

CHAIRMAN'S SUMMARY REPORT

This summary sheet is for completion by the Chair of any committee/group to accompany the minutes required by a trust level committee.

Name of Committee/Group:	Quality Governance Assurance Committee
Report From:	Dr Janet Anderson
Date:	Wednesday 21 January 2015
Action Required by receiving committee/group:	<input type="checkbox"/> For Information <input type="checkbox"/> Decision <input type="checkbox"/> Other
Aims of Committee: Bullet point aims of the reporting committee (from Terms of Reference)	To review and oversee the management of risk across the Trust.
Drivers: Are there any links with Care Quality Commission/Health & Safety/NHSLA/Trust Policy/Patient Experience etc.	To receive reports, reviewing and ensuring compliance with national, regional and local standards to ensure high quality service provision and to ensure compliance with regulatory authorities.
Main Discussion/Action Points: Bullet point the main areas of discussion held at the committee/group meeting which need to be highlighted	<p><u>SUMMARY OF SIGNIFICANT ISSUES</u></p> <p>Integrated Quality & Performance Report – October 2014</p> <ul style="list-style-type: none"> • Performance again discussed at length at F&P but impact on quality discussed. • The trust has been under enormous pressure in the last 2 months and the staff are to be congratulated for their achievements despite some outcomes being below target. • On track to achieve RTT, having cleared backlog • Discharges - still a problem with delays in SC assessments and placements especially South Staffs. • Reduction in complaints welcomed. More informal and sensitive handling encouraged. • Instant messaging has helped to increase FFT figures. • Continuing concerns about number of falls with harm. All have RCAs to determine cause and implement preventative measures. • Medication errors being reviewed by Medication Safety Group to increase granularity of report. • Staff sickness increased largely due to seasonal infections, but still too high. • Delay in completing discharge summaries. Still a problem with e-discharge. <p>Board Assurance Framework (BAF) / Trust Risk Register TRR</p> <ul style="list-style-type: none"> • Continued improvement in detail of report. Reasons for change in status and risk described, increasingly giving evidence to explain positive assurance or negative evidence. • Noted changes in BAF risk ownership. • Risk 3354 upgraded this quarter from D3 to C3 (Estates quality and flexibility because of concerns re funding gap)

- Two risks 2828 and 494, on TRR removed, to be managed at Directorate level.
- No change in status of the red risks (one on each register)

Patient Safety Improvement Group (November & December 2014)

- WHO check list mostly compliant in theatre and non theatre areas. Concerns in Dentistry remain. CCH now included in report.
- Reduction in personal injury claims.
- SBARD transfer checklists being developed and rolled out.
- Further refinements in information to be presented from Health Assure (ward monitoring reports.)

Quality Standards Action Group (November & December 2015)

- National Laparotomy Audit has highlighted need to improve handover policies.
- Good response by Trust to Cavendish recommendations
- Review of dietician resource and how they are deployed, following audits of Head and Neck Cancer and IBD.
- CQC on going compliance monitoring calculates Trust to be Band 5 (out of 6) received form Intelligence monitoring reports
- Improvement in IR(ME)R training for all staff required

Trust Clinical Audit Plan

- Good progress noted this year at month 9 with >50% expected at year end achievement across the Trust (above target for year).
- Under questioning, presenter able to demonstrate robustness of measures for monitoring e.g. of audits abandoned and prioritisation.

CQC Compliance

- Pilot mini internal CQC (internal quality review) visits to take place this month, with NED presence on the team.
- Compliance to be mapped against the new CQC 5 domains
- Good progress being made. CCH to be included next time.
- IMR suggests Trust has risk rating reduced since last report.
- Still concerns over consent compliance.

Risks Identified:

Include Risk Grade (categorisation matrix/Datix number)