

THE ROYAL WOLVERHAMPTON NHS TRUST

Minutes of the Council of Members meeting held on

Thursday 13th June 2019

Date: Thursday 13th June 2019
Venue: Room F127, Corporate Services Building 12
Time: 1pm-3pm

PRESENT

Allan Hargreaves
Bhajan Singh-Devs
Callum Butler
Carole Johnstone
Eleanor Morris (Part)

John Homer

ROLE

Council of Member
Council of Member
Patient Experience Support Officer
Chair of Council of Members
Lead for Volunteering, Engagement and Patient Experience
Deputy Chair of Council of Members

| Item No. | Item Description | Lead |
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| 1. | Welcome and Introduction: <ul style="list-style-type: none">All members introduced themselves. | Chair |
| 2. | Apologies: <ul style="list-style-type: none">Andy FinchHarpal BansalJasmine ChanianVivienne Watson- Douglas | Chair |
| 3. | Macmillan Presentation: <ul style="list-style-type: none">Hilary introduced herself to the Council of Members.Hilary provided all attendees with information regarding what the Macmillan Information Centre do and what her role is.Hilary advised that her centre does not have any medical staff in the team therefore they have to work closely with medical staff elsewhere in the Trust.Hilary advised that her role is very comprehensive.One of the functions of the centre is helping patients through different processes that they may not be familiar with.Staff also work closely with the 'Welfare Rights' office in location C8 and often signpost people there if necessary. | Hilary Waite |

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| | <ul style="list-style-type: none"> • Hilary informed attendees that 50% of the people that attend the centre have queries regarding finances. • The Macmillan Information Centre has a mixture of drop-in visitors as well as referrals to the centre. • Hilary advised that some patients who attend the centre just want someone to talk to as they may not have close family or friends or do not feel comfortable discussing some things with them. • Hilary often has to have difficult conversations with patients or their family members in order to make them fully aware of their responsibilities or how their life may change as a result of cancer. • The centre organise 'Look Good, Feel Better' workshops for women which involves a skin care routine as well as a 'goody' bag worth £300. • The centre host a 'Manicure' workshop as oncology treatment can sometimes have an effect on the individuals nails. • Each year, women are provided with a free wig or headscarf. • There is a new workshop in the 'pipeline' which will involve skin care for men and is taking place at the Molineux football stadium. • The staff in the centre can offer information as well as emotional support and can also make referrals to trained counsellors if necessary. • Hilary informed everyone that the centre has approximately 1000 visitors per year. • All attendees thanked Hilary who then left. | |
| 4. | <p>ICT Digital Strategy Group:</p> <ul style="list-style-type: none"> • Nick introduced himself to all attendees and advised his role in the Trust which is 'Associate Chief Technology Officer', he then briefly explained that he works with the platforms that hold data. • Nick talked attendees through the following points of the 'ICT Digital Strategy' (for full details of the strategy, please see the attached document): <ul style="list-style-type: none"> ○ NHS Long Term Plan ○ Shared Care Records & Plans – Sharing is caring ○ CYBER – A Digital Fortress ○ ICT Digital Strategy Objectives ○ Digital solutions that staff want/need ○ ICT Digital Strategy Guiding Principles ○ NHS Long Term Delivery Plan ○ Barriers & Challenges ○ Digital Innovation • Nick advised the group that if anybody had any questions or wanted to speak with him, they could contact him. • All attendees thanked Nick who then left. | Nick Bruce |
| 5. | <p>Report back from COM members:</p> <ul style="list-style-type: none"> • Carole: <ul style="list-style-type: none"> ○ Currently working with the research team who are 5th in the country for research. | All |

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| | <ul style="list-style-type: none"> ○ Radiology are looking into posters & other aids for people with dementia. ○ Carole is working with John and the University of Wolverhampton to arrange Council of Members presentations at recruitment open days, this will hopefully provide a lot of opportunities for the Trust. ○ Carole has had dementia training. ○ Carole would like to continue to receive the 'Trust Brief' each week. ● John: <ul style="list-style-type: none"> ○ John advised he attended the recent 'Patient Engagement Consultation' regarding data and algorithms. John advised this was interesting. ○ John has attended the Equality, Diversity & Inclusion (EDI) steering group which was also interesting. ○ John is working with Carole and the University of Wolverhampton to arrange Council of Members presentations at recruitment open days, this will hopefully provide a lot of opportunities for the Trust. ○ John has had dementia training. ○ John would like to continue to receive the 'Trust Brief' each week. ● Bhajan: <ul style="list-style-type: none"> ○ Bhajan advised he attended the recent 'Patient Engagement Consultation' regarding data and algorithms in which lots of questions were asked. ○ Bhajan has attended the 'Trust Policy Group' in which there have been discussions regarding the 'Smoking' policy HS32. ○ Bhajan would like to have dementia training. ○ Bhajan would like to continue to receive the 'Trust Brief' each week. ● Allan: <ul style="list-style-type: none"> ○ Allan advised he would like to go on the 'NHS Operating Game' course. ○ Allan advised he is interested with the efficiency of processes and procedures and specifically it's benefit on patients. ○ Allan is also interested in undertaking necessary surveys. ○ Allan would like to have dementia training. ○ Allan would like to continue to receive the 'Trust Brief' each week. | |
| 6. | Any Other Business: <ul style="list-style-type: none"> ● Allan and John advised that they will not be able to attend the event at Penn Manor Medical Centre on Wednesday 26th June. | All |
| 7. | Date & Time of Next Meeting: <ul style="list-style-type: none"> ● Tuesday 13th August 2019 ● 10am-12noon ● Room 1, Wolverhampton Medical Institute | Chair |

