

Dear Colleague,

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 4 March 2019 at 10 a.m.** in the **Boardroom, Corporate Services Centre**, Building 12, New Cross Hospital, Wolverhampton.

Yours sincerely,

**J Vanes**  
**Chairman**

**A G E N D A**

**Part 1 – Items of business for which the press and public may be present**

|               |   | <b>Action</b>            | <b>Time</b> | <b>Lead</b>           |
|---------------|---|--------------------------|-------------|-----------------------|
| 1<br>-03/19   | Apologies for absence;  | To receive               | 10.00       | Chairman              |
| 2<br>-03/19   | To receive declarations of interest from Directors and Officers                                   | To note                  | 10.00       | Chairman              |
| 3<br>-03/19   | Minutes of the meeting of the Board of Directors held on, 4 February 2019                         | Encl. to approve         | 10.00       | Chairman              |
| 4<br>-03/19   | Matters arising from the minutes of the meeting of the Board of Directors held on 4 February 2019 | To consider as necessary | 10.00       | Chairman              |
| 5<br>-03/19   | Board Action Points   | To note                  | 10.00       | Chairman              |
| 6<br>-03/19   | Chief Executive's Report  | To note                  | 10.10       | Chief Executive       |
| <b>7</b>      | <b>Patient Safety, Quality and Experience</b>   |                          |             |                       |
| 7.1<br>-03/19 | Patient Story   | To note                  |             | Chief Nursing Officer |
| 7.2<br>-03/19 | Patient Experience Q3 Report  | To note                  |             | Chief Nursing Officer |
| <b>8</b>      | <b>Strategy, Business and Transformation</b>  |                          |             |                       |
| 8.1<br>-03/19 | Brexit Planning – verbal update   | To note                  |             | Chief Finance Officer |
| <b>9</b>      | <b>Performance</b>  |                          |             |                       |
| 9.1<br>-03/19 | Financial Report – M10  | To note                  |             | Chief Finance Officer |
| 9.2<br>-03/19 | Integrated Quality and Performance Report   | To note                  |             | Chief Nursing Officer |
| 9.3<br>-03/19 | Executive Workforce Report  | To note                  |             | Director of Workforce |
| 9.4<br>-03/19 | National CQC Staff Survey Results   | To note                  |             | Director of Workforce |



|  |   |            |  |                       |
|--|---|------------|--|-----------------------|
| <b>10</b>  | <b>Annual, Six monthly and Quarterly reports</b>  |            |  |                       |
| 10.1<br>-03/19   | Clinical Audit Case Study – deferred to 13 May Trust Board  |            |  |                       |
| 10.2<br>-03/19   | Education Report and Undergraduate Education Academy  | To note    |  | Medical Director      |
| <b>11</b>  | <b>Governance, Risk and Regulatory</b>  |            |  |                       |
| 11.1<br>-03/19   | Chief Nursing Officer (CNO) including Dashboard & Progress on Strategy                            | To note    |  | Chief Nursing Officer |
| 11.2<br>-03/19   | CNO Governance Report including Trust Risk Register (TRR)   | To note    |  | Chief Nursing Officer |
| 11.3<br>-03/19   | Maternity Incentive Scheme  | To note    |  | Chief Nursing Officer |
| 11.4<br>-03/19   | Board Assurance Framework (BAF)   | To note    |  | Company Secretary     |
| 11.5<br>-03/19   | Strategies – review update  | To approve |  | Chief Nursing Officer |
| 11.6<br>-03/19   | Mortality Strategy  | To approve |  | Medical Director      |
| 11.7<br>-03/19   | Kark 'Fit & Proper Persons Regulation Review' Summary of Recommendations                          | To note    |  | Company Secretary     |
| 11.8<br>-03/19   | 7 Day Services  | To approve |  | Medical Director      |
| 11.9<br>-03/19   | Cleaning Strategy   | To approve |  | Chief Nursing Officer |
| <b>12</b>  | <b>Feedback from Board Committees</b>   |            |  |                       |
| <b>Chairs Reports</b>  |   |            |  |                       |
| 12.1<br>-03/19   | Chairs Report of the Trust Management Committee of 22 February 2019                               | To note    |  | Chair                 |
| 12.2<br>-03/19   | Agreed Terms of Reference of the Trust Management Committee – deferred to 1/4/19                  |            |  |                       |
| 12.3<br>-03/19   | Chairs Report of the Finance & Performance Committee of 20 February 2019                          | To note    |  | Chair                 |
| 12.4<br>-03/19   | Chairs Report of the Quality Governance and Assurance Committee (QGAC) of 20 February 2019        | To note    |  | Chair                 |
| 12.5<br>-03/19   | Chairs Report of the Audit Committee of 12 February 2019  | To note    |  | Chair                 |
| 12.6<br>-03/19   | Agreed Terms of Reference of the Audit Committee  | To note    |  | Chair                 |
| 12.7<br>-03/19   | Chairs Report of the Workforce Organisational Development Committee (WODC) of 22 February 2019    | To note    |  | Chair                 |
| <b>Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:</b> |   |            |  |                       |
| 12.8<br>-03/19   | Approved Minutes of the Trust Management Committee of 25 January 2019                             | To note    |  | Chair                 |
| 12.9<br>-03/19   | Approved Minutes of the Finance and Performance Committee of 23 January 2019                      | To note    |  | Chair                 |
| 12.10<br>-03/19  | Approved Minutes of the QGAC Committee of 23 January 2019   | To note    |  | Chair                 |
| 12.11<br>-03/19  | Approved Minutes of the Audit Committee of 6 December 2018  | To note    |  | Chair                 |
| 12.12<br>-03/19  | Approved Minutes of the Workforce Organisational Development Committee (WODC) of 19 December 2018 | To note    |  | Chair                 |

| 13                 |   | General Business |  |       |
|--------------------|---|------------------|--|-------|
| 13.1<br>-03/19     | Matters raised by members of the general public and commissioners   |                  |  | Chair |
| Any other Business |   |                  |  |       |
| 13.2<br>-03/19     | Date and time of next meeting:<br>1 April 2019 at 10a.m. in the Board Room,<br>Corporate Services Centre, Building 12, New<br>Cross Hospital, Wolverhampton   | To resolve       |  | Chair |
| 13.3<br>-03/19     | To consider passing a resolution that<br>representatives of the press and other<br>members of the public be excluded from the<br>remainder of this meeting, having regard to the<br>confidential nature of the business about to be<br>transacted, publicity on which would be<br>prejudicial to the public interest. | To resolve       |  | Chair |