







Board Action Points

1 April 2019

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Agenda Item No: 5.0

Trust Board Report

Meeting Date:	1 April 2019
Title:	Board Action Points
Executive Summary:	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
Action Requested:	To note the actions taken, or still outstanding.
Report of:	Chief Executive
Author:	Keith Wilshere
Contact Details:	Tel 01902 694294 keith.wilshere1@nhs.net
Links to Trust Strategic Objectives	N/A
Resource Implications:	None identified
Risks: BAF/ TRR (describe risk and current risk score)	None identified
Public or Private: (with reasons if private)	Public
References: (eg from/to other committees)	Minutes of previous Board meetings
Appendices/ References/Reading	None
NHS Constitution: (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none">  Equality of treatment and access to services  High standards of excellence and professionalism  Service user preferences  Cross community working  Best Value  Accountability through local influence and scrutiny

Background Details

1	<p>Background</p> <p>This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Date and Minute Number</th> <th style="width: 20%;">Subject</th> <th style="width: 30%;">Action</th> <th style="width: 10%;">Person Leading</th> <th style="width: 10%;">Completion Date</th> </tr> </thead> <tbody> <tr> <td>4 February 2019/TB 7198 TB 7148</td> <td>Maternity Cap and Activity Update Report</td> <td>Mr Sharon to provide an initial review and update on the potential impact on RWT Maternity service following changes announced to the service at Shrewsbury and Telford Hospitals at the 1 April Board Meeting.</td> <td>MS</td> <td>1 April 2019</td> </tr> <tr> <td>4 March 2019/TB.7282</td> <td>Mortality Strategy</td> <td>Deferred for consideration at next Trust Board</td> <td>JO</td> <td>1 April 2019</td> </tr> <tr> <td>4 March 2019/TB 7285</td> <td>Cleaning Strategy</td> <td>Mr Sharon asked that the Equality statement and review be updated prior to publication.</td> <td>KW</td> <td>1 April 2019 Completed</td> </tr> </tbody> </table> <p>To confirm paragraph 14.0 of the Cleaning Strategy has been amended to reflect comments made by the Trust Board on the 4th March 2019. I am advised that an EIA assessment was also undertaken as a requirement of policies being brought to Policy Group. The Strategy did not identify any adverse/negative impact therefore a full equality impact assessment was not required.</p> <p>Recommendation</p> <p>The Board is recommended to note the Action Points listed above.</p>	Date and Minute Number	Subject	Action	Person Leading	Completion Date	4 February 2019/TB 7198 TB 7148	Maternity Cap and Activity Update Report	Mr Sharon to provide an initial review and update on the potential impact on RWT Maternity service following changes announced to the service at Shrewsbury and Telford Hospitals at the 1 April Board Meeting.	MS	1 April 2019	4 March 2019/TB.7282	Mortality Strategy	Deferred for consideration at next Trust Board	JO	1 April 2019	4 March 2019/TB 7285	Cleaning Strategy	Mr Sharon asked that the Equality statement and review be updated prior to publication.	KW	1 April 2019 Completed
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4 March 2019/TB 7285	Cleaning Strategy	Mr Sharon asked that the Equality statement and review be updated prior to publication.	KW	1 April 2019 Completed																	