

# Board Action Points 3 December 2018



Agenda Item No: 5.0

## Trust Board Report

<b>Meeting Date:</b>	3 December 2018
<b>Title:</b>	Board Action Points
<b>Executive Summary:</b>	This report lists the outstanding actions from previous Board meetings, and timescales for completion.
<b>Action Requested:</b>	To note the actions taken, or still outstanding.
<b>Report of:</b>	Chief Executive
<b>Author:</b>	Keith Wilshere
<b>Contact Details:</b>	Tel 01902 694294      keith.wilshere1@nhs.net
<b>Links to Trust Strategic Objectives</b>	N/A
<b>Resource Implications:</b>	Revenue: None Capital: None Workforce: None Funding Source: None
<b>Risks: BAF/ TRR</b> (describe risk and current risk score)	None identified
<b>Public or Private:</b> (with reasons if private)	Public
<b>References:</b> (eg from/to other committees)	Minutes of previous Board meetings
<b>Appendices/ References/ Background Reading</b>	None
<b>NHS Constitution:</b> (How it impacts on any decision-making)	In determining this matter, the Board should have regard to the Core principles contained in the Constitution of: <ul style="list-style-type: none"> <li>✚ Equality of treatment and access to services</li> <li>✚ High standards of excellence and professionalism</li> <li>✚ Service user preferences</li> <li>✚ Cross community working</li> <li>✚ Best Value</li> <li>✚ Accountability through local influence and scrutiny</li> </ul>

**Background Details**

1	<p><b>Background</b></p> <p>1.1 This report provides the opportunity formally to monitor progress against actions agreed by the Board, so that undue delay, or failure, to complete tasks is routinely challenged.</p>				
	Date and Minute Number	Subject	Action	Person Leading	Completion Date
	25 June 2018/TB 6710 also 30 July 2018/TB 6979	Midwifery Service Report	It was agreed that the assurance regarding staffing in relation to forecast birth rates would be provided to QGAC and the next Trust Board.	TP/GN	<b>December 2018</b>
	1 October 2018 TB 7047	Assignment of NEDs to committees	Company Secretary to circulate NED Committee membership	KW	<b>November 2018</b>
	<p><b>Recommendation</b></p> <p>The Board is recommended to note the Action Points listed above.</p>				