

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Wednesday 6 November 2019 at 10 a.m. in the Boardroom, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton.**

**Prof. S Field CBE**  
**Chairman**

**A G E N D A**

**Part 1 – Items of business for which the press and public may be present**

		Action	Time	Lead
	Apologies for absence;	To receive & note	10.00	Chair
1 -11/19	To receive declarations of interest from Directors and Officers	To note		Chair
2 -11/19	Minutes of the meeting of the Board of Directors held on 7 October 2019	To approve	10.05	Chair
3 -11/19	Matters arising and Board Action Points from the minutes of the meeting of the Board of Directors held on 7 October 2019	To consider		Chair
4 -11/19	Patient Story	To note	10:10	Chair
<b>5</b>	<b>Chief Executive and TMC Reports</b>			
5.1 -11/19	Chief Executive's Report	To note	10:20	Chief Executive
5.2 -11/19	Chief Executive's Report of the TMC held on the 25 October 2019	To note		Chief Executive
<b>6</b>	<b>Finance and Performance</b>			
6.1 -11/19	Report of the Chief Financial Officer – Month 6	To consider	10:40	Chief Financial Officer
6.2 -11/19	Chair's Report Finance and Performance	To note		Chair, F&P
6.3 -11/19	Integration Quality and Performance Report	To note		Chief Nurse/Chief Operating Officer
6.4 -11/19	National Institute Health Research (NIHR)	To note	10.55	Medical Director Pauline Boyle NIHR
6.5 -11/19	Research and Development – RWT	To note		Medical Director
Comfort Break			11:15	
<b>7</b>	<b>Strategy, Business and Transformation</b>			
7.1 -11/19	Charity Annual Report/Accounts	To note	11:30	Chief Financial Officer
7.2 -11/19	University of Wolverhampton and The Royal Wolverhampton NHS Trust Strategic Partnership Agreement	To note		Chief Executive
7.3 -11/19	IG Toolkit Requirements	To note		Medical Director
<b>8</b>	<b>People and Engagement</b>			
8.1 -11/19	Executive Summary Workforce Report	To note	11:45	Director of Workforce
8.2 -11/19	Education	To note		Medical Director
8.3 -11/19	Health Care Worker Flu Vaccination	To note		Chief Nurse
<b>9</b>	<b>Patient Safety, Quality and Experience</b>			
9.1 -11/19	Patient Experience Report	To note	11:55	Chief Nurse
9.2 -11/19	Children and Young People in Care Annual Report 2018/19	To note		Chief Nurse

9.3 -11/19	Learning from Deaths update	To note		Medical Director
9.4 -11/19	Clinical Quality Improvement Programme (CQI)	To note		Acting Director of Strategic Planning and Performance
9.5 -11/19	Clinical Audit Award Winners Presentation	To note		Medical Director
<b>10</b>	<b>Staff Voice – Catering Staff</b>			<b>12:30</b>
	Lunch Break			1:00
<b>11</b>	<b>Governance, Risk and Regulatory</b>			
11.1 -11/19	Chief Nurse’s Nursing Report	To note	1:30	Chief Nurse
11.2 -11/19	Chief Nurse’s Governance Report	To note		Chief Nurse
11.3 -11/19	Chair’s Report – QGAC	To note		Chair, QGAC
11.4 -11/19	Board Assurance Framework	To note		Company Secretary
11.5 -11/19	Director of Infection Prevention and Control Report	To note		Chief Nurse
<b>12</b>	<b>Items to note/for information</b>			
<b>Approved Minutes from Committees in respect of which the Chair’s report has already been submitted to the Board:</b>				
12.1 -11/19	Finance & Performance Minutes 25 September 2019, QGAC 25 September 2019, Audit Committee Minutes 24 May 2019, TMC Minutes 27 September 2019, Workforce Organisation Development Committee Minutes August 2019.	To note	1:50	Chair
<b>13</b>	<b>General Business</b>			
13.1 -11/19	Any other Business	To note		Chair
13.2 -11/19	Questions from members of the public and those in attendance	To note		Chair
13.3 -11/19	Date and time of next meeting Monday 2 December 2019 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton	To resolve		Chair
13.4 -11/19	To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest.	To resolve		Chair
<b>14</b>	<b>For reading/information</b>			

#### Actions for the Board Agenda- Key

Resolve to;	Dealt with as follows;	Longer papers/supporting information;
<b>note, receive and note, accept, receive and note</b>	The Summary and a Brief Paper (if required) will be accepted as read. The Chair will invite the responsible Director to make a brief comment otherwise there will be no discussion. There will be no discussion at the Board Meeting.	Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack.
<b>consider, consider and discuss, by exception</b>	The Summary and a Brief Paper (if required) will be discussed for an allotted time as per the Board Agenda.	Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack.
<b>approve agree, agree and approve, agree, approve and action</b>	The Summary and a Brief Paper (if required) will be briefly discussed and decisions made and recorded as required.	Longer papers may be permissible where the level of detail required to support the decision making process is appropriate.