

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 5 August 2019 at 10 a.m.** in the **Boardroom, Corporate Services Centre**, Building 12, New Cross Hospital, Wolverhampton.

Prof. S Field CBE
Chairman

A G E N D A

Part 1 – Items of business for which the press and public may be present

| | | Action | Time | Lead |
|-----------------|---|-------------------|-------|-------------------------------------|
| | Apologies for absence; Prof. S Field | To receive & note | 10.00 | Chair |
| 1 -08/19 | To receive declarations of interest from Directors and Officers | To note | | Chair |
| 2 -08/19 | Minutes of the meeting of the Board of Directors held on 1 July 2019 | To approve | 10.05 | Chair |
| 3 -08/19 | Matters arising and Board Action Points from the minutes of the meeting of the Board of Directors held on 1 July 2019 | To consider | | Chair |
| 4 -08/19 | Patient Story | To note | 10:10 | Chair |
| 5 | Chief Executive and Chair's TMC Reports | | | |
| 5.1 -08/19 | Chief Executive's Report | To note | 10:20 | Chief Executive |
| 5.2 -08/19 | Chief Executive's Report of the TMC held on the 26 July 2019 | To note | | Chief Executive |
| 6 | Patient Safety, Quality and Experience | | | |
| 6.1 -08/19 | Learning from Deaths Update Report | To note | 10:35 | Medical Director |
| 6.2 -08/19 | Clinical Audit Programme Update | To consider | | Medical Director |
| Comfort Break | | | 11:00 | |
| 7 | Governance, Risk and Regulatory | | | |
| 7.1 -08/19 | Chief Nurse's Nursing Report | To note | 11.10 | Chief Nurse |
| 7.2 -08/19 | Chief Nurse's Governance Report | To note | | Chief Nurse |
| 7.3. -08/19 | Midwifery Report | To note | | Chief Nurse |
| 7.3.1 -08/19 | NHS Resolution: Clinical Negligence Scheme for Trust (CNST) Maternity Incentive Scheme | To approve | | Chief Nurse |
| 7.3.2 -08/19 | Perinatal Mortality Report Clinical Negligence Scheme for Trust CNST Safety Action 1 | To note | | Chief Nurse |
| 7.4 -08/19 | Chair's Report – QGAC | To note | | Chief Nurse |
| 7.5 -08/19 | Board Assurance Framework | To note | | Company Secretary/Chief Nurse |
| 7.6 -08/19 | Health and Safety Annual Report | To note | | Chief Nurse |
| 7.7 -08/19 | Patient Quality and Safety Strategy | To approve | | Chief Nurse |
| 7.8 -08/19 | Information Governance (IG) Data Protection and Security annual update 2018/19 | To note | | Medical Director |
| 8 | Finance and Performance | | | |
| 8.1 -08/19 | Report of the Chief Financial Officer – Month 3 | To note | 11:45 | Chief Finance Officer |
| 8.2 -08/19 | Integrated Quality and Performance Report | To note | | Chief Nurse/Chief Operating Officer |

| | | Action | Time | Lead |
|---|---|-------------|-------|--|
| 8.3 -08/19 | Chair's Report Finance and Performance | To note | | Chief Finance Officer |
| 9 | Strategy, Business and Transformation | | | |
| 9.1 -08/19 | 7 day services Compliance and Progress | To approve | 12:00 | Medical Director |
| 9.2 -08/19 | Continuous Quality Improvement (CQI) Quarter 1 Update Report | To note | | Director of Strategic Planning and Performance |
| 9.3 -08/19 | ICT Strategy | To approve | | Chief Finance Officer |
| 10 | People and Engagement | | | |
| 10.1 -08/19 | Executive Summary Workforce Report | To note | 12:15 | Director of Workforce |
| 10.2 -08/19 | Chair's Report Workforce Organisational Development Committee (WODC) | To note | | Director of Workforce |
| 10.2.1 -08/19 | Terms of reference - Workforce Organisational Development Committee (WODC) | To approve | | Chair WODC |
| 10.3 -08/19 | Annual Equalities Reporting (including WRES and WDES data submissions) | To note | | Director of Workforce |
| 10.4 -08/19 | Staff Voice | To consider | 12:30 | Director of Workforce |
| 11 | Items to note | | | |
| Approved Minutes from Committees in respect of which the Chair's report has already been submitted to the Board: | | | | |
| 11.1 -08/19 | Finance & Performance Minutes 19 June 2019, QGAC 26 June 2019 and Audit Committee Minutes 24 May 2019, TMC Minutes 24 May and 21 June 2019, Workforce Organisation Development Committee Minutes 26 April 2019. | To note | 12:50 | Chair |
| 12 | General Business | | | |
| 12.1 -08/19 | Any other Business | To note | | Chair |
| 12.2 -08/19 | Questions from members of the public and those in attendance | To note | | Chair |
| 12.3 -08/19 | Date and time of next meeting Monday 7 October 2019 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton | To resolve | | Chair |
| 12.4 -08/19 | To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest. | To resolve | | Chair |
| 13 | For reading/information | | | |
| Lunch Break | | | 1:00 | |

Actions for the Board Agenda- Key

| Resolve to; | Dealt with as follows; | Longer papers/supporting information; |
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| note, receive and note, accept, receive and note | The Summary and a Brief Paper (if required) will be accepted as read. The Chair will invite the responsible Director to make a brief comment otherwise there will be no discussion. There will be no discussion at the Board Meeting. | Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack. |
| consider, consider and discuss, by exception | The Summary and a Brief Paper (if required) will be discussed for an allotted time as per the Board Agenda. | Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack. |
| approve agree, agree and approve, agree, approve and action | The Summary and a Brief Paper (if required) will be briefly discussed and decisions made and recorded as required. | Longer papers may be permissible where the level of detail required to support the decision making process is appropriate. |