







## Trust Board Report

<b>Meeting Date:</b>	1 June 2015
<b>Title:</b>	Board Action Points
<b>Executive Summary:</b>	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
<b>Action Requested:</b>	To note the contents of the report, or to seek clarification about progress of individual items.
<b>Report of:</b>	Chief Executive
<b>Author:</b> <b>Contact Details:</b>	Adrian Sargent Tel           01902                   694294                   Email adrian.sargent@nhs.net
<b>Resource Implications:</b>	Nil
<b>Public or Private:</b> (with reasons if private)	Public Session
<b>References:</b> (eg from/to other committees)	None
<b>Appendices/ References/ Background Reading</b>	The minutes and reports of previous Board meetings.
<b>NHS Constitution:</b> (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> <li> Equality of treatment and access to services</li> <li> High standards of excellence and professionalism</li> <li> Service user preferences</li> <li> Cross community working</li> <li> Best Value</li> <li> Accountability through local influence and scrutiny</li> </ul>

### Background Details

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1. This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

Date and Minute Number	Subject	Action	Person Leading	Completion Date
23.01.12 TB.3878	Staff Behaviour and Attitudes	Report on work by South Tees NHS Trust regarding expectations of staff (behaviour and attitude to patients) –  This is being revisited in the light of the review of governance, and the Francis report published 6 Feb 2013	DHR	<b>Closed:</b> Report on today's agenda
24.03.14 TB.4959	Public Health – infant mortality and other local issues	Further report to be submitted on infant mortality in the City  (Note: this work is being taken forward by a multi-agency steering group which is due to meet in late November to draw the conclusions and action plan together)	JO/CE / R Jervis	<b>Closed:</b> Action Plan to be presented – <b>1 June 2015</b>
28.07.14 TB.5121 And 27.04.15 TB.5503	Obesity  (DPH Annual Report 2013/14)	Quarterly reports on progress to be submitted detailing management actions including in regard to staff	JO	<b>Open:</b> (Further update due in June)
27.10.14 TB.5222	Meeting with Divisional Management Teams	NEDs to meet Management Teams from the two divisions	GN	<b>Open:</b> <b>Meeting scheduled for 8 May was postponed – being rearranged</b>
26.01.15 TB.5318	NHS Providers report: Leading by Example	Requested a Board discussion later in the year	JV/AA	<b>Open:</b>
26.01.15 TB.5326	Sickness Absence	Requested a detailed look at this matter at TB or BDS	AA	<b>Closed:</b> The sickness absence information and occupational health report to support the data will now be taken to the Finance Performance and Review committee help monthly

23.02.15 TB.5381	NIHR Clinical Network, West Midlands	Financial Plan 2015/16 to be submitted to Board for information	JO	<b>Open:</b> Scheduled July TB	for
23.02.15 TB.5384	Better Care Fund	Requested an update and explanation at a future Development Session	ME/G N	<b>Open:</b> Scheduled July BDS	for
23.02.15 TB.5396	Update on Francis: Requested progress report on the following recommendation 004: (all NHS staff should be required to enter into an express commitment to abide by the NHS values and the constitution, both of which should be incorporated into the contracts of employment)	The following is included in the NHS contract of employment and satisfies the requirements of Francis:  <i>The public service values of accountability, probity and openness must be at the heart of the NHS, based on the recognition that patients come first. The Trust is a public body and as such is subject to public scrutiny and accountable for all its actions. All staff must act in accordance with public service values when discharging their duties and delivering services</i>	AA	<b>Closed:</b>	
30.03.15 TB.5434	CCH – Service Transfers	Requested updates on obstetrics and neonatal intensive care	SM	<b>Open:</b>	
27.04.15 TB.5495	5 Year Capital Programme	Requested presentation at BDS on prioritisation of schemes etc	KS	<b>Closed:</b> <b>Given on May</b>	<b>11</b>
27.04.15 TB.5501	Schwarz Rounds	Board to be informed how the rounds would work and their intended impact	AA	<b>Closed:</b> Information circulated email	by
<p><b>Recommendation</b></p> <p>The Board is recommended to note the Action Points listed above.</p>					