







**Trust Board Report**

<b>Meeting Date:</b>	23 May 2016
<b>Title:</b>	Trust Annual Report 2015/16
<b>Executive Summary:</b>	The Annual Report is a required document published annually and covers all aspects of what we do, progress that we have made with delivering our services, and details of our annual financial accounts.
<b>Action Requested:</b>	To approve the draft Annual Report, and authorise the Audit Committee to approve any final changes prior to it being submitted with the final accounts on 2 June.
<b>Report of:</b>	Chief Executive
<b>Author: Contact Details:</b>	Adrian Sargent Tel 01902 694294      Email adrian.sargent@nhs.net
<b>Links to Trust Strategic Objectives</b>	The Annual Report reflects upon every one of our six strategic objectives
<b>Resource Implications:</b>	Revenue: None Capital: None Workforce: None Funding Source: None
<b>Equality and Diversity Assessment</b>	The report reflects that the Trust aims to provide its services to all, without discrimination of any kind. It includes specific reference to the Trust's equality duty, but is unlikely in itself to impact upon any of the groups with protected characteristics.
<b>Risks: BAF/ TRR</b> (describe risk and current risk score)	None
<b>Public or Private:</b> (with reasons if private)	Public
<b>References:</b> (eg from/to other committees)	Audit Committee, 27 May 2016
<b>Appendices/ References/ Background Reading</b>	NHS Manual of Accounts 2016
<b>NHS Constitution:</b> (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> <li> Equality of treatment and access to services</li> <li> High standards of excellence and professionalism</li> <li> Service user preferences</li> <li> Cross community working</li> <li> Best Value</li> <li> Accountability through local influence and scrutiny</li> </ul>

## Background Details

1	<p>Every NHS Trust and FT is required to produce an Annual Report which must be a fair, balanced and understandable account of its work during the previous 12 months.</p> <p>The most recent NHS Manual of Accounts includes guidance on the content and organisation of material in the Report, and this has been followed this year.</p> <p>The document is divided into three sections:</p> <p>Performance Report Directors Report (including the Annual Governance Statement) Remuneration Report and Financial Statements</p> <p>The annual report is an attempt to give a rounded view of our work during 2015/16, celebrating the many achievements and successes, but also acknowledging where things have not gone as planned, or performance has fallen below standard.</p> <p>Given the need to limit the size of the report, and in view of the scale and complexity of this organisation, it is impossible to name every service, mention every positive development and list every example of sub optimal performance. However, every effort has been made to compile a report which gives a fair summary, with occasional references to other reports, such as the Quality Account, in which more detail can be found.</p> <p>The External Auditors have reviewed this report, along with the Annual Accounts, and account has been taken of their comments.</p> <p>It is customary for the Annual Report to be reviewed by the Audit Committee alongside the Annual Accounts and it is proposed that this be done on 27 May, when the Committee could, if authorised by the Board, sanction any final, hopefully minor, changes in wording required before submission.</p> <p>The Quality Account (also on today's Board agenda) follows a different time line, requiring consultation with certain partner organisations, and then being uploaded to the NHS Choices website by 30 June. Therefore it is proposed that the two documents be brought together immediately <b>after</b> that time, for the purposes of creating a booklet suitable for the Trust AGM and for distribution to stakeholders.</p>
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