



Date and Minute Number	Subject	Action	Person Leading	Completion Date
23.01.12 TB.3878	Staff Behaviour and Code of conduct	Report on work by South Tees NHS Trust regarding expectations of staff (behaviour and attitude to patients) –  This is being revisited in the light of the review of governance, and the Francis report published 6 Feb 2013	DH	On-going – update to a future BDS or TB meeting
24.09.12 TB.4182	Development of a Medical Staff Bank	Progress Report requested	DH	Report scheduled for TMT in September and TB in October
24.09.12 TB.4190 And 29.10.12 TB.4217	Organ Donation	Policy on Organ Donation to be produced for approval by Board	JO	Report due in September 2013
28.01.13 TB.4329	Pressure on emergency services	Details around bed stock, care pathways etc to be shared with Board prior to informal board to board with WCCG	GN	<b>Closed:</b> Update on Bed Modelling to Board Developmnt session June 2013
25.03.13 TB.4430	Safe Hands	Requested presentation on recent developments at a BDS	CE	September 2013 (Provisional)
25.03.13 TB.4424	Patient Experience and Feedback	Report on Strategy for Patient Feedback to be submitted	CE	July 2013
22.04.13 TB.4490	Perinatal Mortality	Report requested	JO	July 2013
22.04.13 TB.4474	Complaints and PALS Activity	Requested future reports to provide breakdown of	CE	Next report due in July 2013

		complaints/PALS enquiries by ward, as can be found on NHS Choices website		
25.03.13 TB.4377 and 4420	Cardiac Arrests (Local Never Events)	Review of cardiac arrests to be undertaken over a trial period	CE/JO	TBC (Work ongoing)
20.05.13 TB.4523	Never Events	Requested update on information and training given to staff regarding never events	CE/JO	July 2013 (Update to be given as matter arising from minutes)
20.05.13 TB.4533	Robert Francis Public Inquiry Report	Further discussion of progress against recommendations to be arranged	CE	TBC
20.05.13 TB.4536	Trust Strategic Goals	The format and validity of reporting on progress against the Trust's Strategic goals is under review	GN	To be discussed at Board Away Day on 4 July
24.06.13 TB.	Safeguarding	Non-executive Director to be assigned responsibility to take the lead on safeguarding matters	Chair	
<p><b>Recommendation</b></p> <p>The Board is recommended to note the Action Points listed above.</p>				