

New Cross Hospital
Wolverhampton
West Midlands
WV10 0QP

Tel: 01902 307999

Direct dial: 01902 694294

Dear Colleague,

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 27 June, 2016 at 10.00 a.m.** in the **Boardroom, Corporate Services Centre**, Building 12, New Cross Hospital, Wolverhampton.

Yours sincerely,

J Vanes
Chairman

A G E N D A

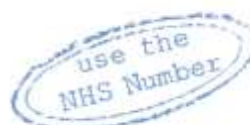
Part 1 – Items of business for which the press and public may be present

		Action	Time	Lead
1- 6/16	Apologies for absence	To receive	10.00	Chairman
2- 6/16	To receive declarations of interest from Directors and Officers	To note		Chairman
3- 6/16	Minutes of the meeting of the Board of Directors held on Monday 23 May, 2016	Encl to approve		Chairman
4- 6/16	Matters arising from the minutes of the meeting of the Board of Directors held on 23 May 2016	To consider as necessary		Chairman
5- 6/16	Board Action Points	Encl to note		Chairman
6- 6/16	Chief Executive's Report	Encl to note	10.10	Chief Executive

Chief Executive: David Loughton CBE
Preventing Infection - Protecting Patients

A Teaching Trust of the University of Birmingham

WCA 531 02.11.12



		Action	Time	Lead
7	Patient Safety, Quality and Experience			
7.1-6/16	Patient's Story	DVD recording	10.15	Chief Nursing Officer
7.2-6/16	Infection Prevention Annual Report 2015/16	Encl to approve		Chief Nursing Officer
7.3-6/16	Independent Auditor's Limited Assurance report to the Directors of the Royal Wolverhampton NHS Trust on the Annual Quality Account 2015/16	Encl for assurance		Chief Nursing Officer
7.4-6/16	Quality Account 2015/16 Representation Letter	Encl to approve		Chief Nursing Officer
7.5-6/16	Quality Account 2015/16	Encl to approve		Chief Nursing Officer
7.6-6/16	Consultant Outcome Report 2015 Publication	Encl for assurance		Medical Director
8	Strategy, Business and Transformation			
8.1-6/16	7 Day services – early deliverer – progress update	Encl to note	11.05	Medical Director
9	Performance			
9.1-6/16	Integrated Quality and Performance Report	Encl to note	11.15	Chief Nursing Officer/ Chief Operating Officer
9.2-6/16	Chair's report of the meeting of the Quality Governance Assurance Committee held on 22 June 2016	To follow: to note		Dr J Anderson
9.3-6/16	Nurse Staffing Report	Encl to note		Chief Nursing Officer
9.4-6/16	Executive Summary HR Report	Encl to note		Interim Director of Human Resources
9.5-6/16	Finance Report May 2016 (Month 2)	Encl to note		Chief Financial Officer
9.6-6/16	Chair's report of the Finance and Performance Committee held on 22 June 2016	Encl to note		M Martin
9.7-6/16	Education Quarterly report	Encl for assurance		Medical Director
9.8-6/16	Workplace Wellbeing Charter – National Award for England	Encl to note		Interim Director of Human Resources
9.9	Update on Freedom to Speak Up Plan	Encl for		Interim Director of

		Action	Time	Lead
-6/16		assurance		Human Resources
10	Annual, Six monthly and Quarterly reports			
	No reports this month			
11	Governance, Risk and Regulatory			
11.1 -6/16	Membership of Committees	Encl to approve	12.10	Chairman
11.2 -6/16	External Audit – Final ISA260	Encl to note		Chief Financial Officer
11.3 -6/16	External Audit Management Representation letter	Encl to approve		Chief Financial Officer
11.4 -6/16	Financial Summary of Year Ending 31 March 2016	Encl to note		Chief Financial Officer
11.5 -6/16	Audited Annual Accounts 2015/16	Encl to approve		Chief Financial Officer
12	Feedback from Board Committees			
12.1 -6/16	Chair's report and draft minutes of the meeting of the Trust Management Committee held on 20 May 2016	Encl to note	12.30	Chief Executive
12.2 -6/16	Chair's report of the meeting of the Audit Committee held on 27 May 2016	Encl to note		R Dunshea
12.3 -6/16	Chair's report of Charitable Funds Committee held on 13 June 2016	Encl to note		S Rawlings
	Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:			
12.4 -6/16	Quality Governance Assurance Committee 18 May 2016	Encl to note		J Anderson
12.5 -6/16	Finance and Performance Committee, 18 May 2016	Encl to note		M Martin
12.6 -6/16	Audit Committee, 25 February 2016	Encl to note		R Dunshea
12.7 -6/16	Charitable Funds Committee, 8 March 2016	Encl to note		S Rawlings
13	General Business			
13.1 -6/16	Matters raised by members of the general public and commissioners		12.40	Chair
13.2 -6/16	Any other business			Chair

		Action	Time	Lead
13.3 -6/16	Date and time of next meeting: Monday 25 July, 2016 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton	To note		
13.4 -6/16	To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest.	To resolve	12.55	Chair
