







Trust Board Report

Meeting Date:	30 June 2014
Title:	Board Action Points
Executive Summary:	This report lists the eight outstanding actions from previous Board meetings, and timescales for completion.
Action Requested:	To note the contents of the report, or to seek clarification about progress of individual items.
Report of:	Chief Executive
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Resource Implications:	Nil
Public or Private: <small>(with reasons if private)</small>	Public Session
References: <small>(eg from/to other committees)</small>	None
Appendices/ References/ Background Reading	The minutes and reports of previous Board meetings.
NHS Constitution: <small>(How it impacts on any decision-making)</small>	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none">  Equality of treatment and access to services  High standards of excellence and professionalism  Service user preferences  Cross community working  Best Value  Accountability through local influence and scrutiny
Background Details	
	<p>Background</p> <p>1. This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.</p>

Date and Minute Number	Subject	Action	Person Leading	Completion Date
23.01.12 TB.3878	Staff Behaviour and Code of conduct	Report on work by South Tees NHS Trust regarding expectations of staff (behaviour and attitude to patients) – This is being revisited in the light of the review of governance, and the Francis report published 6 Feb 2013	HR	Scheduled for Autumn 2014 – update to a future BDS
22.07.13 TB.4631	ICT 5 year Strategy	Requested a presentation to be given at a Board Development session	KS	Closed: Part of away day 24 June
27.01.14 TB.4836	Undergraduate Education	Requested a presentation at a BDS to explain funding and other aspects	JO	Open: Date to be confirmed in Autumn 2014
27.01.14 TB.4868	Health and Social Care Act 2012 – Obligations in respect of consultation	Agreed to a suggestion that the Trust's obligations be explained at a BDS	ME	Open: Aiming for BDS in April or May – <i>now slipped to July</i>
24.03.14 TB.4959	Public Health – infant mortality and other local issues	DPH to be invited to address a future TB meeting Further report to be submitted on infant mortality in the City (Note: this was raised by Dr Anderson following national public health concerns about high levels of infant mortality in some areas)	ADS JO/CE/ GN	Open: Scheduled for July TB Report on Infant Mortality to be presented – <i>date to be confirmed</i>
24.03.14 TB.4928	National NHS Staff Survey Results	Report to be resubmitted with clarification of dates in report and including comparison with responses to equivalent questions in the most recent Chatback survey.	HR	Open: Report scheduled for July Board meeting
24.03.14	Focus Groups –	Feedback from Groups	Chairman	Open:

	TB.4921	Never Events	to be fed back		due to take place on 3 July.
	28.04.14 TB.4995	Communication Skills of Clinicians	Arising from two patients' stories, it was agreed that the trust's strategy regarding improving clinician's communication skills be reviewed	CE	Closed: this is covered by the training module "Breaking Bad News"
<p>Recommendation</p> <p>The Board is recommended to note the Action Points listed above.</p>					