

THE ROYAL WOLVERHAMPTON HOSPITALS NHS TRUST

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE TRUST HELD ON
MONDAY 13th SEPTEMBER, 2010 AT 10.00 a.m. IN THE
LECTURE THEATRE OF THE WOLVERHAMPTON MEDICAL INSTITUTE,
NEW CROSS HOSPITAL, WOLVERHAMPTON**

PRESENT:	Mr. B. Picken	Chairman
	Mr. K. Bryan	Non-Executive Director
	Ms. C. Etches	Director of Nursing and Midwifery
	Ms. V. Hall	Chief Operating Officer
	Mrs. B. Jaspal-Mander	Non-Executive Director
	Mr. D. Loughton, CBE	Chief Executive
	Mr. B.G. Millar	Medical Director
	Mr. J. Sharples	Non-Executive Director
	Mr. K. Stringer	Director of Finance and Information
	Mr. J. Vanes	Non-Executive Director
	Ms. D. Harnin	Director of Human Resources
	Professor D. Luesley	Associate Non-Executive Director
	Mr. G.P. Penn	Director of Estates Development

IN ATTENDANCE: Mr. H. Ward

ACTION

**MINUTES OF THE MEETING OF ANNUAL GENERAL MEETING OF
THE ROYAL WOLVERHAMPTON HOSPITALS NHS TRUST HELD ON
MONDAY 28th SEPTEMBER 2009**

AGM.93 The Minutes of the Annual General Meeting of The Royal Wolverhampton Hospitals NHS Trust, held on 28th September, 2009 were agreed as a correct record.

MATTERS ARISING FROM THE MINUTES

AGM.94 There were no matters arising from the Minutes.

WELCOME AND INTRODUCTION BY THE CHAIRMAN

AGM.95 The Chairman formally welcomed everyone to the Annual General Meeting of The Royal Wolverhampton Hospitals NHS Trust.

In his opening remarks, the Chairman commented that the last twelve months had again shown a very successful year, building upon previous attainment. The hospital was a patient centred hospital and this had been the determining factor and determining function of its success over the last twelve months. This success had been shown in the quality of service delivered, in the areas of patient safety, in the drive for the provision of single sex accommodation and the work undertaken concerning infection control. The strength of the financial position of the Trust was also noted.

The hospital has a committed and dedicated workforce, not only medical and nursing staff but also those “backroom” staff who ensure that the relationship between clinical staff and the general public is a satisfactory one. The Chairman thanked his predecessor, Alan Edwards, for the time he had spent as Chairman and to Keith Bryan who had been Acting Chairman over the past few months.

The Chairman invited the Chief Executive to present the Annual Report 2009/10.

PRESENTATION OF THE ANNUAL REPORT 2009/10 BY THE CHIEF EXECUTIVE

AGM.96 The Chief Executive welcomed Mr. Picken to his first Annual General Meeting of the Trust as Chairman.

The Chief Executive presented the Annual Report for the year 2009/10, a copy of which is filed with the Minutes together with a copy of the PowerPoint presentation.

Referring to the Visions and Values of the Trust, the Chief Executive advised that these remained the same and the fundamental aim was to provide the best possible care to all patients. On those occasions where the service did fall short of expected standards, the Trust had a good record of learning from such instances and rectifying issues quickly.

The Trust had a tremendous record on preventing infection and was the best performing Acute Trust in the United Kingdom in terms of MRSA bacteraemia. It had now been 442 days without an incidence which was a tremendous achievement.

Success had also been seen in the Acute Stroke Service. A further 10 beds had been established to accommodate the service from Mid-Staffordshire NHS Foundation Trust.

The Chief Executive referred to the success of the Trust in establishing a Transcatheter Aortic Valve Implantation (TAVI) service. The Trust was the only centre in the West Midlands providing this service and was one of nine centres nationally. He paid tribute to the Chief Operating Officer and her team for this achievement. The Heart and Lung Centre was the largest of the four heart centres in the West Midlands and more innovations would be seen moving forward. It was important that new innovations were adopted over the coming years and the Chief Executive thanked the Board for their continued support in this area.

During 2009/10 further growth of the Research and Development Directorate had taken place. The Trust chaired the West Midlands North Comprehensive Local Research Network (WMNCLRN). The number of patients entered into clinical trials is increasing.

The Trust had invested £21m in improving its estate and medical and IT equipment in 2009/10. Twenty-five percent of this investment was spent on creating additional inpatient bed capacity for surgical and stroke patients. The new catering facility had opened and will commence production in September. The outline Business Case for the new Integrated Pathology Building was submitted to the Strategic Health Authority in March 2010. A major refurbishment of the Women's Unit commenced in 2009 which has resulted in the improvement of the patient environment in delivery suites and existing theatres.

At April, 2010 the Trust had 226 active volunteers and the Chief Executive thanked them for their tremendous contribution to the Trust over the year.

Steady progress has been made throughout 2009 in developing the Trust's emergency preparedness arrangements. Two major exercises had taken place which had tested the Trust's response to a major incident. Contingency plans for an influenza pandemic in anticipation of an H1N1 flu pandemic had been developed.

The Chief Executive commended the report to the Board and thanked all the staff for their hard work over the year.

PRESENTATION OF THE AUDITED ACCOUNTS FOR THE YEAR ENDING 31st MARCH, 2010

AGM.97 The Director of Finance and Information presented the Audited Accounts for the year ending 31st March, 2010 which he advised had been through due process and had received

an unqualified audit opinion.

A copy of the PowerPoint presentation is filed with the Minutes, together with a copy of the Audited Accounts.

The Director of Finance and Information reported another year of sustained good performance with increased activity and turnover.

Referring to the financial performance of the Trust for 2009/10 the Director of Finance and Information declared an income and expenditure net surplus of £8.4m before impairment.

The Trust had achieved cumulative break even, all deficits from previous years had been covered and the Trust is in recurrent surplus. Looking forward, the budget from the newly elected government is likely to be very challenging with greater savings being required. The Trust had prepared a five year budget on this basis.

ACTION

PRESENTATION OF THE QUALITY ACCOUNTS 2009/10

AGM.98 The Director of Nursing and Midwifery presented the Quality Accounts 2009/10. A copy of the presentation is filed with the Minutes, together with a copy of the Quality Accounts. The document reports to the public on the quality of services looking at safety, experience and outcomes and included areas that are doing well, areas for improvement, priorities for the coming year and how the Trust has involved service users, staff and others to determine these priorities.

Four events had taken place involving members of the public and stakeholder representatives. Four key priorities had been developed; patient safety – infection prevention and control, clinical effectiveness – cancelled operations, patient experience – privacy and dignity and the dementia project. The achievements and priorities for each key priority were detailed in the presentation. Leads had been identified for each priority. Progress will be assessed on a monthly or quarterly basis. Patients will be involved in monitoring achievements over the coming year via the Trust's Patient Experience Forum.

QUESTIONS FROM THE FLOOR

AGM.99 There were no questions from the floor

ANY OTHER BUSINESS

AGM.100 No items were raised.

The Chairman closed the Annual General Meeting at 10.40 a.m.

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