

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 7 October 2019 at 10 a.m. in the Boardroom, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton.**

Prof. S Field CBE
Chairman

A G E N D A

Part 1 – Items of business for which the press and public may be present

		Action	Time	Lead
	Apologies for absence;	To receive & note	10.00	Chair
1 -10/19	To receive declarations of interest from Directors and Officers	To note		Chair
2 -10/19	Minutes of the meeting of the Board of Directors held on 5 August 2019	To approve	10.05	Chair
3 -10/19	Matters arising and Board Action Points from the minutes of the meeting of the Board of Directors held on 5 August 2019	To consider		Chair
4 -10/19	Patient Story	To note	10:10	Chair
5	Chief Executive and TMC Reports			
5.1 -10/19	Chief Executive's Report including CQC Video	To note	10:20	Chief Executive
5.2 -10/19	Chair's Report of the TMC held on the 27 September 2019	To note		Chief Executive
6	Governance, Risk and Regulatory			
6.1 -10/19	Chief Nurse's Nursing Report	To note	10.40	Chief Nurse
6.2 -10/19	Chief Nurse's Governance Report	To note		Chief Nurse
6.3 -10/19	Chair's Report – QGAC	To note		Chair Quality Committee
6.4 -10/19	Board Assurance Framework	To note		Company Secretary
6.5 -10/19	CQC Well Led and Action Plan Update Report	To note		Chief Nurse
6.6 -10/19	Chair's Report – Audit Committee	To note		Chair Audit Committee
Comfort Break			11:15	
7	Finance and Performance			
7.1 -10/19	Report of the Chief Financial Officer – Month 5	To consider	11:30	Chief Finance Officer
7.2 -10/19	Chair's Report Finance and Performance	To note		Chair Finance Committee
7.3 -10/19	Integrated Quality and Performance Report	To note		Chief Nurse/Chief Operating Officer
7.4 -10/19	Annual Audit Letter 2018-19 from KPMG	To note		Chief Finance Officer Company Secretary
8	Strategy, Business and Transformation			
8.1 -10/19	Integration Director's Report	To note	11:40	Director of Integration and Digital Innovation
8.2 -10/19	Charity Annual Report/Accounts– deferred to November Trust Board			
8.3 -10/19	Chair's Report Charity Committee	To note		Chair Charity Committee
8.4 -10/19	Emergency Preparedness, Resilience and Response (EPRR)	To note		Chief Operating Officer

		Action	Time	Lead
	Core Standards 2019/2020.			
8.5 -10/19	EU Exit Planning	To note		Chief Operating Officer
8.6 -10/19	The Innovation and Adoption Committee of the Board (IAC) - Terms of Reference	To consider and approve		Director of Integration and Digital Innovation
9	People and Engagement			
	Freedom to Speak Up Awareness Video	To note	12:00	Chair
9.1 -10/19	Executive Summary Workforce Report	To consider		Director of Workforce
9.2 -10/19	RWT Education Awards – Overall Winner	To note		Chair
9.3 -10/19	Chair's Report Workforce and organisational Development Committee	To note		Chair Workforce Committee
9.4 -10/19	Schwartz Rounds – Update Annual Report	To note		Director of Workforce/ Head of Education
9.5 -10/19	Staff Voice - 'The Partnering Families Team'	To consider	12:30	Director of Workforce
10	Patient Safety, Quality and Experience			
10.1 -10/19	Learning from Deaths update	To consider	12:50	Medical Director
10.2 -10/19	Patient Experience Quarter 1 Report	To consider		Chief Nurse
10.3 -10/19	Mental Health position	To consider		Chief Nurse
11	Items to note			
Approved Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:				
11.1 -10/19	Finance & Performance Minutes 24 th July 2019 and 4 th September 2019, QGAC 24 th July 2019, TMC Minutes 26 th July 2019 and Workforce Organisation Development Committee Minutes 28 th 2019.	To note		Chair
12	General Business			
12.1 -10/19	Any other Business	To note		Chair
12.2 -10/19	Questions from members of the public and those in attendance	To note		Chair
12.3 -10/19	Date and time of next meeting Wednesday 6 th November 2019 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton	To resolve		Chair
12.4 -10/19	To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest.	To resolve		Chair
13	For reading/information			
Lunch Break			1:00	

Actions for the Board Agenda- Key

Resolve to;	Dealt with as follows;	Longer papers/supporting information;
note, receive and note, accept, receive and note	The Summary and a Brief Paper (if required) will be accepted as read. The Chair will invite the responsible Director to make a brief comment otherwise there will be no discussion. There will be no discussion at the Board Meeting.	Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack.
consider, consider and discuss, by exception	The Summary and a Brief Paper (if required) will be discussed for an allotted time as per the Board Agenda.	Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack.
approve agree, agree and approve, agree, approve and action	The Summary and a Brief Paper (if required) will be briefly discussed and decisions made and recorded as required.	Longer papers may be permissible where the level of detail required to support the decision making process is appropriate.