

Trust Board Report

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| Meeting Date: | 24 September 2012 |
| Title: | Board Action List |
| Executive Summary: | This report lists the outstanding actions from previous Board meetings, and timescales for completion. |
| Action Requested: | To note the contents of the report, or to seek clarification about progress of individual items. |
| Report of: | Chief Executive |
| Author: Contact Details: | Adrian Sargent Tel 01902 307999, extension 6745 Email adrian.sargent@nhs.net |
| Resource Implications: | Nil |
| Public or Private: (with reasons if private) | Public Session |
| References: (eg from/to other committees) | None |
| Appendices/ References/ Background Reading | The minutes and reports of previous Board meetings. |
| NHS Constitution: (How it impacts on any decision-making) | In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> ✦ Equality of treatment and access to services ✦ High standards of excellence and professionalism ✦ Service user preferences ✦ Cross community working ✦ Best Value ✦ Accountability through local influence and scrutiny |

Background Details

Background

1. This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

| Date and Minute Number | Subject | Action | Person Leading | Completion Date |
|---|---|--|----------------|---|
| 28.11.11 TB.3812 | RWHT Charitable Funds | Style and format of Charitable Funds Annual Report to be reviewed, and a higher profile to be given to the way donations were used during the year | KS | October 2012 |
| 23.01.12 TB.3878 | Staff Behaviour and Code of conduct | Report on work being done by South Tees NHS Trust regarding expectations of staff (behaviour and attitude to patients) | DH | Scheduled for Board Developm't session in December 2012 |
| 25.06.12 TB.4068 | 7 Day Working | Progress report to be submitted in 3 months | JO | October Board meeting |
| 25.06.12 TB.4072 | Workforce Review of Nursing and Midwifery – Phase 1 | Update on discussion with commissioners re funding: funding case presented to WCCG Board on 14 August | ME/CE | September Board meeting (oral update) |
| 23.07.12 TB.4116 | WHO checklist – update on compliance | Report due in September | | September Board meeting |
| <p>Recommendation</p> <p>The Board is recommended to note the Action List.</p> | | | | |