







## Trust Board Report

<b>Meeting Date:</b>	25 April 2016
<b>Title:</b>	Board Action Points
<b>Executive Summary:</b>	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
<b>Action Requested:</b>	To note the actions taken, or still outstanding.
<b>Report of:</b>	Chief Executive
<b>Author: Contact Details:</b>	Adrian Sargent Tel 01902 694294      adrian.sargent@nhs.net
<b>Links to Trust Strategic Objectives</b>	N/A
<b>Resource Implications:</b>	Revenue: None Capital: None Workforce: None Funding Source: None
<b>Risks: BAF/ TRR</b> (describe risk and current risk score)	None identified
<b>Public or Private:</b> (with reasons if private)	Public
<b>References:</b> (eg from/to other committees)	Minutes of previous Board meetings
<b>Appendices/ References/ Background Reading</b>	None
<b>NHS Constitution:</b> (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> <li> Equality of treatment and access to services</li> <li> High standards of excellence and professionalism</li> <li> Service user preferences</li> <li> Cross community working</li> <li> Best Value</li> <li> Accountability through local influence and scrutiny</li> </ul>

**Background Details**

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1. This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.

Date and Minute Number	Subject	Action	Person Leading	Completion Date
26.10.15	Infant Mortality Action Plan	Update requested	JO	<b>Open:</b> Awaiting update from DPH
25.01.16 TB.5785	Clinical Audit – issues raised by NEDs	Updates requested	JO	<b>Open:</b> <b>Awaiting information from clinical lead</b>
29.02.16 TB.5821	Supportive Discharge Service – Age UK	Business case to be presented to TB (already identified as scheme worthy of support from Trust Funds but needing TB approval)	GN	<b>Closed:</b> <b>Dealt with below TB level</b>
29.02.16 TB.5821	Conversion from hospital numbers to NHS numbers	Further report required	KS	<b>Open:</b>
29.02.16 TB.5830	Nurse workforce	Rose Baker to be invited to give a presentation on her developmental work at a BDS	CE	<b>Closed:</b> <b>BDS 11 April</b>
30.03.16 TB.5867	Integrated Quality and Performance Report	NEDs asked for the report to provide some information about the steps proposed to be taken to remedy sub-optimal performance	GN	<b>Open:</b>

**Recommendation**

The Board is recommended to note the Action Points listed above.