

# Chairs Summary of the Charity Committee of 18 March 2019 1 April 2019

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Agenda Item No:12.7

## Trust Board Report

<b>Meeting Date:</b>	Monday 1 <sup>st</sup> April 2019
<b>Title:</b>	Charity Committee 18 <sup>th</sup> March 2019 - Chair's summary note
<b>Executive Summary:</b>	This report sets out the matters which the Charitable Funds Committee discussed at its March meeting, in order to provide information and assurance to the Trust Board.
<b>Action Requested:</b>	Receive and note the report.
<b>For the attention of the Board</b>	
<b>Assure</b>	To receive assurance that the committee is exercising its functions appropriately.
<b>Author + Contact Details:</b>	Sue Rawlings <a href="mailto:Sue.rawlings1@nhs.net">Sue.rawlings1@nhs.net</a>
<b>Links to Trust Strategic Objectives</b>	<ol style="list-style-type: none"> <li>1. Create a culture of compassion, safety and quality</li> <li>2. To have an effective and well integrated local health and care system that operates efficiently</li> <li>3. Maintain financial health – Appropriate investment to patient services</li> </ol>
<b>Resource Implications:</b>	None

<b>CQC Domains</b>	<p><b>Effective:</b> care, treatment and support achieves good outcomes, helping people maintain quality of life and is based on the best available evidence.</p> <p><b>Caring:</b> staff involve and treat everyone with compassion, kindness, dignity and respect.</p> <p><b>Responsive:</b> services are organised so that they meet people's needs.</p>
<b>Equality and Diversity Impact</b>	Not applicable
<b>Risks: BAF/ TRR</b>	None
<b>Risk: Appetite</b>	Low Risk
<b>Public or Private:</b>	Public Board
<b>Other formal bodies involved:</b>	None
<b>References</b>	
<b>NHS Constitution:</b>	<p>In determining this matter, the Board should have regard to the Core principles contained in the Constitution of:</p> <ul style="list-style-type: none"> <li>• Equality of treatment and access to services</li> <li>• High standards of excellence and professionalism</li> <li>• Service user preferences</li> <li>• Cross community working</li> <li>• Best Value</li> <li>• Accountability through local influence and scrutiny</li> </ul>

## OVERVIEW REPORT TO BOARD

The key headlines/issues and levels of assurance are set out below, and are graded as follows:

Assurance level*	Colour to use in 'Assurance level*' column below
Assured	Green – there are no gaps in assurance
Partially assured	Amber - there are gaps in assurance but we are assured appropriate action plans are in place to address these
Not assured	Red - there are significant gaps in assurance and we are not assured as to the adequacy of current action plans If red, commentary is needed in "Next Actions" to indicate what will move the matter to "full assurance"

Key issue	Assurance level*	Committee update	Next action(s)	Timescale
Business Cases approved		<p>Ultrasound Machine - £15,979</p> <p>Royal Awards Contribution - £10,000</p> <p>2 Mobility Scooters - £5,749</p> <p>Simbaby – funded by 5/344 Transport &amp; General Workers Branch Benevolent Fund - £36,703</p>	<p>Approved with request for review of impact and added value</p> <p>Approved</p> <p>Partially approved - One approved - request for confirmation of usage and benefit prior to approval of an additional scooter</p> <p>Approved</p>	12 months after in situ
Charity Fundraising Co-Ordinator's Report		<ul style="list-style-type: none"> <li>• Draft of new Charity Strategy presented, including Marketing Plan and other appendices</li> <li>• Business case to expand Charity Fundraising team – additional post</li> <li>• Long service awards support</li> <li>• External charities and volunteer expenses –</li> </ul>	<p>Amendments to include a shorter executive summary of the strategy for external use</p>	Presentation to Trust Board June

Key issue	Assurance level*	Committee update	Next action(s)	Timescale
		<p>approach to be taken</p> <ul style="list-style-type: none"> <li>Confirmation of timescale and process to embed new procedures</li> </ul>	<p>Consider partnership opportunities and work towards protocol for sharing of benefits from those using Trust premises.</p> <p>Implementation</p>	<p>Review September</p> <p>April-June 2019</p>
Report of Charity Finance Team		<p>Summary financial position to 31<sup>st</sup> December 2018: £453k income and £402k expenditure</p> <p>Summary Investment report to 31<sup>st</sup> December 2018: Short Term value £1,197k, Long term value £1,172k</p>		
Review of policies		<p>Financial Control and Governance Arrangements</p> <p>Terms of Reference</p>	<p>Approved</p> <p>Approved</p>	
Charity Committee Workplan		Reviewed and approved		