

**PATIENT EXPERIENCE FORUM
AGENDA**

Date **Tuesday 2 February 2016**

Venue **Conference Room, Cannock Chase Hospital**

Time **13.15 – 15.15**

**MEMBERS ARE INVITED TO USE THE BUS SERVICE
X68 AT 12.45 FROM NEW CROSS HOSPITAL, STOP N1
TO ARRIVE AT CANNOCK HOSPITAL AT 13.15.
DEPARTURE FROM CANNOCK AT 15.30 TO ARRIVE
BACK AT NEW CROSS HOSPITAL AT 16.00.**

Item No	Item Description	Time	Lead
1	Apologies for Absence	13.15	Chair
2	Minutes of Previous Meeting (Tuesday 1 December 2015)	13.20	Chair
3	Matters Arising from the Minutes	13.30	Chair
4	Car Parking Meters	13.45	Pete Gibbons
5	Draft Patient Experience Strategy	14.00	Chair
6	Healthwatch Feedback	14.15	Healthwatch
7	Duty of Candour Leaflet	14.30	Chair
8	Reference Cost Assurance Programme	14.45	Chair
9	Future Agenda Items	15.00	Chair
10	Any Other Business	15.05	Chair
11	Date and Time of Next Meeting – To be arranged	15.15	Chair

NB. Could any Members who require any special arrangements to be made to enable attendance at the meetings, please contact Clair Worrall on 01902 307999 (ext. 8763)