

Dear Colleague,

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 1 July 2019 at 10 a.m.** in the **Boardroom, Corporate Services Centre**, Building 12, New Cross Hospital, Wolverhampton.

Yours sincerely,
Prof. S Field CBE
Chairman

A G E N D A

Part 1 – Items of business for which the press and public may be present

		Action	Time	Lead
	Apologies for absence	To receive & note	10.00	Chair
1 -07/19	To receive declarations of interest from Directors and Officers	To note		Chair
2 -07/19	Minutes of the meeting of the Board of Directors held on 4 June 2019	To approve	10.05	Chair
3 -07/19	Matters arising and Board Action Points from the minutes of the meeting of the Board of Directors held on 4 June 2019	To consider		Chair
4 -07/19	Board Attendance Return	To note		Chair
5 -07/19	Patient Story	To note	10:10	Chair
6	People and Engagement			
6.1 -07/19	Staff Voice	To consider	10:25	Director of Workforce
6.2 -07/19	Executive Summary Workforce Report	To note	10:40	Director of Workforce
6.3 -07/19	Learning lessons to improve our people practice	To consider		Director of Workforce
6.4 -07/19	Freedom to Speak Update Summary	To note	10:50	Director of Workforce/FTSU Guardian
6.5 -07/19	Interim NHS People Plan	To note		Director of Workforce
Comfort Break			11:00	Chair
7	Governance, Risk and Regulatory			
7.1 -07/19	Chief Nurse's Nursing Report	To note	11.15	Chief Nurse
7.2 -07/19	Chief Nurse's Governance Report	To note		Chief Nurse
7.3 -07/19	Medical Staffing Report - Maternity Incentive Scheme	To note	11:20	Mr Orakwue
7.4 -07/19	Chair's Report of QGAC	To note		Chief Nurse
7.5 -07/19	Quality Account (approved by QGAC)	To note		Chief Nurse
7.6 -07/19	Board Assurance Framework	To note		Company Secretary/Chief Nurse
7.7 -07/19	Infection Prevention Annual Report 2018-19	To approve		Chief Nurse
7.8 -07/19	Clinical Quality Improvement Governance and Oversight Proposals	To approve		Director of Strategy
8	Finance and Performance			
8.1 -07/19	Report of the Chief Financial Officer – Month 2	To note	11.45	Chief Finance Officer
8.2	Chair's Report of the Finance and	To note		Chair, Finance &

		Action	Time	Lead
-07/19	Performance Committee			Performance Committee
8.3 -07/19	Integrated Quality and Performance Report	To note		Chief Nurse/Chief Operating Officer
8.4 -07/19	Annual Report of the Clinical Fellowship Programme – Medical & Nursing	To note		Medical Director
8.5 -07/19	Revalidation of Medical Staff – Annual Report	To note		Medical Director
9	Strategy, Business and Transformation			
9.1 -07/19	Integration Director's Report	To note		Director of Integration
9.2 -07/19	Chair's report of the Trust Charity	To note		Charity Committee Chair
9.3 -07/19	Risk Management Assurance Strategy	To approve		Chief Nurse
10	Patient Safety, Quality and Experience			
10.1 -07/19	Learning from Deaths Update Report	To note	11:55	Medical Director
10.2 -07/19	Trust Organ Donation Performance	To note		Dr Gopal
11	Chief Executive and Chair's Reports			
11.1 -07/19	Chief Executive's Report	To note		Chief Executive
11.2 -07/19	Chair's Report of the TMC held on the 21 June 2019	To note		Chief Executive
12	Items to note			
Approved Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:				
12.1 -07/19	Finance & Performance Minutes 22 May 2019 and QGAC Minutes 22 May 2019	To note	12.05	Chair
13	General Business			
13.1 -07/19	Any other Business	To note	12.15	Chair
13.2 -07/19	Questions from members of the public and those in attendance	To note		Chair
13.3 -07/19	Date and time of next meeting Monday 5 August 2019 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton	To resolve	12.25	Chair
13.4 -07/19	To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest.	To resolve	12.25	Chair
14	For reading/information			

Actions for the Board Agenda- Key

Resolve to;	Dealt with as follows;	Longer papers/supporting information;
note, receive and note, accept, receive and note	The Summary and a Brief Paper (if required) will be accepted as read. There will be no discussion at the Board Meeting.	Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack.
consider, consider and discuss, by exception	The Summary and a Brief Paper (if required) will be discussed for an allotted time as per the Board Agenda.	Any longer, contextual, background and/or papers of greater length and detail will be placed in the Reading Room and provided as a Trust Board Reference Pack.
approve agree, agree and approve, agree, approve and action	The Summary and a Brief Paper (if required) will be briefly discussed and decisions made and recorded as required.	Longer papers may be permissible where the level of detail required to support the decision making process is appropriate.