

Dear Colleague,

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 4 February 2019 at 10 a.m.** in the **Boardroom, Corporate Services Centre**, Building 12, New Cross Hospital, Wolverhampton.

Yours sincerely,

**J Vanes**  
**Chairman**

## A G E N D A

### Part 1 – Items of business for which the press and public may be present

|               |   | Action                   | Time  | Lead   |
|---------------|---|--------------------------|-------|--|
| 1<br>-02/19   | Apologies for absence;  | To receive               | 10.00 | Chairman                                       |
| 2<br>-02/19   | To receive declarations of interest from Directors and Officers   | To note                  | 10.00 | Chairman                                       |
| 3<br>-02/19   | Minutes of the meeting of the Board of Directors held on, 3 December 2018   | Encl. to approve         | 10.00 | Chairman                                       |
| 4<br>-02/19   | Matters arising from the minutes of the meeting of the Board of Directors held on 3 December 2018                       | To consider as necessary | 10.00 | Chairman                                       |
| 5<br>-02/19   | Board Action Points   | To note                  | 10.00 | Chairman                                       |
| 6<br>-02/19   | Chief Executive's Report  | To note                  | 10.10 | Chief Executive                                |
| <b>7</b>      | <b>Patient Safety, Quality and Experience</b>   |                          |       |  |
| 7.1<br>-02/19 | Patient Story   | To note                  |       | Chief Nursing Officer                          |
| 7.2<br>-02/19 | Mortality Action Plan   | To note                  |       | Medical Director/<br>Chief Nursing Officer     |
| <b>8</b>      | <b>Strategy, Business and Transformation</b>  |                          |       |  |
| 8.1<br>-02/19 | Update on Annual Refresh of 5 Year Capital Programme – deferred to March Trust Board                                    |                          |       |  |
| 8.2<br>-02/19 | Charitable Funds Strategy – deferred to April Trust Board subject to confirmation                                       |                          |       |  |
| 8.3<br>-02/19 | Memorandum of Understanding – The Black Country and West Birmingham Sustainability and Transformation Partnership (STP) | To note                  |       | Director of Strategic Planning and Performance |
| 8.4<br>-02/19 | Brexit Planning Summary   | To note                  |       | Chief Operating Officer                        |
| 8.5<br>-02/19 | NHS 10 Year Plan Summary  | To note                  |       | Director of Strategic Planning and Performance |
| 8.6<br>-02/19 | Estates Strategy  | To approve               |       | Chief Finance Officer                          |

|  |  |         |  |                         |
|--|--|---------|--|-------------------------|
| <b>9</b>   | <b>Performance</b>   |         |  |                         |
| 9.1<br>-02/19  | Financial Report – M8 & 9  | To note |  | Chief Finance Officer   |
| 9.2<br>-02/19  | Integrated Quality and Performance Report  | To note |  | Chief Operating Officer |
| 9.3<br>-02/19  | Executive Workforce Report   | To note |  | Director of Workforce   |
| 9.4<br>-02/19  | Midwifery Service Report   | To note |  | Head of Midwifery       |
| <b>10</b>  | <b>Annual, Six monthly and Quarterly reports</b>   |         |  |                         |
| 10.1<br>-02/19   | Clinical Audit Case Study and Update – deferred to March Trust Board                               |         |  |                         |
| <b>11</b>  | <b>Governance, Risk and Regulatory</b>   |         |  |                         |
| 11.1<br>-02/19   | Chief Nursing Officer (CNO) Governance Report  | To note |  | Chief Nursing Officer   |
| 11.2<br>-02/19   | CNO Report   | To note |  | Chief Nursing Officer   |
| 11.3<br>-02/19   | Board Assurance Framework (BAF)  | To note |  | Company Secretary       |
| 11.4<br>-02/19   | Review SFI/SO – deferred to March Trust Board  |         |  |                         |
| 11.5<br>-02/19   | Board Attendance Return  | To note |  | Company Secretary       |
| 11.6<br>-02/19   | CQC Action Plan/Compliance Report  | To note |  | Chief Nursing Officer   |
| <b>12</b>  | <b>Feedback from Board Committees</b>  |         |  |                         |
| <b>Chairs Reports</b>  |  |         |  |                         |
| 12.1<br>-02/19   | Chairs Report of the Trust Management Committee of 25 January 2019                                 | To note |  | Chair                   |
| 12.2<br>-02/19   | Chairs Report of the Finance & Performance Committee of 19 December 2018 and 23 January 2019       | To note |  | Chair                   |
| 12.3<br>-02/19   | Agreed Terms of Reference of the Finance and Performance Committee                                 | To note |  | Chair                   |
| 12.4<br>-02/19   | Chairs Report of the Quality Governance and Assurance Committee (QGAC) of 23 January 2019          | To note |  | Chair                   |
| 12.5<br>-02/19   | Chairs Report of the Audit Committee of 6 December 2018  | To note |  | Chair                   |
| 12.6<br>-02/19   | Chairs Report of the Workforce Organisational Development Committee (WODC) of 19 December 2018     | To note |  | Chair                   |
| 12.7<br>-02/19   | Agreed Terms of Reference of the Workforce Organisational Development Committee (WODC)             | To note |  | Chair                   |
| <b>Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:</b> |  |         |  |                         |
| 12.8<br>-02/19   | Approved Minutes of the Trust Management Committee of 23 November 2018                             | To note |  | Chair                   |
| 12.9<br>-02/19   | Approved Minutes of the Finance and Performance Committee of 21 November 2018 and 19 December 2018 | To note |  | Chair                   |
| 12.10<br>-02/19  | Approved Minutes of the QGAC Committee of 21 November 2018   | To note |  | Chair                   |
| 12.11<br>-02/19  | Approved Minutes of the Audit Committee of 24 September 2018                                       | To note |  | Chair                   |

| 13 General Business |   |            |                |                  |
|---------------------|---|------------|----------------|------------------|
| 13.1<br>-02/19      | Matters raised by members of the general public and commissioners   |            |                | Chair            |
| Any other Business  |   |            |                |                  |
| 13.2<br>-02/19      | Date and time of next meeting:<br>4 March 2019 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton   | To resolve |                | Chair            |
| 13.3<br>-02/19      | To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest. | To resolve |                | Chair            |
| Lunch               |   |            |                |                  |
| Inf.                | Informal Item over lunch;<br>Staff Voice – Speech and Language Therapy Staff  |            | 1pm-<br>1.20pm | All – over lunch |