

Non-Executive Director in November, as follows:

Finance and Performance Committee:

- Chairman of the Trust Board no longer to be a member, but to be an observer only.
- Non-executive Directors to be: Mary Martin (Chair) and Rosi Edwards
- Terms of Reference to be amended to provide for two NEDs (instead of three)

Quality Governance Assurance Committee

- Chairman of the Trust Board and CEO to become observers only
- Non-executive Directors to be: Dr Anderson (Chair), R Edwards and Professor Kelly.
- Terms of reference to be amended to provide for two NEDs and one Associate NED (instead of 4 NEDs and 2 Associate NEDs).

Audit Committee

- Members to be: S Rawlings (Chair – from 1 March), Dr Anderson and M Martin
- No change to terms of reference

Charities Committee

- Non-executive Directors to be: R Edwards (Chair) and S Rawlings
- Terms of reference to be amended to provide for two NEDs (instead of three)

FT Steering Group – No change.

Remuneration Committee – No change

WMLCRN Partnership Board (in new financial year) – Prof D Kelly

Recommendations:

- (1) That the proposed revised NED membership of the Board Committees as set out in the appendix to this report be approved with immediate effect (except for the position of Chair of Audit – wef 1 March 2014), together with the minor changes to the terms of reference of the Quality Governance Assurance Committee, Finance and Performance Committee and Charities Committee.
- (2) The Board is recommended to submit the amended terms of reference to the next meeting of each of the three Committees mentioned above, for information.
- (3) The Board is recommended to review the membership of its Committees in six months' time or sooner if vacancies for NEDs have been filled in the meantime.

Assignment of Non-executive Directors to Board Committees from 27 January 2014

Committee	NEDs (proposed)	NEDs (current allocation)	Proposed number of NEDs per ToR	Lead Officer
Charities	Sue Rawlings Rosi Edwards (Chair)	S Rawlings (Chair) S Kalirai J Vanes	2 NEDs (Was 3)	Sandy Ness
Finance and Performance	Mary Martin (Chair) Rosi Edwards	M Martin (Chair) R Harris S Rawlings J Vanes	2 NEDs (Was 3)	Kevin Stringer and Gwen Nuttall
Quality Governance Assurance	Janet Anderson (Chair) Rosi Edwards Deirdre Kelly	D Ritchie (Chair) J Anderson R Edwards R Harris D Kelly S Kalirai	2, plus one Associate NED (Was 4 NEDs and 2 Associate NEDs)	Cheryl Etches
Audit	S Kalirai** Mary Martin Sue Rawlings (Chair)* Janet Anderson (* Chair from 1/3/14) (** Chair until 28/2/14)	S Kalirai (Chair) R Edwards D Ritchie J Vanes	Not less than 3 NEDs	Kevin Stringer
Remuneration	J Anderson M Martin S Rawlings R Edwards J Vanes (Acting Chair)	R Harris J Anderson S Kalirai M Martin S Rawlings D Ritchie J Vanes	Chairman and all NEDs	D Harnin
FT Steering Group	Sue Rawlings J Vanes (Acting Chair)	R Harris (Chair) S Rawlings J Vanes	-	Chief Executive

Senior Independent Director – Janet Anderson

Vice Chairman of Trust Board – Vacancy

Lead NED for Safeguarding – Janet Anderson

NED rep on Quality Standards Action Group – Rosi Edwards

NED Rep on Patient Safety Improvement Group – Janet Anderson