







Trust Board Report

Meeting Date:	24 November 2014
Title:	Board Action Points
Executive Summary:	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
Action Requested:	To note the contents of the report, or to seek clarification about progress of individual items.
Report of:	Chief Executive
Author: Contact Details:	Adrian Sargent Tel 01902 694294 Email adrian.sargent@nhs.net
Resource Implications:	Nil
Public or Private: (with reasons if private)	Public Session
References: (eg from/to other committees)	None
Appendices/ References/ Background Reading	The minutes and reports of previous Board meetings.
NHS Constitution: (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none">  Equality of treatment and access to services  High standards of excellence and professionalism  Service user preferences  Cross community working  Best Value  Accountability through local influence and scrutiny

Background Details

Background

1. This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

Date and Minute Number	Subject	Action	Person Leading	Completion Date
23.01.12 TB.3878	Staff Behaviour and Attitudes	Report on work by South Tees NHS Trust regarding expectations of staff (behaviour and attitude to patients) – This is being revisited in the light of the review of governance, and the Francis report published 6 Feb 2013	DHR	Open: Originally scheduled for a BDS this autumn – will now be reviewed by incoming DHR
27.01.14 TB.4836	Undergraduate Education	Requested a presentation at a BDS to explain funding and other aspects of UG education provision at RWT	JO	Open: Date of BDS session to be confirmed in Autumn 2014
24.03.14 TB.4959	Public Health – infant mortality and other local issues	Further report to be submitted on infant mortality in the City (Note: this work is being taken forward by a multi-agency steering group which is due to meet in late November to draw the conclusions and action plan together)	JO/CE/ R Jervis	Open: Action Plan to be presented – January 2015
28.07.14 TB.5120	Safe Hands	Presentation requested at BDS	CE	Closed: BDS in November
28.07.14 TB.5121	Obesity (DPH Annual Report 2013/14)	Quarterly reports on progress to be submitted detailing management actions including in regard to staff	JO/DPH	Open: Topic for BDS in the first instance – early 2015
29.09.14 TB.5186	Integrated Quality and Performance Report	NEDs requested the executive summary to include a brief description of the mitigating actions taken (this information is presently given orally at the meeting)	CE/GN	Open: Partly done in October, and to be fully covered off in November and all subsequent reports
29.09.14 TB.5188	BAF/TRR: in-depth briefing on one issue	Requested briefing at a future BDS on a long standing risk to increase	CE	Open: To be scheduled

			understanding of issues to be dealt with – the example suggested was long standing staffing problems on Ward A7.		
27.10.14 TB.5234	Estates Strategy		Update and overview of RWT Estate Strategy requested by TB	KS	Open: January TB
27.10.14 TB.5221	Community Services		NEDs to be given update on progress of integration and visit 3 premises	GN	Open: Scheduled for 15 December
27.10.14 TB.5222	Meeting with Deputy Chief Operating Officers		NEDs to meet Deputy COOs and senior managers from the two divisions	GN	Open: December or January TBC
<p>Recommendation</p> <p>The Board is recommended to note the Action Points listed above.</p>					