transformation			
8.1-3/17	Strategic Objectives	Not enclosed	10.30	Chief Executive/Chief Nursing Officer
8.2-3/17	Budget Setting Update 2017/18	Encl to note		Chief Financial Officer
8.3-3/17	Capital Programme 2017/18 and Five Year Capital Programme 2017/18 – 2021/22	Encl to note		Chief Financial Officer
8.4-3/17	Hospital Pharmacy Transformation Plan	Encl to approve		Medical Director
9	Performance			
9.1-3/17	Integrated Quality and Performance Report	Encl to note	11.20	Chief Nursing Officer/ Chief Operating Officer
9.2-3/17	Chair's report of the meeting of the Quality Governance Assurance Committee held on 22 March 2017	Encl to note		R Edwards
9.3-3/17	Nurse Staffing Report	Encl to note		Chief Nursing Officer
9.4-3/17	Executive Workforce Report	Encl to note		Director of Human Resources
9.5-3/17	2016 National NHS Staff Survey Results	Encl to note		Director of Human Resources
9.6-3/17	Finance Report February 2017 (Month 11)	Encl to note		Chief Financial Officer
9.7-3/17	Chair's report of the Finance and Performance Committee held on 22 March 2017	Encl to note		M Martin
9.8-3/17	A Revised Recruitment Approach for Apprentices	Encl to approve		Director of Human Resources
9.9-3/17	RWT Flu Campaign Report 2016/17	Encl to note		Director of Human Resources
9.10-3/17	Education and Training	Encl to note		Medical Director
9.11	Revalidation of Medical Staff – quarterly	Encl to note		Medical Director

		Action	Time	Lead
-3/17	Update			
9.12 -3/17	Business Case Catheter Lab 2 Refurbishment	Encl to approve		Chief Financial Officer
9.13 -3/17	Replacement of Heating Supplies to WMI & Accommodation Blocks - Business Case	Encl to approve		Chief Financial Officer
10	Annual, Six monthly and Quarterly reports			
10.1 -3/17	Clinical Research Network West Midlands (CRN WM) – Annual Delivery Plan	Encl to approve	12.30	Medical Director
11	Governance, Risk and Regulatory			
11.1 -3/17	Annual Report of Directors' Interests 2017-18	Encl to note	12.40	Chief Executive
11.2 -3/17	Information Governance Toolkit Submission 2016/17	Encl to approve		Medical Director
11.3 -3/17	Charitable Funds Committee – revised terms of reference	Encl to approve		Chief Financial Officer/S Rawlings
11.4 -3/17	Board Assurance Framework/Trust Risk Register	Encl to note		Chief Nursing Officer
12	Feedback from Board Committees			
12.1 -3/17	Chair's report and draft minutes of the meeting of the Trust Management Committee held on 24 February 2017	Encl to note	12.55	Chief Executive
12.2 -3/17	Chair's report of Charitable Funds Committee held on 13 March 2017	Encl to note		S Rawlings
12.3 -3/17	Chair's report of Audit Committee held on 23 February 2017	Encl to note		R Dunshea
	Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:	Encl to note		
12.4 -3/17	Quality Governance Assurance Committee 22 February 2017	Encl to note		R Edwards
12.5 -3/17	Finance and Performance Committee, 22 February 2017	Encl to note		M Martin
12.6 -3/17	Charities Committee, 2 August 2016	Encl to note		S Rawlings
13	General Business			
13.1	Matters raised by members of the general		1.05	Chair

		Action	Time	Lead
-3/17	public and commissioners			
13.2 -3/17	Any other business			Chair
13.3 -3/17	Date and time of next meeting: Monday 24 April, 2017 at 10a.m. in the Board Room, Corporate Services Centre, New Cross Hospital, Wolverhampton	To note		
13.4 -3/17	To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest.	To resolve	1.15	Chair
