

Trust Board Report

Meeting Date:	20 May 2013
Title:	Board Action Points
Executive Summary:	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
Action Requested:	To note the contents of the report, or to seek clarification about progress of individual items.
Report of:	Chief Executive
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Resource Implications:	Nil
Public or Private: (with reasons if private)	Public Session
References: (eg from/to other committees)	None
Appendices/ References/ Background Reading	The minutes and reports of previous Board meetings.
NHS Constitution: (How it impacts on any decision-making)	<p>In determining this matter, the Board should have regard to the Core principles contained in the Constitution of:</p> <ul style="list-style-type: none">✚ Equality of treatment and access to services✚ High standards of excellence and professionalism✚ Service user preferences✚ Cross community working✚ Best Value✚ Accountability through local influence and scrutiny

Background Details

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<ol style="list-style-type: none">1. This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

Date and Minute Number	Subject	Action	Person Leading	Completion Date
23.01.12 TB.3878	Staff Behaviour and Code of conduct	Report on work by South Tees NHS Trust regarding expectations of staff (behaviour and attitude to patients)	DH	This being revisited in the light of the review of governance, and the new Francis report published 6 Feb 2013 – update to a future BDS or TB meeting
24.09.12 TB.4182	Development of a Medical Staff Bank	Progress Report requested	DH	Report scheduled for TMT in June and TB in July
24.09.12 TB.4190 And 29.10.12 TB.4217	Organ Donation	Policy on Organ Donation to be produced for approval by Board	JO	Report due in September 2013
28.01.13 TB.4329	Pressure on emergency services	Details around bed stock, care pathways etc to be shared with Board prior to informal board to board with WCCG	GN	Board Developmnt session May 2013
25.03.13 TB.4430	Safe Hands	Requested presentation on recent developments at a BDS	CE	September 2013
25.03.13 TB.4424	Patient Experience and Feedback	Report on Strategy for Patient Feedback to be submitted	CE	June 2013
22.04.13 TB.4490	Perinatal Mortality	Report requested	JO	July 2013
22.04.13 TB.4476	RCN Film – Care of the Elderly	To be shown to Board	DL/CE	TBC

22.04.13 TB.4474	Complaints and PALS Activity	Requested future reports to provide breakdown of complaints/PALS enquiries by ward, as can be found on NHS Choices website	CE	Next report due in July 2013
25.03.13 TB.4377 and 4420	Cardiac Arrests (Local Never Events)	Review of cardiac arrests to be undertaken over a trial period	CE/JO	TBC
<p>Recommendation</p> <p>The Board is recommended to note the Action Points listed above.</p>				