

Trust Board Report

Meeting Date:	23 July 2012
Title:	Board Action List
Executive Summary:	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
Action Requested:	To note the contents of the report, or to seek clarification about progress of individual items.
Report of:	Chief Executive
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Resource Implications:	Nil
Public or Private: (with reasons if private)	Public Session
References: (eg from/to other committees)	None
Appendices/ References/ Background Reading	The minutes and reports of previous Board meetings.
NHS Constitution: (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> ✦ Equality of treatment and access to services ✦ High standards of excellence and professionalism ✦ Service user preferences ✦ Cross community working ✦ Best Value ✦ Accountability through local influence and scrutiny

Background Details

Background

1. This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

Date and Minute Number	Subject	Action	Person Leading	Completion Date
28.11.11 TB.3802	RWHT Charitable Funds	Style and format of Charitable Funds Annual Report to be reviewed, and a higher profile to be given to the way donations were used during the year	KS	September 2012
23.01.12 TB.3878	Staff Behaviour and Code of conduct	Report on work being done by South Tees NHS Trust regarding expectations of staff (behaviour and attitude to patients)	DH	Scheduled for Board Developm't session in October 2012
25.06.12 TB.4068	7 Day Working	Progress report to be submitted in 3 months	JO	September Board meeting
25.06.12 TB.4072	Workforce Review of Nursing and Midwifery – Phase 1	Update on discussion with commissioners re funding	ME/CE	July Board meeting (oral update)
<p>Recommendation</p> <p>The Board is recommended to note the Action List.</p>				