

Dear Colleague,

A meeting of the Board of Directors of The Royal Wolverhampton NHS Trust will be held on **Monday 3 December 2018 at 10 a.m.** in the **Boardroom, Corporate Services Centre**, Building 12, New Cross Hospital, Wolverhampton.

Yours sincerely,

J Vanes
Chairman

A G E N D A

Part 1 – Items of business for which the press and public may be present

		Action	Time	Lead
1 -11/18	Apologies for absence;	To receive	10.00	Chairman
2 -11/18	To receive declarations of interest from Directors and Officers	To note	10.00	Chairman
3 -11/18	Minutes of the meeting of the Board of Directors held on, 5 November 2018	Encl. to approve	10.00	Chairman
4 -11/18	Matters arising from the minutes of the meeting of the Board of Directors held on 5 November 2018	To consider as necessary	10.00	Chairman
5 -11/18	Board Action Points	To note	10.00	Chairman
6 -11/18	Chief Executive's Report	To note	10.10	Chief Executive
7	Patient Safety, Quality and Experience			
7.1 -11/18	Patient Story	To note		Chief Nursing Officer
7.2 -11/18	Patient Experience Q2 Report	To note		Chief Nursing Officer
7.3 -11/18	Patient Experience and Annual Complaints Report	To note		Chief Nursing Officer
7.4 -11/18	Safeguarding Adults and Children Annual Report Inc LAC	To note		Chief Nursing Officer/ Head of Safeguarding
7.5 -11/18	Nursing Quality Dashboard	To note		Chief Nursing Officer
7.6 -11/18	Continuous Quality Improvement Programme – How do we become even better?	To note		Director of Strategy
7.7 -11/18	Maternity Cap and Activity Update	To note		Chief Operating Officer
7.8 -11/18	Cancer Care – 104 day reviews	To note		Chief Nursing Officer
8	Strategy, Business and Transformation			
8.1 -11/18	Nursing Strategy	To note		Chief Nursing Officer



9	Performance			
9.1 -11/18	Financial Report – M7	To note		Chief Finance Officer
9.2 -11/18	Integrated Quality and Performance Report	To note		Chief Operating Officer
9.3 -11/18	Executive Workforce Report	To note		Director of Workforce
9.4 -11/18	NIHR – Update and progress	To note		Medical Director
10	Annual, Six monthly and Quarterly reports			
10.1 -11/18	Clinical Audit Case Study – deferred to February 2019			
10.2 -11/18	Guardian of Safe-working	To note		Medical Director
11	Governance, Risk and Regulatory			
11.1 -11/18	Freedom To Speak Up – Annual Summary + Vision & Strategy with action plan	To note		Neelam Mehay Freedom to speak up Guardian
11.2 -11/18	CNO Governance Report	To note		Chief Nursing Officer
11.3 -11/18	Board Assurance Framework (BAF)	To note		Company Secretary
11.4 -11/18	CQC Compliance Report	To note		Chief Nursing Officer
11.5 -11/18	Assignment of Non-Executive Directors to Committees	To note		Chair
12	Feedback from Board Committees			
Chairs Reports				
12.1 -11/18	Chairs Report of the Trust Management Committee of 23 November 2018	To note		Chair
12.2 -11/18	Chairs Report of the Finance & Performance Committee of 21 November 2018	To note		Chair
12.3 -11/18	Chairs Report of the Quality Governance and Assurance Committee (QGAC) of 21 November 2018	To note		Chair
12.4 -11/18	Chairs Report of the Charity Committee of 26 November 2018	To note		Chair
Minutes from Committees in respect of which the Chair's report has already been submitted to the Board:				
12.5 -11/18	Approved Minutes of the Trust Management Committee of 26 October 2018	To note		Chair
12.6 -11/18	Approved Minutes of the Finance and Performance Committee of 24 October 2018	To note		Chair
12.7 -11/18	Approved Minutes of the QGAC Committee of 24 October 2018	To note		Chair
12.8 -11/18	Approved Minutes of the Charity Committee of 13 August 2018	To note		Chair
13	General Business			
13.1 -11/18	Matters raised by members of the general public and commissioners			Chair
Any other Business				
13.2 -11/18	Date and time of next meeting: 4 February 2019 at 10a.m. in the Board Room, Corporate Services Centre, Building 12, New Cross Hospital, Wolverhampton	To resolve		Chair
13.3 -11/18	To consider passing a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business about to be transacted, publicity on which would be prejudicial to the public interest.	To resolve		Chair