







## Trust Board Report

<b>Meeting Date:</b>	23 May 2016
<b>Title:</b>	Board Action Points
<b>Executive Summary:</b>	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
<b>Action Requested:</b>	To note the actions taken, or still outstanding.
<b>Report of:</b>	Chief Executive
<b>Author: Contact Details:</b>	Adrian Sargent Tel 01902 694294      adrian.sargent@nhs.net
<b>Links to Trust Strategic Objectives</b>	N/A
<b>Resource Implications:</b>	Revenue: None Capital: None Workforce: None Funding Source: None
<b>Risks: BAF/ TRR</b> (describe risk and current risk score)	None identified
<b>Public or Private:</b> (with reasons if private)	Public
<b>References:</b> (eg from/to other committees)	Minutes of previous Board meetings
<b>Appendices/ References/ Background Reading</b>	None
<b>NHS Constitution:</b> (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> <li> Equality of treatment and access to services</li> <li> High standards of excellence and professionalism</li> <li> Service user preferences</li> <li> Cross community working</li> <li> Best Value</li> <li> Accountability through local influence and scrutiny</li> </ul>

**Background Details**

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1. This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

Date and Minute Number	Subject	Action	Person Leading	Completion Date
26.10.15	Infant Mortality Action Plan	Update requested	JO	<b>Open:</b> Report will be brought to TB after it has been considered by the HWBB (late summer)
25.01.16 TB.5785	Clinical Audit – issues raised by NEDs	Updates requested	JO	<b>Closed:</b> <b>information emailed to TB</b>
29.02.16 TB.5821	Conversion from hospital numbers to NHS numbers	Further report required	KS	<b>Closed:</b> <b>To be reported via PSIG and QGAC</b>
30.03.16 TB.5867	Integrated Quality and Performance Report	NEDs asked for the report to provide some information about the steps proposed to be taken to remedy sub-optimal performance	GN	<b>Open:</b>
25.04.16 TB.5917	Development of Capital Programme	Presentation on development of capital programme in relation to estates strategy to be brought to a development session	KS	<b>Open:</b> <b>Provisionally – June BDS</b>

**Recommendation**

The Board is recommended to note the Action Points listed above.