







## Trust Board Report

<b>Meeting Date:</b>	28 October 2013
<b>Title:</b>	Board Action Points
<b>Executive Summary:</b>	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
<b>Action Requested:</b>	To note the contents of the report, or to seek clarification about progress of individual items.
<b>Report of:</b>	Chief Executive
<b>Author:</b> <b>Contact Details:</b>	Adrian Sargent Tel           01902                   694294                   Email adrian.sargent@nhs.net
<b>Resource Implications:</b>	Nil
<b>Public or Private:</b> (with reasons if private)	Public Session
<b>References:</b> (eg from/to other committees)	None
<b>Appendices/ References/ Background Reading</b>	The minutes and reports of previous Board meetings.
<b>NHS Constitution:</b> (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> <li> Equality of treatment and access to services</li> <li> High standards of excellence and professionalism</li> <li> Service user preferences</li> <li> Cross community working</li> <li> Best Value</li> <li> Accountability through local influence and scrutiny</li> </ul>

### Background Details

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1. This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

Date and Minute Number	Subject	Action	Person Leading	Completion Date
23.01.12 TB.3878	Staff Behaviour and Code of conduct	Report on work by South Tees NHS Trust regarding expectations of staff (behaviour and attitude to patients) –  This is being revisited in the light of the review of governance, and the Francis report published 6 Feb 2013	DH	On-going – update to a future BDS or TB meeting  <b>(Note: to be discharged via TMC)</b>
24.09.12 TB.4182	Development of a Medical Staff Bank	Progress Report requested  <b>(Note: under new arrangements it is proposed to discharge this through TMC)</b>	DH	<b>Closed:</b> Report approved by TMC in September
24.09.12 TB.4190 And 29.10.12 TB.4217	Organ Donation	Policy on Organ Donation to be produced for approval by Board  (Note: TMC has authority to approve such policies)	JO	<b>Closed:</b> Policy to be approved by TMC on 25 October 2013
23.07.13 TB.4621	Pressure on emergency services	Informal board to board with WCCCG to be arranged.	Chairman	The purpose and timing of a board to board with WCCCG is being explored
25.03.13 TB.4430	Safe Hands	Requested presentation on recent developments at a BDS	CE	November 2013 (Provisional)
25.03.13 TB.4377 and 4420	Cardiac Arrests (Local Never Events)	Review of cardiac arrests to be undertaken over a trial period  (Note: under new arrangements it is proposed to discharge this through the sub-Board Committees)	CE/JO	<b>Closed:</b>  <b>Audit completed and appropriate actions taken</b>

20.05.13 TB.4536	Trust Strategic Goals	The format and validity of reporting on progress against the Trust's Strategic goals is under review	GN/ Chair	Being reviewed in connection with new Committee arrangements
24.06.13 TB.4578	Safeguarding	Non-executive Director to be assigned responsibility to take the lead on safeguarding matters	Chair	
22.07.13 TB.4631	ICT 5 year Strategy	Requested a presentation to be given at a Board Development session	KS	Aiming to schedule this for November 2013
22.07.13 TB.4627	Patient Experience Strategy	Requested an update on the consultation with clinical staff via focus groups  (Note: it is intended to discharge this through the new sub-Board committees)	CE	<b>Closed:</b>
22.07.13 TB.4629	Neonatal mortality	Requested a further report on comparison of data between trusts	JO	November 2013
23.09.13 TB.4674	Oncology	Requested a progress update to provide assurance of continuing improvements (in light of Patient's Story)	GN/JO	January 2014
<p><b>Recommendation</b></p> <p>The Board is recommended to note the Action Points listed above.</p>				