

Non-executive Director Commitments

3 December 2018

Agenda Item No: 11.5

Trust Board Report

Meeting Date:	3 December 2018
Title:	Non-executive Lead and Committee Duties w.e.f. 4 December 2018
Executive Summary:	Following a recent review, these are the revised topic lead and Committee commitments of the Trust Non-executive Directors.
Action Requested:	Receive and note,
For the attention of the Board	
Assure	<ul style="list-style-type: none"> That the Trust NED's have ensured adequate input on and representation at Trust Board Committee's and with topic leads as appropriate.
Advise	<ul style="list-style-type: none">
Alert	<ul style="list-style-type: none">
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Links to Trust Strategic Objectives	<ol style="list-style-type: none"> Create a culture of compassion, safety and quality Proactively seek opportunities to develop our services To have an effective and well integrated local health and care system that operates efficiently Attract, retain and develop our staff, and improve employee engagement Maintain financial health – Appropriate investment to patient services Be in the top 25% of all key performance indicators
Resource Implications:	None
CQC Domains	<p>Safe: patients, staff and the public are protected from abuse and avoidable harm.</p> <p>Effective: care, treatment and support achieves good outcomes, helping people maintain quality of life and is based on the best available evidence.</p> <p>Caring: staff involve and treat everyone with compassion, kindness, dignity and respect.</p> <p>Responsive: services are organised so that they meet people's needs.</p> <p>Well-led: the leadership, management and governance of the organisation make sure it's providing high-quality care that's based around individual needs, that it encourages learning and innovation, and that it promotes an open and fair culture.</p>
Equality and Diversity Impact	None
Risks: BAF/ TRR	None identified
Public or Private:	Public
Other formal bodies involved:	Board Committees
NHS Constitution:	<p>In determining this matter, the Board should have regard to the Core principles contained in the Constitution of:</p> <ul style="list-style-type: none"> Equality of treatment and access to services High standards of excellence and professionalism Service user preferences Cross community working Best Value Accountability through local influence and scrutiny

Service	Critical Role	Person in Role	Lead NED Responsibilities - Committees	Leads
Corporate	Chairman	Jeremy Vanes	Trust Board Chairman Remuneration Committee Chair Member of Charities Committee	Safeguarding Lead NED
Corporate	Non-Executive Director	Sue Rawlings	Charities Committee Chair Member of Finance & Performance Committee Member of Remuneration Committee	Human Resources Lead NED
Corporate	Non-Executive Director	Mary Martin	Deputy to Trust Board Chair Finance & Performance Committee Chair Member of Audit Committee Member of Remuneration Committee Member of QGAC (temporary)	Procurement Lead NED
Corporate	Non-Executive Director	Rosi Edwards	Quality Governance Assurance Committee Chair Member of Audit Committee Member of Remuneration Committee	Whistleblowing/Guardian of Safe-working Lead NED Patient Experience Lead NED Complaints Lead NED Quality Standards Lead NED Mortality Lead NED End of Life Care Lead NED
Corporate	Non-Executive Director	Junior Hemans	Workforce & Organizational Development Committee Chair Member of Finance & Performance Committee Member of Remuneration Committee	
Corporate	Non-Executive Director	Roger Dunshea	Audit Committee Chair Senior Independent Director Member of Charities Committee Member of Remuneration Committee	Security Lead NED
Corporate	Non-Executive Director	Jacqueline Small	Member of Quality Governance Assurance Committee Member of Remuneration Committee	NIL from 4/12/18
Corporate	Associate Non-Executive Director	Jonathan Darby	NIL	

Trust Board Committee	NEDs Chair	NEDs	Lead Officer
Charities	Sue Rawlings	Jeremy Vanes, Roger Dunshea	Kevin Stringer
Finance and Performance	Mary Martin	Sue Rawlings, Junior Hemans	Kevin Stringer Gwen Nuttall
Quality Governance Assurance	Rosi Edwards	Mary Martin	Ann-Marie Cannaby
Audit	Roger Dunshea	Mary Martin, Rosi Edwards	Kevin Stringer
Remuneration	Jeremy Vanes	Sue Rawlings, Mary Martin, Rosi Edwards, Junior Hemans, Roger Dunshea,	-
Workforce and Organisational Development	Junior Hemans	NED without portfolio (special tasks)	Alan Duffell

Role	NED
Senior Independent Director	Roger Dunshea
Vice-Chair	Mary Martin
Safeguarding Lead	Jeremy Vanes
Link for Whistleblowing	Rosi Edwards
Link for Procurement	Mary Martin
Link for Security	Roger Dunshea
Link for Human Resources	Sue Rawlings
Whistleblowing/Guardian of Safe-working Lead NED	Rosi Edwards
Patient Experience Lead NED	Rosi Edwards
Complaints Lead NED	Rosi Edwards
Quality Standards Lead NED	Rosi Edwards
Mortality Lead NED	Rosi Edwards
End of Life Care Lead NED	Rosi Edwards