

# THE ROYAL WOLVERHAMPTON NHS TRUST

New Cross Hospital  
Wolverhampton  
West Midlands  
WV10 0QP  
Direct Dial: 01902 694294

Dear Colleague,

In accordance with the provisions of the National Health Service and Community Care Act 1990 and the Regulations made thereunder, the Annual General Meeting of The Royal Wolverhampton NHS Trust will be held on Tuesday **29<sup>th</sup> September 2020 broadcast virtually using Microsoft Live Stream at 3pm.**

This meeting can be viewed by the public on application – a link will be sent or available on the Trust Web-site on the day. Copies of the Annual Report and Accounts can be viewed on the Trust's website. **Any questions must be lodged with the Trust Company Secretary no later than 9am Monday 28<sup>th</sup> September 2020.** If they are considered appropriate for the business of the meeting, they will be read out and responded to towards the end of the meeting.

The address to send any questions regarding the reports on the year April 2019-March 2020 is:  
[rwh-tr.TrustBoard@nhs.net](mailto:rwh-tr.TrustBoard@nhs.net)

Yours sincerely,

**Prof. Steve Field, Chairman**

## A G E N D A

		Action/Media	Lead	Approx. timings
1	Welcome and introduction by the Chairman	Presenter - Live	Prof. Steve Field - Chairman	3pm – 5mins
2	Apologies for absence;	Presenter -Live	Prof. Steve Field - Chairman	3.05pm – 2mins
3	Minutes of the Annual General Meeting held on Monday 1 October 2019	Presenter - Live	Prof. Steve Field - Chairman	3.07pm – 8mins
4	Matters arising from the Minutes	Presenter - Live	Prof. Steve Field - Chairman	3.15pm – 5mins
5	Declarations of Interest	Presenter - Live	Prof. Steve Field - Chairman	3.20pm – 2mins
<b>6</b>	<b>ANNUAL REPORT AND QUALITY ACCOUNT 2018/19</b>			
6.1	Review of Annual Report 2019/20	Presentation - Recording	Prof. David Loughton, Chief Executive	3.25pm – 30mins
6.2	Presentation on the Quality Account 2019/20	Presentation – Recording	Prof. Ann-Marie Cannaby, Chief Nurse Dr Brian Mckaig, Deputy Medical Director	
<b>7</b>	<b>AUDITED ACCOUNTS</b>			
7.1	Presentation of the Audited Accounts for the year ending 31 <sup>st</sup> March 2020	Presentation – Recording	Kevin Stringer Chief Financial Officer	
<b>8</b>	<b>GENERAL BUSINESS</b>			
8.1	Questions received from the Public and other stakeholders	Presenters – Live (Via Facilitator (Company Secretary) (depending on questions received)	Presenters above responding to questions	3.55pm – 30mins
8.2	Chairman to close the meeting	Presenter - Live	Prof. Steve Field - Chairman	4.25pm – 5mins