

**CHAIR'S SUMMARY REPORT**

*This summary sheet is for completion by the Chair of any committee/group to accompany the minutes required by a trust level committee.*

<b>Name of Committee/Group:</b>	Quality Governance Assurance Committee	
<b>Report From:</b>	Ms Rosi Edwards, Chair	
<b>Date:</b>	21 November 2013	
<b>Action Required by receiving committee/group:</b>	X For Information <input type="checkbox"/> Decision <input type="checkbox"/> Other	
<b>Aims of Committee:</b> Bullet point aims of the reporting committee (from Terms of Reference)	To review and oversee the management of risk across the Trust	
<b>Drivers:</b> Are there any links with Care Quality Commission/Health & Safety/NHSLA/Trust Policy/Patient Experience etc.	<b>To receive reports from all related subgroups in the governance framework, reviewing compliance with national, regional and local standards to ensure high quality service provision and that patient safety and experience is at the heart of everything this Trust does.</b>	
<b>Main Discussion/Action Points:</b> Bullet point the main areas of discussion held at the committee/group meeting which need to be highlighted	<ul style="list-style-type: none"> <li>• Integrated Quality and Performance report: Discussed:             <ul style="list-style-type: none"> <li>- Pressures on A&amp;E in November and how these might affect performance during the winter months.</li> <li>- Measures being taken to mitigate red risks regarding 31 day &amp; 62 day cancer within Urology and Gynaecology</li> <li>- RTT: Currently green overall but 2 specialties (Orthopaedics and General Surgery) are red. Recovery plans in place but depend on bed availability and impact of winter pressures.</li> </ul> </li> <li>• Trust Risk register: Considered Risk 943 – further clarification to be provided for the next Committee in January 2014.</li> <li>• Patient Safety Improvement group: Noted the Chair's report of 15 October 2013. No new risks had been identified.</li> <li>• Academy Steering Group: Noted the Chair's report 22 October. Agreed the Terms of Reference with some amendments.</li> <li>• Agreed 6 month reporting from this group.</li> <li>• Audit Committee meets on 3 December, when assurance mechanisms and coverage will be discussed.</li> </ul>	

<p><b>Risks Identified:</b></p> <p>Include Risk Grade (categorisation matrix/Datix number)</p>	<ul style="list-style-type: none"><li>• A&amp;E pressures in November indicate potential intensity of winter pressures.</li><li>• Continued risk of not meeting 31 and 62 day cancer targets until additional staff resources are in place.</li></ul>
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