







Matters Arising and Board Action Points

7 October 2019

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Agenda Item No: 3.0

Trust Board Report

Meeting Date:	7 October 2019
Title:	Board Action Points
Executive Summary:	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
Action Requested:	To note the actions taken, or still outstanding.
Report of:	Chief Executive
Author:	Keith Wilshere
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Links to Trust Strategic Objectives	N/A
Resource Implications:	None identified
Risks: BAF/ TRR (describe risk and current risk score)	None identified
Public or Private: (with reasons if private)	Public
References: (eg from/to other committees)	Minutes of previous Board meetings
Appendices/ References/Reading	None
NHS Constitution: (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none">  Equality of treatment and access to services  High standards of excellence and professionalism  Service user preferences  Cross community working  Best Value  Accountability through local influence and scrutiny

Background Details

1	Background				
	This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.				
	Date and Minute Number	Subject	Action	Person Leading	Completion Date
	1 July 2019/ TB.7481	Staff Voice	Mr Loughton to confirm discharge of options for the issue raised regarding toilet facilities.	DL	6 November 2019
	1 July 2019/ TB.7483	Learning lessons to improve our people	Mr Duffell to provide an update regarding progress on steps taken in relation to a letter received from Baroness Harding.	AD	7 October 2019
	1 July 2019/ TB.7496	Integrated Quality and Performance Report	Mr Mahmud to produce a Briefing Pack of the Mortality work undertaken and planned including data on survival rates.	SM	7 October 2019
	6 August 2019/TB. 7547	ICT Strategy	The new ICT Strategy to be presented at Trust Board in October.	KS	7 October 2019

Recommendation

The Board is recommended to note the Action Points listed above.