

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 2 December 2019 at 10 a.m.** in the **Boardroom, Corporate Services Centre**, Building 12, New Cross Hospital, Wolverhampton.

Prof. S Field CBE
Chairman

A G E N D A

Part 1 – Items of business for which the press and public may be present

		Action	Time	Lead
	Apologies for absence;	To receive & note	10.00	Chair
1 -12/19	To receive declarations of interest from Directors and Officers	To note		Chair
2 -12/19	Minutes of the meeting of the Board of Directors held on 6 November 2019	To approve	10.05	Chair
3 -12/19	Matters arising and Board Action Points from the minutes of the meeting of the Board of Directors held on 6 November 2019	To consider		Chair
4 -12/19	Patient Story	To note	10:10	Chair
5	Chief Executive and TMC Reports			
5.1 -12/19	Chief Executive's Report	To note	10:20	Chief Executive
5.2 -12/19	Chief Executive's Report of the TMC held on the 22 November 2019	To note		Chief Executive
6	Strategy, Business and Transformation			
6.1 -12/19	Keele Deal Partnership Agreement	To approve	10.40	Chief Executive
6.2 -12/19	Chair's Report Charity	To note		Chair of Charity Committee
7	People and Engagement			
7.1 -12/19	Executive Summary Workforce Report	To note	11:10	Director of Workforce
7.2 -12/19	Chair's Report Workforce Organisational Development Committee	To note		Director of Workforce
Comfort Break			11:30	
8	Patient Safety, Quality and Experience			
8.1 -12/19	Learning from Deaths update	To consider	11.45	Medical Director
8.2 -12/19	Nursing Skills Mix Report	To note		Chief Nurse
9	Governance, Risk and Regulatory			
9.1 -12/19	Chief Nurse's Nursing Report	To note	12.15	Chief Nurse
9.2 -12/19	Chief Nurse's Governance Report	To note		Chief Nurse
9.3 -12/19	Chair's Report – QGAC	To note		Chief Nurse
10	Finance and Performance			
10.1 -12/19	Report of the Chief Financial Officer – Month 7	To consider	12:25	Chief Finance Officer
10.2 -12/19	Chair's Report Finance and Performance	To note		Chief Finance Officer
10.3 -12/19	Integrated Quality and Performance Report	To consider		Chief Nurse/Chief Operating Officer
11	Staff Voice - Pharmacy			
		To consider	12:35	Director of Workforce
Lunch Break			1:00	

		Action	Time	Lead
12	Items to note			
Approved Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:				
12.1 -12/19	Finance & Performance Minutes 23 October 2019, QGAC 23 October 2019 and TMC Minutes 25 October 2019	To note	1.30	Chair
13	General Business			
13.1 -12/19	Any other Business	To note		Chair
13.1.1 -12/19	Review of the Trust Approach to Strategy Documents	To approve		Chair
13.2 -12/19	Questions from members of the public and those in attendance	To note		Chair
13.3 -12/19	Date and time of next meeting Tuesday 4 February 2020 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton	To resolve		Chair
13.4 -12/19	To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest.	To resolve		Chair
14	For reading/information			

Actions for the Board Agenda- Key

Resolve to;	Dealt with as follows;	Longer papers/supporting information;
note, receive and note, accept, receive and note	The Summary and a Brief Paper (if required) will be accepted as read. The Chair will invite the responsible Director to make a brief comment otherwise there will be no discussion. There will be no discussion at the Board Meeting.	Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack.
consider, consider and discuss, by exception	The Summary and a Brief Paper (if required) will be discussed for an allotted time as per the Board Agenda.	Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack.
approve agree, agree and approve, agree, approve and action	The Summary and a Brief Paper (if required) will be briefly discussed and decisions made and recorded as required.	Longer papers may be permissible where the level of detail required to support the decision making process is appropriate.