







Trust Board Report

Meeting Date:	27 July 2015
Title:	Board Action Points
Executive Summary:	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
Action Requested:	To note the contents of the report, or to seek clarification about progress of individual items.
Report of:	Chief Executive
Author: Contact Details:	Adrian Sargent Tel 01902 694294 Email adrian.sargent@nhs.net
Resource Implications:	Nil
Public or Private: (with reasons if private)	Public Session
References: (eg from/to other committees)	None
Appendices/ References/ Background Reading	The minutes and reports of previous Board meetings.
NHS Constitution: (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none">  Equality of treatment and access to services  High standards of excellence and professionalism  Service user preferences  Cross community working  Best Value  Accountability through local influence and scrutiny

Background Details

Background

1. This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

Date and Minute Number	Subject	Action	Person Leading	Completion Date	
28.07.14 TB.5121 And 27.04.15 TB.5503	Obesity (DPH Annual Report 2013/14)	Quarterly reports on progress to be submitted detailing management actions including in regard to staff	JO	Open: (Further update due in July)	in
27.10.14 TB.5222	Meeting with Divisional Management Teams	NEDs to meet Management Teams from the two divisions	GN	Open: Meeting scheduled for 14 August	for
26.01.15 TB.5318	NHS Providers report: Leading by Example	Requested a Board discussion later in the year	JV/AA	Open: Data to be examined, inform discussion	be to TB
23.02.15 TB.5384	Better Care Fund	Requested an update and explanation at a future Development Session	ME/GN	Open: Scheduled for September BDS	for
01.06.15 TB.5496	Cash flow management – Capital Programme 2015/16	Risk to be drafted and presented to Finance and Performance Committee	KS	Closed: Reflected on BAF	on
01.06.15 TB.5504	ChatBack	Responses from divisions to be collated and circulated to TB for information	AA	Open:	
01.06.15 TB.5506	Obesity Action Plan	To be circulated to TB when considered by the WCC Health Scrutiny Panel	JO	Open: Expected late July	late
<p>Recommendation</p> <p>The Board is recommended to note the Action Points listed above.</p>					