

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Tuesday 4 February 2020 at 10 a.m.** in the **Boardroom, Corporate Services Centre**, Building 12, New Cross Hospital, Wolverhampton.

Prof. S Field CBE
Chairman

A G E N D A

Part 1 – Items of business for which the press and public may be present

		Action	Time	Lead
	Apologies for absence;	To receive & note	10.00	Chair
1 -02/20	To receive declarations of interest from Directors and Officers	To note		Chair
2 -02/20	Minutes of the meeting of the Board of Directors held on 2 December 2019	To approve	10.05	Chair
3 -02/20	Matters arising and Board Action Points from the minutes of the meeting of the Board of Directors held on 2 December 2019	To consider		Chair
4	Patient Story and Other Reports			
4.1 -02/20	Patient Story	To note	10:10	Chair
4.2 -02/20	Midwifery Services Report	To note	10.20	Chief Nurse/T Palmer
5	Chief Executive and TMC Reports			
5.1 -02/20	Chief Executive's Report	To note	10:35	Chief Executive
5.2 -02/20	Chief Executive's Report of the TMC held on the 24 January 2020	To note		Chief Executive
6	People and Engagement			
6.1 -02/20	Executive Summary Workforce Report	To consider	10:45	Director of Workforce
6.2 -02/20	Freedom to Speak Up Report	To note		N Mehay, Freedom to Speak up Guardian
6.3 -02/20	Workforce & Organisational Development Committee (WODC) Terms of Reference	To approve		Director of Workforce
7	Patient Safety, Quality and Experience			
7.1 -02/20	Learning from Deaths update	To consider	11:00	Medical Director
7.2 -02/20	Patient Experience Report – Q3 Activity (October to December 2019)	To note		Chief Nurse
7.3 -02/20	Continuous Quality Improvement Programme update	To note		Acting Director of Strategic Planning & Performance
Comfort Break			11:15	
8	Governance, Risk and Regulatory			
8.1 -02/20	Chief Nurse's Nursing Report	To note	11.25	Chief Nurse
8.2 -02/20	Chief Nurse's Governance Report	To note		Chief Nurse
8.3 -02/20	Chair's Report – QGAC	To note		Chair, QGAC
8.4 -02/20	Chair's Report – Audit Committee	To note		Chair, Audit Committee
8.5 -02/20	Board Assurance Framework	To note		Company Secretary
9	Finance and Performance			
9.1 -02/20	Report of the Chief Financial Officer – Month 9	To consider	11:50	Chief Financial Officer
9.2.1	Chair's Report Finance and Performance - 18	To note		Chair, F&P

		Action	Time	Lead
-02/20	December 2019			
9.2.2 -02/20	Chair's Report Finance and Performance – 22 January 2020	To note		Chair, F&P
9.3 -02/20	Terms of Reference Finance and Performance Committee	To approve		Chair, F&P
9.4 -02/20	Integration Quality and Performance Report	To note		Chief Nurse/Chief Operating Officer
10	Strategy, Business and Transformation			
10.1 -02/20	Innovation, Integration and Research, Director's Report	To note	12:00	Director of Innovation, Integration and Research
10.2 -02/20	Brexit Update – verbal	To note		Chief Operating Officer
11	Staff Voice – Volunteers & Bereavement & Family Support – N Farrington and A Adiss			
12	Items to note			
Approved Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:				
12.1 -02/20	Finance & Performance Minutes 20 November 2019 and 18 December 2019, TMC Minutes 22 November 2019, Workforce Organisation Development Committee Minutes 25 October 2019, Quality Governance Assurance Committee minutes 20 November 2019.	To note	12:50	Chair
13	General Business			
13.1 -02/20	Any other Business	To note		Chair
13.2 -02/20	Questions from members of the public and those in attendance	To note		Chair
13.3 -02/20	Date and time of next meeting Tuesday 3 March 2020 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton	To resolve		Chair
13.4 -02/20	To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest.	To resolve		Chair
14	For reading/information			
Lunch Break			1:00	

Actions for the Board Agenda- Key

Resolve to;	Dealt with as follows;	Longer papers/supporting information;
note, receive and note, accept, receive and note	The Summary and a Brief Paper (if required) will be accepted as read. The Chair will invite the responsible Director to make a brief comment otherwise there will be no discussion. There will be no discussion at the Board Meeting.	Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack.
consider, consider and discuss, by exception	The Summary and a Brief Paper (if required) will be discussed for an allotted time as per the Board Agenda.	Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack.
approve agree, agree and approve, agree, approve and action	The Summary and a Brief Paper (if required) will be briefly discussed and decisions made and recorded as required.	Longer papers may be permissible where the level of detail required to support the decision making process is appropriate.