<table>
<thead>
<tr>
<th>Trust Board</th>
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<tr>
<td><strong>Meeting Date:</strong></td>
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<tr>
<td><strong>Title:</strong></td>
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<tr>
<td><strong>Executive Summary:</strong></td>
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<tr>
<td><strong>Action Requested:</strong></td>
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<tr>
<td><strong>For the attention of the Board</strong></td>
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<tr>
<td><strong>Assure</strong></td>
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<td><strong>Advise</strong></td>
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<tr>
<td><strong>Alert</strong></td>
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</tbody>
</table>
| **Author + Contact Details:** | Sultan Mahmud  
Director of Integration  
Tel 01902 695963 s.mahmud@nhs.net |
| **Links to Trust Strategic Objectives** | 1. Create a culture of compassion, safety and quality  
2. Proactively seek opportunities to develop our services  
3. To have an effective and well integrated local health and care system that operates efficiently  
4. Attract, retain and develop our staff, and improve employee engagement  
5. Maintain financial health – Appropriate investment to patient services  
6. Be in the top 25% of all key performance indicators |
| **Resource Implications:** | Revenue: None  
Capital: None  
Workforce: Additional capacity for Primary Care Services Team  
Funding Source: Central funding |
| **CQC Domains** | **Safe:** patients, staff and the public are protected from abuse and avoidable harm.  
**Effective:** care, treatment and support achieves good outcomes, helping people maintain quality of life and is based on the best available evidence.  
**Caring:** staff involve and treat everyone with compassion, kindness, dignity and respect.  
**Responsive:** services are organised so that they meet people’s needs. |
<table>
<thead>
<tr>
<th><strong>Well-led:</strong> the leadership, management and governance of the organisation make sure it's providing high-quality care that's based around individual needs, that it encourages learning and innovation, and that it promotes an open and fair culture.</th>
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<tbody>
<tr>
<td><strong>Equality and Diversity Impact</strong></td>
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<tr>
<td><strong>Risks: BAF/TRR</strong></td>
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<tr>
<td><strong>Risk: Appetite</strong></td>
</tr>
<tr>
<td><strong>Public or Private:</strong></td>
</tr>
<tr>
<td><strong>Other formal bodies involved:</strong></td>
</tr>
</tbody>
</table>
| **References** | Next steps on the NHS Five Year Forward View 2018/19 Planning Guidance  
NHS Long Term Plan (published 7th January 2019) |
| **NHS Constitution:** | In determining this matter, the Trust Management Committee should have regard to the Core principles contained in the Constitution of:  
- Equality of treatment and access to services  
- High standards of excellence and professionalism  
- Service user preferences  
- Cross community working  
- Best Value  
- Accountability through local influence and scrutiny |
<table>
<thead>
<tr>
<th></th>
<th>Integrated Care System Update</th>
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<tbody>
<tr>
<td><strong>Background</strong></td>
<td>It is the stated ambition of the Trust to strongly support the development of an integrated care placed based system in Wolverhampton.</td>
</tr>
<tr>
<td>Our aims are:</td>
<td>To become a fully integrated provider of primary, community and acute services</td>
</tr>
<tr>
<td></td>
<td>To take further responsibility for management of the overall population health of the city</td>
</tr>
<tr>
<td></td>
<td>To blur the distinction of the purchaser-provider split in Wolverhampton. In practical terms it would focus on individual relationships with providers, the procurement of services, sub-contracting, and the management of the provider chain against specification and performance criteria. This would usually be focussed on the short-term and annual cycles. Connections with the population are based on a locality/neighbourhood approach.</td>
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**2.0 Integrated Care Alliance (ICA)**

The ICA comprises, Wolverhampton CCG, Wolverhampton City Council, The Black Country Partnership, Royal Wolverhampton NHS Trust, GP groupings and Healthwatch Wolverhampton.

The remit of the ICA is to design the new healthcare system in the Wolverhampton place to ensure enactment of the NHS Plan. The work is being undertaken by the following groups:

- Wolverhampton Integrated Care Alliance (ICA) Clinical Development group
- Overarching Wolverhampton Integrated Care Alliance (ICA) Governance Group

**2.1 Clinical Development Group Update**

Strategic Planning in the End Of Life (EOL) and Frailty Work Stream Sub Groups is now sufficiently developed and these plans are now at the stage of translation into operational delivery programmes which will be taken forward by primary care networks and community services transformation teams. Of particular note regarding the Frailty Work Stream that the co-chair.

The ICA work on Frailty is progressing faster than other parts of the region specifically – Recognising End of Life and Escalating Deterioration (FREED), the STP are keen to roll it out STP wide as an exemplar of good practice.

There is a growing number of workforce issues, particularly regarding ‘new’
workforce coming into PCN's and the fact that there needs to be a strategic approach to ensure individual organisations are not de-stabilised by staff moving around. The system and the question of a lead employer, ongoing professional development, supervision and accountability of these staff. To address these issues a Workforce Summit is to be organised to address both local and regional issues/concerns. The RWT workforce Director is to lead this programme of work as the STP workforce lead.

**Bringing the Transformation of Community Nursing into the Integrated Care Alliance**

**Summary**

2.2.1 The 10 year plan placed Primary Care Networks (PCNs) clearly in the spotlight for revamping current models of care and revitalising General Practice Primary Care. Core to the PCN approach is ensuring that there is an appropriate Community Nursing infrastructure which is wrapped around these PCN, which makes for greater multi-disciplinary and cross agency team working to ensure the prevention and admission avoidance agenda can be delivered against. In order for this to happen, the transformation of Community services needs to be specially addressed with a sense of considered and planned urgency and accelerate, in particular, those services which would be part of the multi-disciplinary PCN infrastructure.

**The Situation in Wolverhampton**

2.2.2 Six PCNs have been agreed by the CCG, with an average size of about 50,000 patients. The current PCN clinical leads are also representatives on the clinical and oversight group of the Integrated Care Alliance (ICA) in Wolverhampton which is the mechanism to drive collaborative and joined up working as part of the longer term structural plan to create a local Integrated Care Provider (ICP) approach. Substantial preparation and engagement has been invested in creating collaborative working between Primary and Secondary Care clinicians as part of this and a number of work streams are active and have developed preliminary clinical models. The leading ones are:

- Frailty
- End of Life (EoL)

The Commissioner has committed to invest additional community based funding into these areas to address the service and quality improvement of community based solutions for these cohorts of patients. There is a common and strongly held view by clinicians and managers that the value of the investment (reduction in admissions; improvements in quality of care; better experience for patients) will be enhanced through ensuring that the community nursing infrastructure is appropriately delivered with PCN collaboration to ensure service clarity, integrity and quality.

**Update on Transformation of Community Services Programme**
2.2.3

Significant work is being undertaken to support the ICA Work Streams in changing Community Services care models with a particular focus on EOL and Frailty.

Division 3 senior management presented a progress ICA Governance Group with an update report on Tuesday 11th June and positive discussions with stakeholders took place. There was broad agreement on the need for pace and scale of developments in line with the emerging needs of the PCNs, particularly reconnecting the community nursing teams with primary care and the ICA clinical work streams. It was agreed that oversight of developments will continue to be via the ICA and reporting processes and delivery developments will work via the PCN Network Leads meetings.

2.2.4

The Way Forward

The manner in which Community services are commissioned and described can be found in the table below. They can be broken down into a number of areas with which has a degree of commonality around them:

- Services which should be part of the PCN solution (recognising that some of these should still be delivered on a city wide basis i.e. RITS & Wound Care)
- Services that address different specialities
- West Park rehabilitation and Neuro services

<table>
<thead>
<tr>
<th>Community Nursing</th>
<th>Specialist areas (a)</th>
<th>Specialist areas (b)</th>
<th>West Park &amp; Neuro</th>
</tr>
</thead>
<tbody>
<tr>
<td>CICT Rehab</td>
<td>Community Childrens Nursing</td>
<td>Diabetes</td>
<td>Care of the Elderly</td>
</tr>
<tr>
<td>Community Matrons</td>
<td>Community Falls Prevention Team</td>
<td>Foot Health</td>
<td>Neuro_Rehabilitation</td>
</tr>
<tr>
<td>District Nursing</td>
<td>Community Paediatricians</td>
<td>Hearing Services</td>
<td>Community Neuro Rehabilitation Team</td>
</tr>
<tr>
<td>EOLC (Palliative Care)</td>
<td>Falls Assessment Clinic</td>
<td>INR</td>
<td>Community Stroke Co-ordinators (Stroke)</td>
</tr>
<tr>
<td>Hospital at Home (CICT)</td>
<td>Occupational Therapy</td>
<td>Speech &amp; Language Therapy</td>
<td>Community Stroke Co-ordinators (TIA)</td>
</tr>
<tr>
<td>Rapid Intervention Team</td>
<td>Oral Nutrition</td>
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<tr>
<td>Wound Care</td>
<td>Phlebotomy</td>
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<tr>
<td>Continence</td>
<td>Physiotherapy</td>
<td></td>
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<tr>
<td>Heart Failure Service (Nursing)</td>
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The Community nursing component needs to be addressed as part of the PCN solution, recognising the co-dependencies with the EoL and Frailty programmes of work in the ICA. They are mutually dependant and should not be treated exclusively.

It is proposed therefore that the Community Nursing components of the agreed schedules of service which would be expected to be an inherent part of PCN multi-disciplinary and multi-agency working be treated separately to the rest of the Community Transformation programme and be brought under the governance of the ICA with shared delivery management of delivery between the Trust and the CCG.
Data and Information Sharing across the Wolverhampton Place

The Trust with local partner is undertaking the preparatory Information Governance work in line with the NHS provider legal obligations to enable phase one initiation for a unified care record and analytics system for the Wolverhampton place. Good progress has been made in the following areas:

- Each data producing (provider organisation) is undertaking a Data Privacy Impact Assessment (DPIA).
- Defined Data-Set for sharing (Tier 1 - limited data-set) is nearing completion and moving to the legal ratification stage.
- Partners have agreed that the Graphnet Commercial Relationship will sit with RWT as a statutory NHS anchor organisation.

The Project Management resource required to undertake DPIA and DSA is now in place and accelerating progress.

Work has also commenced with voluntary GP Groupings across the city to receive and share data based on the ground breaking VI data-set whilst ensuring all IG and GDPR requirements are met. This will allow:

- Further integration opportunities
- Harmonisation of care delivery
- Understanding of patient flow analytics across the system
- Contribute towards clinical and operational workflow mapping across the Wolverhampton place

Excellent progress is being made towards gaining integration of data across the health economy and in building clinical data systems to drive better patient care. The live integrated data system across the Wolverhampton place is amongst the most sophisticated and clinically dynamic in England.

The Structured Clinical Data Set

This is progressing well and the key partners have provided a comprehensive data set. There is a Data Sharing Agreement in place with all GP Practices. A sub data sharing agreement with 2 non RWT PCN practices will be completed by next week which will permit sharing the same primary care data set and the further evaluation of the “GP complex care” system. The full data set will become more complete and indeed grow over time. There will be sufficient data to provide significant intelligence and drive new systems pathways and transformation on behalf of the ICA.

Framework strategic document

It is the view of the IT/IG/BI/Informatics Sub Group that this will be an NHS First in terms of a fully GDPR compliant DSA for delivering a health-economy wide multi partner programme. Further guidance is now being provided nationally.
**Data agreements**
With the agreed data set now to hand, with agreed clarity of use and purpose, with agreed governance, all as described in a detailed framework document each partner will undertake a DPIA. This will inform and permit a joint data controller agreement, followed by the Data Sharing Agreement (DSA).

**Data housing**
Graphnet is the current repository (there are other options). The Trust are in the process of a contract transition to be held by the data controllers, as a data processor. Graphnet is the shared care record provider across Walsall and all of Staffordshire and is being used by WMAS. It is interoperable with Dudley and Sandwell systems and so implementation supports the STP Digital programme and clinical strategy. This is being progressed.

**Data quality management**
There may be issues here in relationship to data integration and NHS number use. It will be a function of IT/IG/BI/Informatics Sub Group to manage that and avoid error and risk.

**Data use**
This will be agreed and governed by all partners within in data governance GDPR compliance. The use of the data within the Structured Clinical Data Unit (SCDU) will be used for primary (individual clinical care), secondary (cohort clinical care, service delivery), and tertiary (pseudo anonymised) population health analysis.

**Clinico-Informatics Group**
Evidence based approaches that have succeeded in high performing systems have relied heavily on clinical informatics, strong evidence base and a departure from standard approaches in managing patients with long term conditions. The clinico informatics group convened by Prof Dev Singh is central to evidence based service redesign internally and across the Wolverhampton place.

The trust is testing new evidenced based approaches based on its integrated care dataset in the following areas:

- End of Life Care pilot.
- Huddle- Red to Green currently being piloted in ward 2 in West Park.
- GP MDT Pathway
- Learning from Death
- Frailty
- Coding
Joint Prevention and Population Health Unit

The joint (RWT and Council Public Health) Prevention and Population Health unit launched on 1\textsuperscript{st} May 2019, putting the Trust in a strong position to deliver better care through the use of Population Health Management. The team will be using epidemiology, statistics and systems thinking to help managers and clinicians to better understand patterns of health and disease in the population, so that the Trust can be a system leader in delivering better outcomes for the whole population.

Members of the team organised and presented at the launch event of the West Midlands branch of AphA (association of professional health and care analysts). AphA is promoting accreditation, networking and training opportunities for analysts across the health and care system so that analysis is fit for purpose and supports strategic decision making.

The team also participated in a Skills Mapping exercise led by Public Health England on behalf of the STP, which showed that the team, although small, has a good spread of the required skills for Population Health Management, and is working at a high level compared with teams in other areas, particularly on areas such as advanced analytics and information governance, as well as the softer “consultancy” skills that ensure that the findings of analysis are communicated well to decision makers.

ICA Communications and Engagement Plan

The Trust Board asked for a comprehensive ICA Communications and Engagement Plan. Clarity is to be sought around the role of Healthwatch regarding their position on the programme of engagement activity. They were asked for a view as to whether they are Partner or Scrutinier. The response had been they were both. Discussions will continue and a set of principles agreed moving forward.

The delivery of the Plan will require resources both workforce and financial and the CCG has agreed to support funding allocations, with partner inputs where possible. Appendix 1 provides further details.

Overall Integration Programme Risks

The risk and issues associated with integrated care development are as follows:

- The integration programme is complex and requires radical thinking and new approaches to managing patient cohorts across organisational boundaries. Communicating the iterative changes in governance and care delivery requires further work across the health economy and a structured plan.
- Care Summary Record Information Governance Risks
- There is a risk that the benefits from integrating health and social care do
Conclusion

The Board is asked to note the contents of this paper.
Communications & Engagement Strategy

Developing an Integrated Care Alliance in Wolverhampton

Partners include, NHS Wolverhampton Clinical Commissioning Group, The Royal Wolverhamton NHS Trust, The Black Country Partnership Foundation Trust, Wolverhampton City Council, Healthwatch and Compton Care
1. Executive Summary

In an integrated care system, NHS organisations, in partnership with local councils and others, take collective responsibility for managing resources, delivering NHS standards, and improving the health of the population. NHSE and NHSI are now using the term ‘integrated care system’ as a collective term for both devolved health and care systems and for those areas previously designated as ‘shadow accountable care systems’.

The updated 2018/19 planning guidance made it clear that integrated systems will become increasingly important in planning services and managing NHS resources in the future. The 10 Integrated Care Systems (ICS) already operating in this way will prepare a single operation plan and take responsibility for a system control in 2018/19.

This document gives a clear message that we need to adapt to take advantage of the opportunities that new technologies offer and evolve to meet the population and financial challenges that we now face.

Other key legislation including the Care Act 2014 set the scene for public sector. This document sets out expectations of a care service fit for the 21st century, and the tightest squeeze on public finances since the 1970s.

More of the population now have a mixture of needs that involve medical care as well as social care support. These exceed the separate responsibilities of individual organisations making it impossible to consider how we meet these challenges in isolation, for organisations across Health & Social Care our futures are intertwined.

The challenges set out nationally can be summarised as people are living longer, with more complex health issues and financial pressure on public services. These are mirrored locally. The local health and care system recognises that to really meet these challenges we must take a longer view, they are not things that can be fixed overnight and we need to look at new ways of thinking and doing to make the difference that we have not been able to make to date. This requires changes to the way that we provide services to meet the changing needs and wants of our population.

Wolverhampton is an area that has risen to that challenge. We are working differently to make the changes required, to think about solutions and make them happen, regardless of the traditional barriers that exist. We are refining organisational boundaries and are working towards establishing teams without walls who focus on the person and their care needs.

We also know that we cannot address these challenges without a fresh look at our relationship with the people and the communities of Wolverhampton and in turn the relationships that those people and communities have with each other. We also need to consider how we utilise community assets.

This plan sets out our ambition to involve, inform and inspire key audiences to work in new ways and develop an Integrated Care Alliance which is truly person centred.

It articulates our approach to engagement and gives a clear message that our ambition to work together to develop a new model of care is not achievable unless we take people, communities and staff with us.
Introduction

This strategy has been written by members of the Communication Team supporting the Integrated Care Alliance.

This is a document which outlines our plans on engaging and communicating effectively with our patients, public, partners, staff and stakeholders over the next two years.

The demands on health and care resources are rising year on year – Wolverhampton people are living longer with ever more complex conditions; continuing progress in treatments and medical techniques comes with new costs and expectations; and modern lifestyle issues such as obesity are causing an increase in long term conditions.

For the future, we must transform services to adapt to these rising demands. We must make the most of modern healthcare through innovation and best practice in order to change the way we spend money and use our limited resources.

Our vision, which is jointly signed up to by all organisations in the Wolverhampton Integrated Care Alliance, is to deliver care closer to home where appropriate and to invest in capacity and capability in Primary and Community care settings. This is informed not simply by national policy but also by public commissioning engagement events held by the CCG over recent years. There is substantial and strong collaborative working programme already in place and the Better Care Fund over the past three years has been the vehicle for delivery of this. The intent of our local programme of work is to create and ‘architect’ the environment where a collaborative solution is the answer – this means working with our GP practices and with provider colleagues and the local authority to co-design the local solution. There is no appetite locally for adversarial relationships but rather for developing and working in a high trust environment. We are clear this may mean difficult conversations are needed as we progress but this will only further cement a joint solution. This demands a whole-system transformation in the way we commission and provide health and social care.

Communication, involvement and engagement need to be at the heart of these changes in order to make them sustainable for the future and responsive to the needs of the Wolverhampton population; in other words, the patient voice needs to be at the heart of everything we do.

2. Profile

To respond to this the focus of our model of care builds on a joined up network of GP-led, community-based multi-disciplinary teams which enable staff from health, social care and the voluntary sector to work better together focussing on the holistic needs of the person.

The support for developing and implementing this model is also underpinning our work towards a complementary process of developing standardised best practice pathways of care. Through this we will ensure that all services provided outside of the ICA are commissioned in a way which incentivises optimum outcomes for the patient, maximises efficiency and enables effective communication back with the GP.

3. National context

The new care models programme, Primary Care Networks, is an integral part of the NHS Five Year Forward View and the Long Term Plan sets out how the NHS will move to a new service model in which patients get more options, better support, and properly joined-up care
at the right time in the optimal care setting. The focus shifts to prevention in order to help people to stay healthier which in turn will reduce the need for unnecessary GP appointments, A&E admissions and pressures on other services, ensuring that people only use the NHS when it is really needed. The Primary Care Networks will be the ‘bedrock’ of integrated services ensuring they are built around the needs of patients in that network.

A continuous priority for the NHS is to have quality care for patients and improve outcomes. For all major conditions, results are now measurably better than a decade ago. Cancer survival is at an all-time high, deaths from cardiovascular disease have halved since 1990, and male suicide is at a 31-yr low. The Long Term Plan goes further on the NHS Five Year Forward View’s focus on cancer, mental health, diabetes, multimorbidity and health aging, including dementia. The plan extends its focus to children’s health, cardiovascular and respiratory conditions, and learning disability and autism.

Workforce is also a growing concern for the NHS. The NHS is the biggest employer in Europe, and the world’s largest employer of highly skilled professionals. However, the staff are feeling the strain, partly because the workforce growth has not kept up with the increasing demands on NHS services. The NHS needs to become more flexible with its approach to its workforce in order to attract and retain staff.

4. Partnership and Programmes Principles

The priorities of tackling the health, care and finance gaps are achievable only by fundamentally changing the NHS’s relationship with people and communities.

Locally our program is being delivered in line with the principles set out in the GP Five Year Forward View of clinical engagement, patient involvement, local ownership and national support.

We are developing a new health system which is built with patients and the health and care system, clinical leadership is central to all the activities.

We recognise that fundamental to our success is the new way of working being shaped by those affected by change. Our programme is supported by significant organisational development support to ensure that any local changes are designed in partnership with staff and those using services.

5. Programme Governance

Accountability for oversight and steering of the ICA Programme is delegated to the ICA Clinical Pathways Oversight Group and the Governance Oversight Group with representatives from each partner organisation.

In total, there are four clinical workstreams within which all the activities of the programme should be delivered. These projects are as follows:

- Frailty
- End of Life Care
- Children and Young People
- Adult Mental Health

Urgent Care is considered as a cross-cutting theme across all four work programmes. These four workstreams report into a clinical pathways oversight group. This reports into an overarching Governance Group structure.
The Head of Communications at The Royal Wolverhampton NHS Trust and Communications Manager at NHS Wolverhampton Clinical Commissioning Group are members of the Governance Group and will ensure appropriate messaging.

The communications and engagement is one of the cross cutting, enabling functions to support delivery of all of the workstreams.

At each Governance Group there is a standard agenda item for communications & involvement. An update is provided routinely through the programme report and this representation at partnership board is an opportunity to shape messaging, review public feedback and have a full Board discussion on any communication or involvement topics.

There is also a need to ensure that the public voice is heard at these meetings. Healthwatch Wolverhampton is members of the Governance Group and Clinical Pathways Group to reflect the patient voice.

6. Strategic aims

The NHS Long Term Plan was published in January 2019 and points towards a number of key developments:

• Primary Care Network Contracts (30-50,000 patient population) creating genuinely integrated teams of GPs, community health and social care staff, likely to be a requirement for GP Primary Care additional funding share of £4.5 billion by 2023/2024.
• Major reforms to the NHS’ financial architecture, payment systems and incentives, including £700 million in reduced administrative costs across providers and commissioners both nationally and locally.
• Widening digital access to services – wide ranging and funded programme to upgrade technology and digitally enabled care across the NHS.
• Likely amendments to primary legislation related to the 2016 Health Bill order to accelerate processes for service integration with Integrated Care Systems in place across the country by 2021.

With this in mind the partners are working to develop a new, person centred, place-based models of care which:

- understands the position, needs and motivation of people and communities;
- works with people and communities to hear their voices;
- engages with people and communities to build relationships and offer genuine opportunities for influence;
- embraces the assets of people and communities to create opportunities for co-production, building collaborative relationships that recognise that different roles and perspectives are a constructive force for change;
- empowers staff to lead service changes to benefit people;
- enables people and communities to put themselves at the centre of their care - so that they can make informed decisions about their health; be supported to manage their conditions and stay as independent and in control as possible;
- creates an environment to support people using health and social care to drive change themselves.
Taken together, these approaches will improve health outcomes and allocate resources more efficiently to areas of need and want – especially for those with long term conditions and complex care needs.

Given our vision for maximising the potential of:
- The individual (in their community)
- Our staff in supporting the individual
- Our staff working effectively with each other

This strategy also plays a key role in connecting those staff to the communities they serve.

Our overall strategic aims are therefore to:
1. design and produce person centred care with people and communities in the City of Wolverhampton
2. ensure teams can effectively connect to their local communities to deliver person centred care.

7. Delivering our strategy

We have developed 4 stages to guide delivery of the above aims.

1. Developing a collective understanding of the context, scope and boundaries of what the integrated care alliance is; and of the motivations, assets, needs and constraints of our leaders, teams, local people and communities.

2. Supporting our leaders and teams to develop skills, knowledge and confidence to:
   a) communicate effectively using common key messages and information
   b) listen to what people say and understand how to share what is heard
   c) carry out consultation appropriately and inclusively, and involve people and communities in influencing decision making through clear, transparent processes
   d) facilitate co-production of health and care services

3. Monitor and evaluate the effectiveness and impact of our communications and involvement of people and communities.

4. Draw out and share learning from evaluation and apply it to ongoing communication and involvement activities.
8. Objectives

The strategic objectives are detailed below across the 4 stages of strategy delivery.

<table>
<thead>
<tr>
<th>Strategic Stages</th>
<th>Objectives</th>
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</table>
| 1. Developing a collective understanding of the context, scope and boundaries of what the integrated care alliance is; and of the motivations, assets, needs and constraints of our leaders, teams, local people and communities. | • Identify and analyse our current and future stakeholders  
• Understand what is important to local people, communities and teams  
• Manage and maintain stakeholder expectations  
• Have a shared understanding of how things will be different in the future |
| 2. Supporting our leaders and teams to develop skills, knowledge & confidence to: | |
| a) Communicate effectively using common key messages and information | • Raise the profile of the integrated care alliance and inform key audiences  
• Share successes to inspire teams  
• All ICA partners using consistent messages  
• Ensuring that information regarding the ICA is readily available if needed  
• Ensure all staff understand their role in the ICA |
| b) Listen to what people say and understand how to share what is heard | • Patient voice is integral to plans of all partners  
• Staff inspired to lead and encouraged to shape the future care model |
| c) Carry out consultation appropriately and inclusively, and involve people and communities in influencing decision making though clear, transparent processes | • Listen and share successes  
• Create appropriate engagement opportunities with real opportunity to influence for people, communities and staff |
| d) Facilitate co-production of health and care | • Make real changes for person centred care  
• Steps are taken to move towards more and more services being co designed and co-produced |
| 3. Monitor and evaluate the effectiveness and impact of our communications and involvement of people and communities. | • Create an evaluation tool  
• Ensure that patient voice and lived experiences form a key part of the overall programme evaluation  
• Ensure that staff experiences are reflected in the new model |
| 4. Draw out and share learning from evaluation and apply it to ongoing communication and involvement activities. | • Organisations commitment to the communication principles and engagement pledges  
• working together to use the knowledge and insight they have to inform the programme direction |
9. **Situational analysis**

In order to inform our strategic aims, consider areas for improvement and of opportunity, we have taken a ‘snap shot’ of the current state of affairs. Looking at communications and engagement activities along with any other relevant areas we have undertaken a situational analysis.

A SWOT (strengths, weaknesses, opportunities and threats) and PESTEL (political, environmental, social, technological, environmental and legal) and stakeholder analysis have been carried out and are included in full in appendix 1, 2 & 3.

Overall the Wolverhampton Health and Social care economy is in a good position to achieve the changes proposed. We have political support for the direction of travel and whilst we have significant risks and challenges, presented by the financial and social climate, these present us with a perfect case for change.

We recognise that things cannot continue as they are with,

- 1 in 4 people in Wolverhampton have a limiting long term illness
- A quarter of early deaths (under age 75) are due to smoking, obesity, cardiovascular disease and lack of physical activity
- In two decades time there will be 16000 more people 65+ & 4000 85+
- 13% of single person households are in 60+ age group
- In Wolverhampton 4.2% of the population are unemployed25.9% of children under 16 years of age in Wolverhampton Borough were classified as living in poverty.
- Historically Wolverhampton has experienced lower than average earnings and qualifications.

The future sustainability of the system depends on us creating efficiencies, empowering people and communities to take responsibility for their own health and inspiring teams to grab opportunities for closer working and make the changes required to improve things for their patients and service users.

10. **Positioning & Branding**

The programme itself is led through the two overarching bodies (outlined earlier) which is made up of senior representation from multiple organisations that make up the ICA.

The programme to develop the ICA can only be successful if it brings together the teams working around the person. We must create a brand that helps to give these teams some identity.

As the ICA has no legacy of its own we must strengthen its position externally and internally to ensure that it stands out in what is a very complex sector and develops a positive reputation of its own.

The positive is that stakeholders, patients, the public and the media have an affinity with the services that exist in Wolverhampton and with the people who deliver these services. The positioning of the ICA will build on this in order to raise awareness of the work it does, how it ultimately will benefit the patient and enhance perceptions.
Positioning
What we do?
Scope: What area of activity are we in?
Working with you to develop person centred care in Wolverhampton.
Status: What status do we want to achieve?
Health planning decisions led by Clinicians and informed by the people of Wolverhampton;
Personalised health to the individual, with care decisions co-produced between them and their lead clinician

Why we do it?
Ambition: What is our heart-felt ambition?
Healthier lives for the people of Wolverhampton
Ethos: What are the principles behind our actions?
Passionate about your health
Compassionate about your care
Supportive of local services for local people

How we do it?
Style: How do we go about our business?
Working differently / giving things a new perspective;
Empowering front-line staff to take a shared responsibility together for the same population of patients to achieve shared (and better) outcomes;
Partnerships focussed on outcomes for people not on organisations;
Simple and straightforward/plain talking
Response: What impression do we want to create?
I'm heard,
My views are represented to,
I'm healthier,
I'm in control
I'm cared for
Focus: Our basis for making decisions
The best results for people in Wolverhampton

Branding
Our brand identity is much more extensive than just a logo. Our identity is formed by what we do, how we exist in the minds of our stakeholders and the things that users of health and care services value.

The NHS mark has over a 90% spontaneous recognition rate amongst the public and has high levels of trust and credibility.

The challenge is to find a brand identity solution which addresses the challenges of communicating a change which requires partnership and mutuality from each partner organisation and one that is endorsed by the strength of the NHS brand.

The branding of the Wolverhampton ICA needs to ensure it is clear who the partner organisations are that are accountable and responsible for delivering the programme, whilst at the same time helping staff from the different organisations feel like they are working together as a single, unified team.

Therefore, we recommend that stakeholder and staff communications lead with the NHS lozenge top right and the City of Wolverhampton logo top left. The logo for Healthwatch can
sit bottom left and Compton Care can sit bottom right. By using the generic NHS lozenge, the communications materials are then applicable to any of the NHS organisations.

We will create a visual style for these communications to help stakeholders and staff feel that the partner organisations are working ‘as one’. This would be a 'neutral' visual style i.e. neither the NHS nor the council’s individual identities dominate. The visual style will include a graphic device and a strapline. The graphic device and strapline will be developed with the frontline staff representatives. The graphic device will not be positioned where organisation logos are usually expected i.e. at the top of the page. Placement is suggested as bottom left.

We need to ensure that acknowledgement and credit for the partnership relationship is evident in all communications. Broadly, this is the placement of a programme device with NHS lozenge and Local Authority Logo. We may also need to use an explanatory statement about the CCG, Providers, WCVS in a prominent place on high-end materials. The statement to be included should provide the reader with a greater level of understanding of who is involved in the partnership and their role in developing new care models.

11. Our Approach

We are committed to an empowering and collaborative approach.

An Empowering Approach

Empowerment is not just about the people and communities, it is also about organisational structures and processes being empowering.

When developing the integrated care alliance in Wolverhampton we will take an empowering approach to engagement.

Community Empowerment Dimensions

By 'confident', we mean, working in a way which increases peoples skills, knowledge and confidence – and instills a belief that they can make a difference.

By ‘inclusive’, we mean working in a way which recognises that discrimination exists, promotes equality of opportunity and good relations between groups and challenges inequality and exclusion.

By ‘organised’, we mean working in a way which brings people together around common issues and concerns in organisations and groups that are open, democratic and accountable.

By ‘cooperative’, we mean working a way which builds positive relationships across groups, identifies common messages, develops and maintains links to national bodies and promotes partnership working.

By ‘influential’, we mean working in a way which encourages and equips communities to take part and influence decisions, services and activities.
A Collaborative Approach
The development of the communications and engagement takes place in a wider context. Collaboration is essential across the partner organisations and can help us to maximise use of resources.

The Governance Group will take overall strategic responsibility for collaborative working between the different partner agencies, for reducing barriers and duplication.

12. Model/engagement and communication principles

We will be true to the following principles in all our conversations.

- **Open and transparent** - Our communication will be as open and transparent as we can be, ensuring that when information cannot be given or is unavailable, the reasons are explained.
- **Consistent** – There are no contradictions in the messages given to different stakeholder groups or individuals. The priority to those messages and the degree of detail may differ, but they should never conflict.
- **Two-way** – There are opportunities for open and honest feedback and people have the chance to contribute their ideas and opinions about issues and decisions.
- **Clear** – Communication should be jargon free, to the point, easy to understand and not open to interpretation.
- **Planned** – Communications are planned and timely rather than ad-hoc and are regularly reviewed to ensure effectiveness.
- **Accessible** – Our communications are available in a range of formats to meet the needs of the target audience.
- **High quality** – Our communications are high quality with regard to structure, content and presentation at all times.

Recognising our commitment to an empowering approach, we can make the following statements:

- Giving the right information, at the right time in the right way
- By listening to what you tell us and taking the time to hear what you are saying
- By making it easy for you to get in touch with us
- By making it easier for people to work better together
- By working with partners to give you the skills, knowledge and confidence you need to participate
- By being transparent in our decision making processes
- By recognising and valuing your contributions
- By learning to appreciate and make better use of what we already have in our communities
- By feeding back to you – even if it is a difficult conversation
13. Audience

To be successful in developing new models of care we must involve, inform & inspire a wide range of audiences (stakeholders) including,

- People who use services - Patients, Public & Carers
- Wolverhampton Health and Social Care Employees
- General Practitioners and their staff
- Community & Voluntary Sector Partners
- Members of Parliament
- NHS England and NHS Improvement
- Local Councillors
- Neighbouring Health Economies
- Providers (Statutory, independent & voluntary sector)
- Media & Trade Press
- Healthwatch Wolverhampton
- Health & Wellbeing Board
- Others (the list is not exhaustive)

Each audience will require its own communication channel and approach but to ensure consistency we must create protocols for consistent, timely and effective conversations with each of these groups.

The mapping and segmentation for the stakeholder analysis will help us to consider the:
- **Messages** to communicate and the objectives of the messages
- The **strategy** by which we wish to reach the target audience
- **Tactics** for reaching them, to be selective in the approach
- The **timescale** in which to work, and to hit trigger points
- **Resources** that we have to reach the target audiences (either individually, or collectively if we choose to work in partnership with other organisations)

A map of these stakeholders can be found in [appendix 3](#) this prioritises and ranks the target audiences, and management of them falls into four areas: inform, consult, involve and partners.

**Group 1 – high power, high interest - Partner.** The relationship we have with these stakeholders and our ability to meet their communication needs is essential to the successful recognition of the ICA. The stakeholders in this grouping require individually tailored information and their involvement in the process is to be encouraged.

**Group 2 – high power, low interest - Involve.** Whilst not requiring in-depth information about developing the integrated care alliance at this stage, it will be useful to provide this group with specific information when requested and general information on a regular basis. Decisions will need to be made by the steering group as to how to manage these relationships and by who, as these groups could very soon gain interest and will have a high level of influence.

**Group 3 – low power, high interest - Consult.** It is important that we keep this grouping involved and aware of the project developments. Many of these stakeholders are routinely involved in a number of groups.

**Group 4 – low power, low interest - Inform.** Whilst not essential to the success of the programme, this group will be valuable in enabling access to a wide range of the public and
other stakeholders and good relationships with them will make the programme run smoother. Mass media will be the usual form of communication.

14. Narrative and key messages

Our narrative will be built upon a statement of intent which is being developed by partners. Some of the key messages are:

- Our model of care builds on a joined up network of GP practice led, community-based multi-disciplinary teams which enable staff from health, social care and the voluntary sector to work better together.
- We will work differently to make the changes required, to think about solutions and make them happen, regardless of the traditional organisational barriers that exist. We will focus on the person at the centre and their care needs.
- We will develop standardised clinically led, best practice pathways of care so that all services which need to be delivered in hospital and our Community are commissioned in a way which incentivises optimum outcomes for the patient, maximises efficiency and enables effective communication back with the GP.
- We will support people to remain at home wherever possible.
- We will enable the integrated delivery of 7-day community health and social care services through an accessible and fit for purpose estate.
- We will improve the care for the elderly through the re-design of services for people living with frailty and the integrated MDT model.
- We will ensure patients; staff and other stakeholders are informed of, and able to contribute to, the new model, taking every opportunity to shape care that is person centred.
- We will be a person-centred – doing things ‘with you’ not ‘to you’, acting as advocates for patients, helping patients care for themselves.
- We value partnerships – we are committed to working together to achieve the best health outcomes for the people of Wolverhampton.
- We are listening – we will actively seek out and value the views of Professionals, members, patients and the public, acting on their feedback to shape and improve services.

15. Channels

Given the span of organisations which come under the development of new ways of working and the development of a new model of care, it is important that we make best use of existing communication channels whilst building a new ICA brand and identity which has no organisational host.

See appendix 4 for details on the channels available for each key audience.

16. Resources

The resources required to deliver this strategy will be met in part through the existing communications and engagement infrastructure in that we are utilising existing channels. However, a decision needs to be made by all partners of the steering group as to what financial resource support is given to ensure effective delivery of the communications and engagement strategy.
17. Risks

The programme will manage its own risk register with the Communications and Engagement work stream escalating appropriate risks to the Governance oversight group.

Risks in relation to this work stream and those that are directly linked to the delivery of this strategy are summarised below. Mitigation to these comes through the delivery of the strategy and its action plan.

e) Inability to align partner organisations to the direction of travel
f) Inability to articulate case for change to stakeholders resulting in opposition to plans
g) Lack of public and patient voice in developing the model leading to judicial review and other challenges
h) Reputational damage to partner organisations as a result of failure to deliver as an integrated care alliance.

The last point is particularly relevant given the direct political context within which the programme is operating. As far as reputation is concerned, Wolverhampton has quietly been getting on with developing innovative ways of working and organisations’ have been individually recognised for this, therefore we need to ensure we continue in this vain.

A press and media protocol will be established to ensure that all media enquiries are handled in the same way, regardless of their point of entry into the organisation and at what level. It is essential that the protocol is followed to ensure that the partnership as a whole is protected; responses thoroughly researched and approved, avoiding ad-hoc answers being given to the media.

18. Roles and responsibilities

The delivery of this strategy will fall to the Communications and Engagement Workstream, reporting to the Governance Group on progress.

Membership of the work stream is detailed below,

- The Royal Wolverhampton NHS Trust – Sally Evans, Head of Communications
- NHS Wolverhampton CCG – Helen Cook, Communications Manager
- Healthwatch Wolverhampton – Tracy Cresswell
- City of Wolverhampton – Paul Brown, Communications Manager
- The Black Country Partnership NHS Foundation Trust – Michelle Carr, Communications and Engagement Manager
- Compton Care – Rep to be identified

Sally Evans will represent the group at the Governance Group. Helen Cook will represent at the Clinical Pathways Group. All members have a responsibility to act as the communication channel back to respective organisations.

19. Implementation

An action plan outlining the specifics of how the engagement and communications strategy will be delivered is included in appendix 5.
Progress against these actions will be delivered through the communications and engagement work stream and overseen by the steering group.

20. Measurement and evaluation

Expected measures and indicators for the communications and engagement are included in more detail in the action plan.

However there are important outcomes that the programme is monitoring which work on this strategy areas will inform and support.

The ICA programme is ‘whole system’; this has important implications for evaluation
- This is not a discrete ‘intervention’ with a clear beginning, end or boundary: it’s a programme of system change
- Comprises multiple, interrelated actions within different parts of an open system
  - System characteristics: interdependence, feedback loops, emergence, etc.
- Likely to evolve over time and also to look different in different local places according to different local needs
  - Some activity is already well-established; some is in the planning
- Evaluation therefore needs to account for this variety and complexity:
  - Changes in systems and culture
  - Evolution over time
  - Non-linear model of causation
- Plus, evaluation should be both formative (support programme evolution and implementation) and summative (document effects, help others learn)

Methodology

As this is a whole system approach to new ways of working there is not a single indicator that can best track improvements in patient experience. It is also an emerging model, with areas of implementation at various phases of development. All of these factors mean that the evaluation methodology needs to both draw on existing metrics and create new ways of understanding the impact on individuals as a result of these new ways of working.

We are talking to the public about our plans and they are shaping what successful integrated care means for them.

We will draw on insight that we already have to form some baseline data, for example the GP survey has indicators for Access.

Expected measures and indicators for the programme

<table>
<thead>
<tr>
<th>Measure(s)</th>
<th>Key Measures of Success</th>
<th>Possible Indicator(s)/ evidence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increased empowerment / ability to self-manage (patients)</td>
<td>Patients describe changes in their knowledge / ability to manage their condition(s) following introduction of MDT</td>
<td>Self reporting tools such as used by #HelloOurAims campaign</td>
</tr>
<tr>
<td>Improved social / care outcomes (patients)</td>
<td>Change in % of patients reporting that their desired outcomes were achieved</td>
<td>Self reporting tools such as used by #HelloOurAims campaign</td>
</tr>
<tr>
<td>Improved Access to Services</td>
<td>People know where to go to get advice</td>
<td>GP access survey</td>
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<tr>
<td></td>
<td>People can get an appointment to see a GP when they need to</td>
<td>Patient experience reports drawing on F&amp;F data etc.</td>
</tr>
<tr>
<td>Care and support are person-centred: personalised, coordinated, empowering</td>
<td>People feel supported to attain their own health &amp; well-being goals: what matters to them</td>
<td>Care plans</td>
</tr>
<tr>
<td></td>
<td>People’s experiences of: • involvement in decisions, • control &amp; independence, • wellbeing, • confidence to manage, • feeling supported</td>
<td>Living review of people in MDT</td>
</tr>
<tr>
<td></td>
<td>People’s reported access to personalised care and support planning</td>
<td>Self reporting tools such as used by #HelloOurAims campaign</td>
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<tr>
<td></td>
<td>People’s experience of care coordination – including discharge &amp; transitions</td>
<td>OD and shared learning process with front-line staff to empower them to engage together and with the ICA</td>
</tr>
<tr>
<td>Services are created in partnership with citizens and communities</td>
<td>Different groups of people reporting their experiences of being listened to, involved, supported, worked with in partnership</td>
<td>Audit trail of engagement with relevant citizens, community groups, service users etc to review/redesign services, inc reported experience of engagement</td>
</tr>
<tr>
<td></td>
<td>Improvement in the number of less heard people/groups listened to and relevant actions taken</td>
<td>Lay involvement at all key levels inc</td>
</tr>
</tbody>
</table>

### 21. Appendices
1. SWOT analysis
2. PESTEL analysis
3. Stakeholder map
4. Channels for key audiences
5. Detailed action plan
Appendix 1 - SWOT analysis

**Strengths**
- Good staff survey results - highly motivated workforce
- Clinical leaders know the population needs
- Great voluntary sector networks
- Frontline staff committed to improving services for patients
- Existing collaboration between communications and engagement teams
- Existing collaboration between organisations involved
- Strong relationship with local media
- Active patient and public involvement

**Weaknesses**
- Low public awareness of existing organisational structures and decision making
- Traditional organisation boundaries to new ways of working
- Some areas of intent not fully agreed
- Organisations have competing organisational priorities and budget priorities

**Opportunities**
- To reduce duplication
- Change things for better of people
- People to shape their own healthcare
- Create sustainable health and social care in Wolverhampton
- Promote Wolverhampton as centre of excellence
- Raise reputation of local health and care organisations
- Shared outcomes for shared benefits across the health and social system
- Positive media coverage / engagement
- Political interest and opportunity for influence
- Build on best practice and share ideas
- Building on community assets

**Threats**
- Competing priorities
- No single organisation leading the change - could lead to fragmented messaging
- Limited sharing of resources across communications & engagement at present due to misalignment of priorities
- Financial implications of new models
- Pace of change
- Staff burn out
- Change apathy
- Timescales
- Potential change in government administration (local election)
# Appendix 2- PESTEL analysis

<table>
<thead>
<tr>
<th>Political</th>
<th>Technological</th>
<th>Environmental</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Nationally stable</td>
<td>• Many different IT systems</td>
<td>• Ageing estate</td>
</tr>
<tr>
<td>• All parties are</td>
<td>• Medopad</td>
<td>• Pressure nationally</td>
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<tr>
<td>supportive of the Long</td>
<td></td>
<td>to be carbon neutral etc…</td>
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<tr>
<td>Term Plan</td>
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<tr>
<td>• Potential for change</td>
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<td>in local government</td>
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<td>administration</td>
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<tr>
<td>Economic</td>
<td>Economic</td>
<td>Environmental</td>
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<tr>
<td>• Reduction in real time</td>
<td>• People’s expectations are</td>
<td>• Ageing estate</td>
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<tr>
<td>budgets for health and</td>
<td>increasing</td>
<td>• Pressure nationally</td>
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<tr>
<td>social care</td>
<td>• People are becoming more</td>
<td>to be carbon neutral etc…</td>
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<td>independent</td>
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<td></td>
<td>• People living longer, with</td>
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<td>more complex health issues</td>
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<td></td>
<td>• Lifestyle health indicators</td>
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<td></td>
<td>– High prevalence obesity,</td>
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<tr>
<td></td>
<td>smoking, teenage pregnancies</td>
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<td>Sociological</td>
<td>Sociological</td>
<td>Legal</td>
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<tr>
<td>• People’s expectations</td>
<td>• People’s expectations</td>
<td>• Health and social care act</td>
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<tr>
<td>are increasing</td>
<td>are increasing</td>
<td>• The Long Term Plan</td>
</tr>
<tr>
<td>• People are becoming</td>
<td>• People are becoming more</td>
<td>• Data protection act</td>
</tr>
<tr>
<td>more independent</td>
<td>independent</td>
<td>(data sharing agreements)</td>
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<tr>
<td>• People living longer,</td>
<td>• People living longer,</td>
<td>• Clinical Commissioning</td>
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<tr>
<td>with more complex health</td>
<td>with more complex health</td>
<td>Groups have a legal obligation to involve patients</td>
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<td>issues</td>
<td>issues</td>
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<td>• Lifestyle health</td>
<td>• Lifestyle health indicators</td>
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<td>indicators – High</td>
<td>– High prevalence obesity,</td>
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<td>prevalence obesity,</td>
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<td>smoking, teenage</td>
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<td>pregnancies</td>
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<td>• Data protection act</td>
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<td>(data sharing agreements)</td>
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<td>• Clinical Commissioning</td>
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<td>Groups have a legal obligation to involve patients</td>
<td>Groups have a legal obligation to involve patients</td>
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</table>
Appendix 3- Stakeholder map

**Involvement**
- Professional media i.e. HSJ and Pulse
- NHS England
- National Media
- Local Media
- Practice Managers
- West Midlands ambulance Service
- Local Medical Committee
- Health and Wellbeing Board
- Health Overview & scrutiny Committee
- Membership of Provider organisations

**Partnership**
- Local media
- Fellow members of Steering Group
- GPs
- Service user representatives
- Healthwatch Wolverhampton
- Health & Care Team leaders
- Public Health Wolverhampton

**Information**
- Schools
- Community & voluntary groups

**Consultation**
- Wolverhampton and Cannock public
- MPs
- Local Councillors
- Local Pharmaceutical Committee
- Local Dental Committee Patient Members
- Local Ophthalmology Committee
- Care/Nursing Homes
- Staff
- Neighbouring CCGs
- Neighbouring providers
- Neighbouring Local authorities
## Appendix 4- Channels for key audiences

<table>
<thead>
<tr>
<th>Stakeholder Group</th>
<th>Risks / opportunities</th>
<th>Current and future comms and engagement plans</th>
</tr>
</thead>
</table>
| Service users, carers, families | **Risks of poor engagement**  
- Complaints / concerns  
- Media activity  
- Disengage from services  
**Opportunities**  
- Feedback and contribution  
- Be ambassadors for the programme  
- Help shape our services | Current channels  
- Publications  
- National and local surveys  
- Trust Information - Patient screens / Patient leaflets  
- Patient experience  
- Community events / national awareness days  
- Websites  
- Twitter feeds  
- Facebook Pages  
- Media/press coverage  
- Publications  
- Mobile Apps  
- Tea and chat  
- Screens in GP practices |
| Children and Young People | **Risks of poor engagement**  
- Complaints / concerns  
- Disengage from services  
**Opportunities**  
- Feedback and contribution  
- Be ambassadors for the Trust  
- Help shape our service | Current channels - As above plus  
- Healthwatch |
| Staff | **Risks of poor engagement**  
- Demotivation  
- Feeling undervalued  
- Critical of the programme objectives to others  
- Focus on the wrong things  
- Poor productivity  
- Absenteeism  
**Opportunities**  
- Ambassadors for the new ways of working  
- Develop new ways of working / innovators  
- Promote the work of the ICA to others  
- Promote Wolverhampton as a great place to work | Current channels  
- Staff survey / Staff FFT  
- Board meetings  
- AGM  
- Website  
- Media coverage  
- Publications  
- Twitter  
- Mobile Apps  
- Team meetings and briefings  
- Intranet site  
Specific to CWC  
- ADD  
Specific to WCCG  
- ADD  
Specific to BCPFT  
- ADD  
Specific to RWT  
- Trust Brief |
<table>
<thead>
<tr>
<th>GPs</th>
<th><strong>Risks of poor engagement</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• GPs take leave the system because they feel the programme will not support them with increasing workforce challenges</td>
</tr>
<tr>
<td></td>
<td>• Members feel like they don’t have the opportunities to get involved</td>
</tr>
<tr>
<td></td>
<td><strong>Opportunities</strong></td>
</tr>
<tr>
<td></td>
<td>• Attracting more GPs to work in Wolverhampton</td>
</tr>
<tr>
<td></td>
<td>• More co-ordinated and streamlined patient journey</td>
</tr>
<tr>
<td><strong>Current channels</strong></td>
<td>• ADD</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Press and media</th>
<th><strong>Risks of poor engagement</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Negative media coverage</td>
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<td></td>
<td>• Limited understanding of the integrated care alliance agenda</td>
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<td></td>
<td>• Information sourced from inaccurate sources</td>
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<td></td>
<td>• Story grows into wider issues</td>
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<tr>
<td><strong>Opportunities</strong></td>
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<tr>
<td></td>
<td>• Tell our story</td>
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<td></td>
<td>• Gather support for new model</td>
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<td></td>
<td>• Highlighting case studies</td>
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<td></td>
<td>• Recognition</td>
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<td></td>
<td>• Raising our profile wider</td>
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<tr>
<td><strong>Current channels</strong></td>
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<tr>
<td></td>
<td>• Media presence at public meetings</td>
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<td></td>
<td>• Pro-active press releases</td>
</tr>
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<td></td>
<td>• Features/interviews/case studies</td>
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<td></td>
<td>• Photocalls and event invites</td>
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<td>• Reactive press statements</td>
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<td></td>
<td>• Publications</td>
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<td></td>
<td>• Twitter</td>
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<td>• facebook</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Local Council, MPs and councillors</th>
<th><strong>Risks of poor engagement</strong></th>
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<tbody>
<tr>
<td></td>
<td>• PMQ's (Prime Minister’s questions)</td>
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<td></td>
<td>• Often asked to comment by the media</td>
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<td></td>
<td>• Can often cause delay to processes</td>
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<tr>
<td><strong>Opportunities</strong></td>
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<td></td>
<td>• Ability to publicly support the programme</td>
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<td></td>
<td>• Political influence</td>
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<td></td>
<td>• Frequent contact with constituents and the media</td>
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<td><strong>Current channels</strong></td>
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<td></td>
<td>• Overview and scrutiny committee</td>
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<td>• MP briefings with CEOs / Chairs</td>
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<td>• Invitation to events</td>
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<td></td>
<td>• Website</td>
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<td></td>
<td>• Press / Media coverage</td>
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</table>
## Appendix 5 – Detailed Action Plan

<table>
<thead>
<tr>
<th>Strategic Stages</th>
<th>Objectives</th>
<th>Our pledge</th>
<th>Measures</th>
<th>Key deliverables/outputs</th>
<th>Timescale</th>
<th>Progress</th>
</tr>
</thead>
</table>
| 1. Developing a collective understanding of the context, scope and boundaries of our new model of care; and of the motivations, assets, needs and constraints of our leaders, teams, local people and communities | • Identify and analyse our current and future stakeholders  
• Understand what is important to local people, communities and teams  
• Manage and maintain stakeholder expectations  
• Have a shared understanding of how things will be different in the future | • Level of challenge to plans  
• Level of challenge to decision making processes | • Establish a database of key stakeholders that is clearly categorised and managed  
• Meet/engage with key stakeholder groups to understand what they want/need to know  
• Engage first on the key programme areas of access, continuity, coordination and communication before shaping a full engagement plan to include statutory consultation  
• Benchmark public opinion on key work areas along with trust and confidence in services  
• All partners to sign a common statement of intent | | | |
2. Supporting our leaders and teams to develop skills, knowledge & confidence to:

<table>
<thead>
<tr>
<th>a) communicate effectively using common key messages and information</th>
<th>b) listen to what people say and understand how to share what is heard</th>
<th>c) carry out consultation appropriately and inclusively, and involve people and communities in influencing decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Raise the profile of the ICA and inform key audiences</td>
<td>• Patient voice is integral to plans of an ICA</td>
<td>• Listen and share successes</td>
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<tr>
<td>• Manage reputation</td>
<td>• Staff inspired to lead and encouraged to shape the future care model</td>
<td>• Create appropriate engagement opportunities with real opportunity to</td>
</tr>
<tr>
<td>• Share successes to inspire teams</td>
<td>• Listening events with staff and other key audiences</td>
<td></td>
</tr>
<tr>
<td>• Ensuring that information regarding ICA is readily available if needed</td>
<td>• Listening into action events</td>
<td>• Ensure that workstream plans are informed by ongoing involvement</td>
</tr>
<tr>
<td>• Ensure all staff understand their role in the ICA</td>
<td>• Staff champions</td>
<td>• Seek advice on</td>
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| Giving the right information at the right time | Media coverage | Develop visual brand |
| Make it easy for you to get in touch with us | Awareness of programme | Create partnership board newsletter to cascade to stakeholders |
| Feedback to you even if it’s difficult | 360 stakeholder survey | Develop media handling protocol |
| | Staff opinion survey | Participate in national and local awareness events |
| | | Develop new partner website for new models |
| | | Collaboration platform to aid sharing in place |

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<table>
<thead>
<tr>
<th>making though clear, transparent processes</th>
<th>influence for people, communities and staff</th>
<th>contributions</th>
<th>to review/redesign services, inc reported experience of engagement</th>
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<tr>
<td></td>
<td></td>
<td>Lay involvement at all key levels inc programme leadership, planning &amp; steering groups, redesign/task &amp; finish groups</td>
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<td>legal duty to consult and feed into relevant statutory organisations</td>
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<td></td>
<td></td>
<td>• Ensure audit trail of engagement activity and research that has informed model development</td>
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<td></td>
<td></td>
<td>• Establish a patient and public reference group for the ICA</td>
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| d) facilitate co-production of health and care | • Make real changes for person centred care |
|                                             | • Steps are taken to move towards more and more services being co designed and co-produced |
|                                             | Recognise and value your contributions |
|                                             | Appreciate and make better use of what we already have in our communities |
|                                             | Care plans |
|                                             | Living review of people in MDT |
|                                             | Patients describe changes in their knowledge / ability to manage their condition(s) following introduction of MDT |
|                                             | Self reporting tools such as used by #HelloOurAims campaign |
|                                             | • Raise awareness of publics views on how they want their care to be |
|                                             | • Encourage staff to come forward with ideas for changes to improve person centred care |

| 3. Monitor and evaluate the effectiveness and impact of our communications and involvement of people and communities in the | Create an evaluation tool |
|                                                             | Ensure that patient voice and lived experiences form a key part of the |
|                                                             | Staff survey |
|                                                             | • Ensure that the logic model used to evaluate the programme includes lived experiences and |
| five year journey. | overall programme evaluation  
• Ensure that staff experiences are reflected in the new model | patient experience metrics  
• Create an evaluation indicators for this strategy to monitor key performance such as media tags for coverage  
• Keep a log of all activities |  |
|---|---|---|
| 4. Draw out and share learning from evaluation and apply it to ongoing communication and involvement activities. | • Organisations commitment to the communication principles and engagement pledges  
• working together to use the knowledge and insight they have to inform the programme direction | • Regular workstream meetings to capture learning across the partnership and feed up to board  
• Close working with partners in Healthwatch to capture wider public views on changes |  |