

Dear Colleague,

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 13 May 2019 at 10 a.m.** in the **Boardroom, Corporate Services Centre**, Building 12, New Cross Hospital, Wolverhampton.

Yours sincerely,

**Prof. S Field CBE**  
**Chairman**

## A G E N D A

### Part 1 – Items of business for which the press and public may be present

		Action	Time	Lead
1 -05/19	Apologies for absence;	To receive	10.00	Chairman
2 -05/19	To receive declarations of interest from Directors and Officers	To note	10.00	Chairman
3 -05/19	Minutes of the meeting of the Board of Directors held on, 1 April 2019	Encl. to approve	10.00	Chairman
4 -05/19	Matters arising from the minutes of the meeting of the Board of Directors held on 1 April 2019	To consider as necessary	10.00	Chairman
5 -05/19	Board Action Points	To note	10.00	Chairman
6 -05/19	Chief Executive's Report	To note	10.10	Chief Executive
<b>7</b>	<b>Patient Safety, Quality and Experience</b>			
7.1 -05/19	Patient Story	To note		Chief Nursing Officer
7.2 -05/19	Patient Experience Quarter 4 Activity and Annual Overview	To note		Chief Nursing Officer
<b>8</b>	<b>Strategy, Business and Transformation</b>			
8.1 -05/19	Emergency Preparedness Resilience and Response Report	To note		Chief Operating Officer
8.2 -05/19	NHSI Self Certification Licence Requirements	To approve		Chief Finance Officer
<b>9</b>	<b>Performance</b>			
9.1 -05/19	Integrated Quality and Performance Report	To note		Chief Operating Officer
9.1.1 -05/19	Integrated Quality and Performance Report 2019/20 Review	To note		Chief Operating Officer
9.2 -05/19	Executive Summary Workforce Report	To note		Director of Workforce
9.3 -05/19	NIHR Budget update	To note		Medical Director
9.4 -04/19	Report of the Chief Financial Officer Month 12	To note		Chief Finance Officer
9.5 -04/19	Stroke Transfer – Post Project Evaluation	To note		Director of Strategic Planning and Performance
<b>10</b>	<b>Annual, Six monthly and Quarterly reports</b>			
10.1 -05/19	Nursing & Midwifery Biannual Skill Mix Review – Adult Inpatient	To note		Chief Nursing Officer
10.2 -05/19	Nursing & Midwifery Workforce Safeguards Current Compliance and Gap Analysis	To note		Chief Nursing Officer
10.3 -05/19	Annual Report from the Guardian of Safe Working Hours	To note		Medical Director

<b>11</b>	<b>Governance, Risk and Regulatory</b>			
11.1 -05/19	Report of the Chief Nursing Officer (CNO) against the Nursing System Framework 2018-2020	To note		Chief Nursing Officer
11.2 -05/19	CNO Governance Report including Trust Risk Register	To note		Chief Nursing Officer
11.3 -05/19	Maternity Incentive Scheme Year Two ATAIN Action Plan	To note		Chief Nursing Officer
11.4 -05/19	Board Assurance Framework	To note		Company Secretary
11.5 -05/19	G102 Financial Management Policy Review of Standing Orders and Standing Financial Instructions and Scheme of Delegation	To note		Chief Finance Officer
11.6 -05/19	Draft Trust Annual Report and Annual Governance Status	To note		Company Secretary
<b>12</b>	<b>Feedback from Board Committees</b>			
<b>Chairs Reports</b>				
12.1 -05/19	Chairs Report of the Trust Management Committee of 26 April 2019	To note		Chair
12.2 -05/19	Chairs Report of the Finance & Performance Committee of 24 April 2019	To note		Chair
12.3 -05/19	Chairs Report of the Quality Governance and Assurance Committee (QGAC) of 24 April 2019	To note		Chair
12.4 -05/19	Chairs Report of the Audit Committee of 24 April 2019 and QGAC	To note		Chair
12.5 -05/19	Chairs Report of the Workforce Organisational Development Committee 26 April 2019	To note		Chair
<b>Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:</b>				
12.6 -05/19	Approved Minutes of the Trust Management Committee of 26 April 2019	To note		Chair
12.7 -05/19	Approved Minutes of the Finance and Performance Committee of 20 March 2019	To note		Chair
12.8 -05/19	Approved Minutes of the QGAC Committee of 20 March 2019	To note		Chair
12.9 -05/19	Approved Minutes of the Workforce Organisational Development Committee of 22 February 2019	To note		Chair
<b>13</b>	<b>General Business</b>			
13.1 -05/19	Matters raised by members of the general public and commissioners	To note		Chair
13.2 -05/19	Developing Workforce Safeguards current compliance and gap analysis for Nursing and Midwifery	To note		Chief Nursing Officer
<b>Any other Business</b>				
13.3 -05/19	Date and time of next meeting: 4 June 2019 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton	To resolve		Chair
13.4 -05/19	To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest.	To resolve		Chair

